



Circular 068:06:08

To: District Officers Assessors Chief Instructors
Training Officers

From: Alex Sheppard
Support Officer – Trainer and Assessor

Date: 13 June 2008

Subject: Assessor Courses

Action: Please enrol with Life Saving Victoria using enrolment form(s) provided

Enrolments are now open for all club members to attend one of the three Assessor Courses being organised across the state for 2008.

Requirements are:

- Minimum 18 years of age;
- Current club member holding an SLSA award.

Please note that the previous prerequisite of the relevant Training Officer Certificate is no longer a requirement.

Attending this course will provide all participants with the skills and qualifications necessary to assess in a Lifesaving Award.

Following the completion of Life Saving Victoria's assessor course, candidates will be awarded four assessment units which can be used to work toward the Certificate IV in Training and Assessment (TAA). Normally for individuals to complete the Cert IV in TAA they could expect to pay upward of \$2000 from a private provider and the assessor units alone could cost around \$500.

Life Saving Victoria is, however, offering this qualification to its member for only \$50 which includes all course resources, professional training and catering.

The course dates are as follows:

East Coast Area

Venue: Seaspray SLSC
Dates: Saturday 26 July, 2008 (5:00 pm – 9:00 pm)
Sunday 27 July, 2008 (9:00 am – 5:00 pm)
Sunday 3 August, 2008 (9:00 am – 5:00 pm)

West Coast Area

Venue: Lorne SLSC
Dates: Saturday 6 September, 2008 (5:00 pm – 9:00 pm)
Sunday 7 September 2008 (9:00 am – 5:00 pm)
Sunday 14 September, 2008 (9:00 am – 5:00 pm)

Central Area

Venue: Life Saving Victoria State Office
Dates: Saturday 4 October, 2008 (5:00 pm – 9:00 pm)
Sunday 5 October, 2008 (9:00 am – 5:00 pm)
Sunday 12 October, 2008 (9:00 am – 5:00 pm)

*Please note candidates are required to attend all three days at a particular location eg. If you enrol in the central course you must attend the 4th, 5th and 12th of October 2008. However, you do not need to attend all three locations only one.

In order to attend this course you must enrol through Life Saving Victoria by completing one of the enrolment forms attached to this circular. Places are limited to 24 participants per course so please ensure that you enrol early to avoid disappointment.

Accommodation for the Seaspray and Lorne Assessor Courses can be arranged independently by participants with each club for a small fee.

For additional detail on this Circular contact: Alex Sheppard – Support Officer, Trainer and Assessor

Email alex.sheppard@lifesavingvictoria.com.au or by phone (03) 9676 6918

Circulars are also available at www.lifesavingvictoria.com.au

Address: PO Box 353 South Melbourne DC 3205



Assessor Course Enrolment Form East Coast Course

TO ENROL

Simply fill in the enrolment form and send it together with full payment to:
Life Saving Victoria, PO Box 353 South Melbourne DC, VIC 3205
Ph (03) 9676 6900 Fax (03) 9681 8211 Toll Free 1800 136 014

*Payment can be made by cheque, money order or phone LSV and enrol utilising
our credit card payment service OR email all details to:
courses@lifesavingvictoria.com.au*

Enrolment Form

Mr Ms Miss Mrs (tick one box)

Name _____

Address _____

Postcode _____

Telephone [h] Telephone [w] _____

Mobile _____

Email Address _____

Date of Birth; _____

Male Female

Membership

Are you a current Life Saving Victoria Club member?

Please Circle: Yes / No Club Name: _____

Training Information

Do you currently hold BSZ – Train Small Groups or TAA – Provide Training
Through Instruction and Demonstration of Work Skills?

Please Circle: Yes / No

Please provide any detail of previous training experience either with or without
LSV Eg. Training work for training organisations and courses delivered.

Medical Condition (Optional)

Disability

Do you consider yourself to have a permanent and significant disability?

Yes No (tick one box)

If YES, tick any applicable boxes

Vision Hearing/Deaf Acquired Brain Impairment

Intellectual Mental Illness Other

Learning Physical Unspecified

Medical Condition / Chronic Illness

*Courses are limited to a maximum of 24 people.

**Course: Assessor Course
Seaspray Surf Life Saving Club
Foreshore Road, Seaspray.**

Date/Time: The course will be held on the following days:

Saturday, 26 July, 2008 (5:00 pm – 9:00 pm)

Sunday, 27 July, 2008 (9:00 am – 5:00 pm)

Sunday, 3 August, 2008 (9:00 am – 5:00 pm)

Cost: \$50.00

***Participant's only need to bring a pen and note pad. All other resources,
lunch and snack food will be provided.**

Payment Details

Please invoice my club / organisation for \$ _____

Enclosed is my cheque/money order for \$ _____

or please debit my credit card,

Bankcard Visa MasterCard

Cardholder's name _____

Card number _____ - _____ - _____ - _____

Expiry date _____ Amount: \$ _____

Cardholder's Signature _____

Conditions:

Invoicing - Please note we do not invoice individuals.

Purchase Orders - Must be quoted on an official
purchase order or company letterhead and signed by
your authorising officer.



Assessor Course Enrolment Form West Coast Course

TO ENROL

Simply fill in the enrolment form and send it together with full payment to:
Life Saving Victoria, PO Box 353 South Melbourne DC, VIC 3205
Ph (03) 9676 6900 Fax (03) 9681 8211 Toll Free 1800 136 014

*Payment can be made by cheque, money order or phone LSV and enrol utilising
our credit card payment service OR email all details to:
courses@lifesavingvictoria.com.au*

Enrolment Form

Mr Ms Miss Mrs (tick one box)

Name _____

Address _____

Postcode _____

Telephone [h] Telephone [w] _____

Mobile _____

Email Address _____

Date of Birth; _____

Male Female

Membership

Are you a current Life Saving Victoria Club member?

Please Circle: Yes / No Club Name: _____

Training Information

Do you currently hold BSZ – Train Small Groups or TAA – Provide Training
Through Instruction and Demonstration of Work Skills?

Please Circle: Yes / No

Please provide any detail of previous training experience either with or without
LSV Eg. Training work for training organisations and courses delivered.

Medical Condition (Optional)

Disability

Do you consider yourself to have a permanent and significant disability?

Yes No (tick one box)

If YES, tick any applicable boxes

Vision Hearing/Deaf Acquired Brain Impairment

Intellectual Mental Illness Other

Learning Physical Unspecified

Medical Condition / Chronic Illness

*Courses are limited to a maximum of 24 people.

**Course: Assessor Course
Lorne Surf Life Saving Club
Mountjoy Parade, Lorne.**

Date/Time: The course will be held on the following days:

Saturday, 6 September, 2008 (5:00 pm – 9:00 pm)

Sunday, 7 September, 2008 (9:00 am – 5:00 pm)

Sunday, 14 September, 2008 (9:00 am – 5:00 pm)

Cost: \$50.00

***Participant's only need to bring a pen and note pad. All other resources,
lunch and snack food will be provided.**

Payment Details

Please invoice my club / organisation for \$ _____

Enclosed is my cheque/money order for \$ _____

or please debit my credit card,

Bankcard Visa MasterCard

Cardholder's name _____

Card number _____ - _____ - _____ - _____

Expiry date _____ Amount: \$ _____

Cardholder's Signature _____

Conditions:

Invoicing - Please note we do not invoice individuals.

Purchase Orders - Must be quoted on an official
purchase order or company letterhead and signed by
your authorising officer.



Assessor Course Enrolment Form Metropolitan Course

TO ENROL

Simply fill in the enrolment form and send it together with full payment to:
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*Payment can be made by cheque, money order or phone LSV and enrol utilising
our credit card payment service OR email all details to:
courses@lifesavingvictoria.com.au*

Enrolment Form

Mr Ms Miss Mrs (tick one box)

Name _____
Address _____
Postcode _____
Telephone [h] Telephone [w] _____
Mobile _____
Email Address _____
Date of Birth; _____
Male Female

Membership

Are you a current Life Saving Victoria Club member?

Please Circle: Yes / No Club Name: _____

Training Information

Do you currently hold BSZ – Train Small Groups or TAA – Provide Training
Through Instruction and Demonstration of Work Skills?

Please Circle: Yes / No

Please provide any detail of previous training experience either with or without
LSV Eg. Training work for training organisations and courses delivered.

Medical Condition (Optional)

Disability

Do you consider yourself to have a permanent and significant disability?

Yes No (tick one box)

If YES, tick any applicable boxes

- Vision Hearing/Deaf Acquired Brain Impairment
 Intellectual Mental Illness Other
 Learning Physical Unspecified
 Medical Condition / Chronic Illness

*Courses are limited to a maximum of 24 people.

**Course: Assessor Course
Auditorium
Life Saving Victoria
200 The Boulevard, Port Melbourne.**

Date/Time: The course will be held on the following days:

**Saturday, 4 October, 2008 (5:00 pm – 9:00 pm)
Sunday, 5 October, 2008 (9:00 am – 5:00 pm)
Sunday, 12 October, 2008 (9:00 am – 5:00 pm)**

Cost: \$50.00

***Participant's only need to bring a pen and note pad. All other resources,
lunch and snack food will be provided.**

Payment Details

Please invoice my club / organisation for \$ _____

Enclosed is my cheque/money order for \$ _____

or please debit my credit card,

Bankcard Visa MasterCard

Cardholder's name _____

Card number _____ - _____ - _____ - _____

Expiry date _____ Amount: \$ _____

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