

Circular 133:01:16



To: Club Presidents Club Secretaries Club Captains
Club Committees Council Executives All Members

From: LSV Honours and Awards Committee

Date: 20 January 2016

Subject: **Nominations for 2016 Awards of Excellence**

Action: Nominations must be submitted by Friday, 6 May 2016

For additional details on this Circular please contact:
Frances Evans on 03 9676 6947 or email frances.evans@lsv.com.au
Circulars are available at www.lsv.com.au/circulars

Please be advised that the Life Saving Victoria (LSV) Honours and Awards Committee are now seeking nominations for the 2016 Awards of Excellence.

Listed below in this Circular are the award Criteria and nomination processes:

- John Wishart Memorial Medal (Lifesaver of the Year)
- Graeme Long Memorial Medal (Volunteer of the Year)
- Club of the Year
- Outstanding Achievement of the Year
- Nipper Program Volunteer of the Year
- Beach Lifeguard of the Year
- Athlete of the Year (Open Category)
- Athlete of the Year (Youth Category) - 15-18yr old
- Coach of the Year
- Competition Official of the Year
- Team of the Year
- Volunteer Club Assessor of the Year
- Volunteer Club Trainer of the Year

CLOSING DATE FOR ALL NOMINATIONS – FRIDAY, 6 MAY 2016

LATE NOMINATIONS WILL NOT BE ACCEPTED

Please Note:

For further information on the content of this Circular, please contact Frances Evans, LSV Coordinator on the number listed below:

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2016 John Wishart Memorial Medal (Lifesaver of the Year) Award

The John Wishart Memorial Medal (Lifesaver of the Year) Award recognises the Life Saving Victoria (LSV) member who has made an outstanding contribution to the delivery and development of lifesaving in Victoria.

The award is judged on the nominee's patrol performance during the period: 1 July 2015 – 30 April 2016.

The winner of the **2016** John Wishart Memorial Medal will be the Victorian representative to the **2016** SLSA National Recognition Awards – 'SLSA Lifesaver of the Year'.

Nomination:

- Nominations can be submitted by a Club Committee, LSOC Executive members or by an individual member of LSV.
- All nominations **MUST** be endorsed by the Club President, which will be verified by LSV.
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria to be addressed:

1. Your contribution to lifesaving patrol duties
2. How you have demonstrated commitment to public safety
3. Describe any rescue related activities
4. List positions held at club, regional, State or national level and list achievements in these roles
5. Community involvement in lifesaving related activities (e.g. school/CALD/education etc)
6. Identify future lifesaving ambitions in the areas of club, regional, State, national and/or community
7. Identify one or more current or possible future challenge/s in active lifesaving duties and identify how they could be overcome
8. List major achievements to lifesaving patrol duties for the 2 years prior to the 2015/16 season

Interviews:

All nominations received will be considered by the members of the Honours and Awards Committee (HAC) and a short list of nominees will be compiled for interview.

Short listed nominees will be contacted, informing them of their selection for interview and asked to prepare for an interview session with members of the HAC which will consist of:

- a three (3) minute oral presentation (*introducing yourself and giving a brief overview of your lifesaving journey*)
- a short question and answer session based on the **Criteria** listed above and the answers and statements contained in your nomination

Process:

- Electronic Wufoo nominations must be completed by **Friday, 6 May 2016**
- Information outlining the interview date, time and location will be sent to candidates by mail and email
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2016



2016 Graeme Long Memorial Medal (Volunteer of the Year) Award

The Graeme Long Memorial Medal (Volunteer of the Year) Award recognises the Life Saving Victoria (LSV) member who, as a volunteer has demonstrated achievements which have enhanced the development of lifesaving in a range of different areas, or has shown significant and outstanding achievement/s as a volunteer in one particular area.

Note: Nominations which focus on achievements in one particular award category EG: Lifesaver of the Year, Official, Coach, Athlete, Trainer or Assessor should be submitted separately under those award categories.

The award is judged on the nominee's volunteer activities during the period: 1 July 2015 – 30 April 2016.

The winner of the 2016 Graeme Long Memorial Medal will be the Victorian representative to the 2016 SLSA National Recognition Awards – 'SLSA Volunteer of the Year'.

Nomination:

- Nominations can be submitted by a Club Committee, LSV Council Executives or by an individual member of LSV.
- All nominations **MUST** be endorsed by the Club President, which will be verified by LSV.
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria to be addressed:

1. Your contribution as a volunteer to lifesaving at any level in one or more areas of the organisation
2. How you have demonstrated commitment as a volunteer to lifesaving across the organisation
3. Your volunteer positions held at club, State or national level
4. Major achievements and or contributions to lifesaving over the past two or three years
5. Future volunteer ambitions in the areas of club, State, national level and in the community
6. Identify one or more current or possible future challenge/s in lifesaving volunteering and identify how they may be addressed

Interviews:

All nominations received will be considered by the members of the Honours and Awards Committee (HAC) and a short list of nominees will be compiled for interview.

Short listed nominees will be contacted, informing them of their selection for interview and asked to prepare for an interview session with members of the HAC which will consist of:

- a three (3) minute oral presentation (*introducing yourself and giving a brief overview of your lifesaving journey*)
- a short question and answer session based on the **Criteria** listed above and the answers and statements contained in your nomination

Process:

- Electronic Wufoo nominations must be completed by **Friday, 6 May 2016**
- Information outlining the interview date, time and location will be sent to candidates by mail and email
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2016



2016 Club of the Year Award

The Club of the Year Award recognises a club's patrolling and management practices, strategic planning and inclusive participant involvement.

The award is judged on the club's performance and activities during the period: 1 July 2015 – 30 April 2016.

The winner of the 2016 Club of the Year will be the Victorian representative to the 2016 SLSA National Recognition Awards – 'SLSA Club of the Year'.

Nomination:

- Nominations can be submitted by a Club Committee, LSV Council Executive or by an individual member of LSV.
- Nomination submissions **MUST BE TYPED (ARIAL 11) AND LIMITED TO TEN (10) PAGES**
- All nominations must be endorsed by the Club President, which will be verified by LSV.

Criteria to be addressed:

1. Club's performance over the past two (2) years – growth and development accessing and implementing a continuous improvement program. Maintenance and/or expansion of the delivery of lifesaving services
2. Membership development – recruitment, retention and growth
Achievements of the past two (2) years that have impacted on the Club and members
3. Club programs – expansion of existing or new innovations
Demonstrating the use of a systematic improvement program that focuses on administration, leadership, planning, member focus and lifesaving services
4. Future thinking - overview of the club's strategic plan/s
Membership development – recruitment, retention, growth and improved morale
5. Achievements of the past two years that have impacted on the club and members
Club programs that demonstrate:
 - (a) internal expansion and new innovations;
 - (b) external partnerships with stakeholders and engaging local communities and sponsors
6. Overview of the Club's strategic plans for future development, growth, continuous improvement and lifesaving services
7. Achievements that support SLS 2020
 - (a) extending lifesaving coverage to meet community needs
 - (b) developing our people
 - (c) ensuring a relevant and growing movement
 - (d) engaging the community to participate and donate
8. Other
 - Club Administration
 - Sponsorship
 - Community involvement



Interviews:

All nominations received will be considered by the members of the Honours and Awards Committee (HAC) and a short list of nominees will be compiled for interview.

Short listed nominees will be contacted, informing them of their selection for interview and asked to prepare for an interview session with members of the HAC which will consist of:

- a three (3) minute oral presentation (*giving a brief overview of your Club of the Year nomination*)
- a short question and answer session based on the **Criteria** listed above and the answers and statements contained in your nomination

Process:

- Typed nominations (**ARIAL 11) AND LIMITED TO TEN (10) PAGES** must be submitted by **Friday, 6 May 2016**
- Information outlining the interview date, time and location will be sent to candidates by mail and email
- A digital photograph of the club is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2016



2016 Beach Lifeguard of the Year Award

The Beach Lifeguard of the Year Award recognises a member of the Life Saving Victoria (LSV) Lifeguard Service who has demonstrated an outstanding contribution to the delivery of lifeguarding services

The nominee must be a current employee of the LSV Lifeguard Service. The award is judged on the nominee's performance during the period: 1 July 2015 – 30 April 2016

The winner of the 2016 Beach Lifeguard of the Year Award will be the Victorian representative in the 2016 SLSA National Recognition Awards – 'SLSA Beach Lifeguard of the Year'.

Nomination:

- Nominations can be submitted by a Lifeguard Service Chief Lifeguard or by an individual member of the Lifeguard Service.
- All nominations **MUST** be endorsed by a Chief Lifeguard, which will be verified by LSV.
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria:

- 1 Employment standing with the LSV Lifeguard Service
- 2 Personal contribution to the Service - mentoring, gaining extra awards, assisting with public relations etc
- 3 Commitment to employment requirements, patrol duties, public safety and education programs
- 4 Personal goals achieved/exceeded within the employment period
- 5 Overview of work ethic. – (eg; well presented, uniform and adherence to SOPs and training
- 6 Involvement in situation/s where 'beyond the call of duty' was required
- 7 What would it mean to be named the Beach Lifeguard of the Year
- 8 Future lifeguard ambitions within the Service and to Life Saving Victoria

Interviews:

All nominations received will be considered by the members of the Honours and Awards Committee (HAC) and a short list of nominees will be compiled for interview.

Short listed nominees will be contacted, informing them of their selection for interview and asked to prepare for an interview session with members of the HAC which will consist of:

- a three (3) minute oral presentation (*introducing yourself and giving a brief overview of your lifesaving journey*)
- a short question and answer session based on the **Criteria** listed above and the answers and statements contained in your nomination

Process:

- Electronic Wufoo nominations must be completed by **Friday, 6 May 2016**
- Information outlining the interview date, time and location will be sent to candidates by mail and email
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2016



2016 Outstanding Achievement Award of the Year

The Outstanding Achievement of the Year Award recognises any program/s, activity/s or accomplishment/s within all areas of lifesaving across the State.

The nominated achievement may have been realized by a club committee or by an individual member of Life Saving Victoria (LSV) during the period 1 July 2015 – 30 April 2016.

Nomination:

- Nominations can be submitted by a Club Committee, LSV Council Executive or by an individual member of LSV
- Nominations require **NO** club endorsement
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria:

- 1 Overview of the achievement
- 2 Rationale behind the implementation of the achievement
- 3 Planning/resources required
- 4 Impact of the achievement
- 5 Outcomes of the achievement
- 6 Ongoing benefits to a club or clubs and/or lifesaving in general

Interviews:

All nominations received will be considered by the members of the Honours and Awards Committee (HAC) and a short list of nominees will be compiled for interview.

Short listed nominees will be contacted, informing them of their selection and asked to prepare for an interview session with members of the Honours & Award Committee which will consist of:

- a three (3) minute oral presentation (*introducing yourself and giving a brief overview of your nominated achievement*)
- a short question and answer session based on the **Criteria** listed above and the answers and statements contained in your nomination.

Process:

- Electronic Wufoo nominations must be completed by **Friday, 6 May 2016**
- Information outlining the interview date, time and location will be sent to candidates by mail and email
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2016



2016 Nipper Program Volunteer of the Year Award

The Nipper Program Volunteer of the Year Award recognises the Life Saving Victoria (LSV) member who has made an outstanding contribution to the delivery of Nipper programs.

All nominees must be a financial member of a club. The award is judged on the nominee's performance during the period: 1 July 2015 – 30 April 2016.

Nomination:

- Nominations can be submitted by a Club Committee, Membership & Leadership Development Council Executive or by an individual member of LSV.
- All nominations **MUST** be endorsed by the Club President, which will be verified by LSV.
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria:

1. List roles held: Age group leader/manager/other
2. New initiatives created to improve the Nipper lifesaving experience
3. Nipper water safety duties – at club and competition carnivals
4. General contributions towards club Nipper activities

Process:

- Electronic Wufoo nominations must be completed by **Friday, 6 May 2016**
- All nominations will be considered by the Honours and Awards Committee (HAC)
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2016



2016 Athlete of the Year (Open Category) 2016 Athlete of the Year (Youth Category 15-18yr old)

Please note that these are two (2) separate awards and will recognise the Athlete of the Year (Open Category) and the Athlete of the Year (Youth Category 15 – 18yr old) who as an individual has demonstrated sporting excellence at State, national and international levels.

The nominee must be a financial member of a club. The award is judged on the nominee's performance during the period: 1 July 2015 – 30 April 2016.

Nomination:

- Nominations can be submitted by a Club Committee, Aquatic Sports Council Executive or by an individual member of LSV.
- Nominations require **NO** club endorsement
- Nominations for Athlete of the Year (Open Category) can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).
- Nominations for Athlete of the Year (Youth Category) can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria to be addressed:

1. Why should this athlete be recognised for either the 2016 Athlete of the Year (Open Category) or 2016 Athlete of the Year (Youth Category)
2. Describe what you consider to be the nominee's most outstanding achievement/s for 2015/16 season and why
3. List the nominee's top performances during the period: 1 July 2015 – 30 April 2016
4. Representative Teams
Detail where the nominee has been a member of a (State, national or international) representative team – list the team/s and event name/s. Also include details/listings of the success of the team/s.
5. Major Competitions
Detail specific achievements of the nominee outlining any medal places (including team events) at competitions eg. State, national and international championships – please include event names, and placings

Process:

- Electronic Wufoo nominations must be completed by **Friday, 6 May 2016**
- All nominations will be considered by the Honours and Awards Committee (HAC)
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2016



2016 Coach of the Year Award

The Coach of the Year Award recognises the Life Saving Victoria (LSV) coach who has made a significant contribution to coaching, aiding athlete/s and teams performance plus coaching educational development.

All nominees must be a financial member of a club. The award is judged on the nominee's performance during the period: 1 July 2015 – 30 April 2016.

Nomination:

- Nominations can be submitted by a Club Committee, LSV Council Executive or by an individual member of LSV.
- All nominations **MUST** be endorsed by the Club President, which will be verified by LSV.
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria:

- 1 Personal coaching goals achieved for the 2015/16 competition season
- 2 Outstanding coaching achievements for the 2015/16 competition season
- 3 Competition results – Victorian individual/s at State, national and international championships
- 4 Competition results – Victorian club team/s at State, national and international championships
- 5 Competition results – Representative State team achievements
- 6 Coaching and competition ethics
- 7 Future coaching aspirations within the sport of lifesaving at club or State level

Process:

- Electronic Wufoo nominations must be completed by **Friday, 6 May 2016**
- All nominations will be considered by the Honours and Awards Committee (HAC)
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2016



2016 Competition Official of the Year Award

The Competition Official of the Year Award recognises the Life Saving Victoria (LSV) official who has made a significant contribution towards the areas of officiating within the sport of lifesaving at State, national and international level.

All nominees must be a financial member of a club. The award is judged on the nominee's performance during the period: 1 July 2015 – 30 April 2016.

Nomination:

- Nominations can be submitted by a Club Committee, Aquatic Sports Council Executive or by an individual member of LSV.
- All nominations **MUST** be endorsed by the Club President, which will be verified by LSV.
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria:

- 1 Officiating roles/positions held during the 2015/16 competition season
- 2 Outstanding achievement/s as an official for the 2015/16 competition season
- 3 Official representation at State, national and international championships
- 4 Competition official ethics
- 5 Future officiating aspirations within the sport of lifesaving

Process:

- Electronic Wufoo nominations must be completed by **Friday, 6 May 2016**
- All nominations will be considered by the Honours and Awards Committee (HAC)
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2016



2016 Team of the Year Award

The Team of the Year Award recognises the outstanding achievements by a Life Saving Victoria team in respect to any area of the sport of lifesaving at State, national and/or international level.

All nominees must be a financial member of a club. The award is judged on the team's performance during the period: 1 July 2015 – 30 April 2016.

Nomination:

- Nominations can be submitted by a Club Committee, Aquatic Sports Council Executive or by an individual member of LSV.
- All nominations **MUST** be endorsed by the Club President, which will be verified by LSV.
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria:

1. Team sporting goals achieved for the competition 2015/16 season
2. Team achievement/s for the competition 2015/16 season
3. Competition results – Victorian team at State, national and international championships
4. Competition results – Representative State team achievements
5. Competition ethics
6. Future team aspirations within the sport of lifesaving

Process:

- Electronic Wufoo nominations must be completed by **Friday, 6 May 2016**
- All nominations will be considered by the Honours and Awards Committee (HAC)
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2016



Volunteer Club Assessor of the Year Award

The Volunteer Club Assessor of the Year Award recognises the assessment contributions of a Life Saving Victoria (LSV) volunteer club assessor.

All nominees must be a financial member of a club. The award is judged on the nominee's performance during the period: 1 July 2015 – 30 April 2016.

Nomination:

- Nominations can be submitted by a Club Committee, LSOC Executive or by an individual member of LSV.
- Nominations require **NO** club endorsement
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria:

1. Personal assessing goals achieved for the 2015/16 season
2. Positions held club/district/ State level that are relevant to assessment
3. Individual assessing development activities for 2015/16 season
4. Individual assessing achievements for the 2015/16 season
5. Development of methods/processes applicable to assessments
6. Relationship with and assistance to other volunteer assessors
7. Assessment ethics
8. Future ambitions in relation to assessment within LSV

Supplementary Information

- *Contribution to development of new assessment processes and tools (eg participation on review panels, improvement requests submitted to SLSA)*
- *Outline any area within your club/State centre where you have made an important contribution to SLS*

Process:

- Electronic Wufoo nominations must be completed by **Friday, 6 May 2016**
- All nominations will be considered by the Honours and Awards Committee (HAC)
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2016



Volunteer Club Trainer of the Year Award

The Volunteer Club Trainer of the Year Award acknowledges the Life Saving Victoria (LSV) club trainer who has contributed toward the areas of education and award training within clubs.

All nominees must be a financial member of a club. The award is judged on the nominee's performance during the period: 1 July 2015 – 30 April 2016.

Nomination:

- Nominations can be submitted by a Club Committee, LSOC Executive or by an individual member of LSV.
- Nominations require **NO** club endorsement
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria:

1. Personal training goals achieved for the 2015/6 season
2. Positions held at club/district/State level that are relevant to training
3. Individual training development activities for 2015/16 season
4. Individual training achievements for the 2015/16 season
5. Development of methods/processes applicable to successful training programs
6. Relationship with and assistance to other volunteer trainers
7. Training ethics
8. Future ambitions in relation to club training programs within LSV

Supplementary Information

- *Contribution to development of new training resources (participation on review panels, improvement requests submitted to SLSA)*
- *Outline any area within your club/State centre where the nominee has made an important contribution to SLS*

Process:

- Electronic Wufoo nominations must be completed by **Friday, 6 May 2016**
- All nominations will be considered by the Honours and Awards Committee (HAC)
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2016

