



# Taking the plunge into the Victorian Water Safety Certificate (VWSC) A step-by-step guide for schools

## Did you know???

The Victorian Curriculum requires students to demonstrate the competencies of the Victorian Water Safety Certificate by the time they leave Year 6! **Follow the steps** below to ensure your students work towards their VWSC.

STEP 1

### Get prepared

1] Download the free information, templates and checklists from the School Swimming and Water Safety Toolkit to start planning your school swimming and water safety program.  
[www.lsv.com.au/toolkit](http://www.lsv.com.au/toolkit)



STEP 2

### Find a friendly aquatic provider

- 1] Locate an aquatic facility which offers a school swimming program aligned to the Victorian Curriculum.
- 2] When booking, advise that you would like your students assessed to the VWSC and confirm the assessment data required.
- 3] Confirm if the facility will order the FREE certificates or if the school will order them from the easy online platform.  
[www.lsv.com.au/vwsc](http://www.lsv.com.au/vwsc)

STEP 3

### Team up

- 1] To make ordering the certificates easy, provide your student lists to the aquatic facility in the exact Excel spreadsheet format as required by the VWSC online ordering system.
- 2] By both school and aquatic facility using the **exact** same Excel spreadsheet format, data will automatically sync with the VWSC online ordering platform.

VWSC EXCEL SPREADSHEET FORMAT

Information provided by school					Information provided by aquatic facility	
Student First Name	Student Surname	Student Gender	Student Year Level	Health/Behavioural Considerations	Assessment Level Achieved	Achieved the VWSC? Yes/No
first name	surname	M	6			
first name	surname	F	6			

Download the approved excel format at [www.lsv.com.au/vwsc](http://www.lsv.com.au/vwsc)

STEP 4

### Value add

- 1] Complement the practical in-pool swimming component by delivering 'dry swimming' and/or water safety lessons in class.
- 2] Check out the free teaching support resources on the Toolkit webpage  
[www.lsv.com.au/toolkit](http://www.lsv.com.au/toolkit)

STEP 5

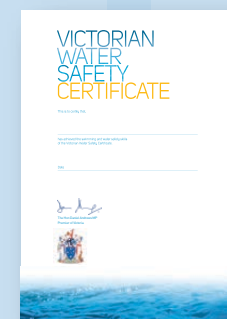
### Keep a record

- 1] Request the facility record the student's assessment and VWSC attainment data and return this to the school at the conclusion of the swimming program.
- 2] Communicate the student's assessment data to parents, advising them on what the data shows about their child's skills, knowledge and abilities, along with suggested next steps.
- 3] Provide parents with a copy of the resource: **Your child has completed school swimming – what next? and Pathways beyond school swimming poster** found in the toolkit  
[www.lsv.com.au/toolkit](http://www.lsv.com.au/toolkit)

STEP 6

### Celebrate!

- 1] Upload the completed spreadsheet to the VWSC online ordering system to access your student's certificates.
- 2] Celebrate your student's VWSC achievements with an official Award Ceremony, newsletter article or open water fun day!



For further information visit: [www.lsv.com.au/vwsc](http://www.lsv.com.au/vwsc) or contact LSV on (03) 9676 6940 or email: [schoolswimming@lsv.com.au](mailto:schoolswimming@lsv.com.au)

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