



Circular 059:05:08

To: District Officers
Training Officers
Club Captains
Assessors

CC: State Officers

From: Alex Sheppard – Support Officer, Trainer and Assessor
Ginnie Burgess – Administration Officer, Training Services

Date: 30 May 2008

Subject: Changes procedure for creating a Bronze assessment in Surfguard

Action: Additional step added when raising a Form 14 for Bronze Medallion

Information update:

Due to changes made in Surfguard on 5 May, the process of raising a Bronze Medallion award assessment has changed.

The '**allocate/update equivalent award**' check box (located under award details) is now **permanently checked**; this will allocate not only a Bronze Medallion but the Certificate II in Public Safety (Aquatic Rescue).

Due to the fact that LSV does not allocate this award at the same time, this check box will need to be unticked. Failure to do this may result in long delays to the allocation of awards.

Any new assessments that have already been entered into Surfguard **after 5 May** will be deleted and re-entered. Relevant clubs will be notified as this action will create another Assessment ID number.

For additional detail on this Circular contact: Ginnie Burgess: Administration Officer – Training Services

Email: ginnie.burgess@lifesavingvictoria.com.au or by phone (03) 9676 6933

Circulars are also available at www.lifesavingvictoria.com.au

Address: PO Box 353 South Melbourne DC 3205

Surfguard - Assessment Request - Windows Internet Explorer

https://www.surfguard.slsa.asn.au/SLSA_Members/modules/assessments/assessmentEdit.php?Action=new

File Edit View Favorites Tools Help

Surfguard - Assessment Request

New: Assessment Request @ Life Saving Victoria

[Help]

Who will be running the assessment?

This Organisation:

Branch: Life Saving Victoria Academy Branch

Club: Life Saving Victoria Academy

Assessment Details

Assessment Type: Award

Date: 30/05/2008 (dd/mm/yyyy)

Time (24hr): 12 00

Award Details

Award Type: All Awards Types

Award: Bronze Medallion

Equivalent Award: Certificate II in Public Safety (Aquatic Rescue)

Allocate/Update Equivalent Award: **This Box MUST be unchecked!**

Do Not Allocate SLSA Award to Public Members:

Units of Competency

Available:

Selected:

- Apply Surf Awareness and Self Rescue Skills
- Communicate in the Workplace
- Follow Defined Occupational Health and Safety Policies a
- Operate Communication Systems and Equipment

Done

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