



Circular 116:09:08

To: Club Gear Stewards Club Captains
Cc: Club Secretaries Regional Officers
Club Captains
From: Greg Scott, Support Officer – Lifesaving Services
Date: 24 September 2008
Subject: Reminder: Servicing of Oxygen Equipment

Action: Oxygen Equipment to be delivered to approved service agent

All clubs are reminded they are required to have their oxygen regulators serviced on an annual basis. Life Saving Victoria has arranged the following dealers to be approved service agents with discounted pricing.

RAPP Australia Pty Ltd
151 Patullos Road,
Lara
Tel: 0417 012 285
Contact: Gary Conway

Mediquip Victoria
36a Clements Avenue
Bundoora
Tel: 03 9467 5722
Contact: Kurt Hogan

Units should be:

- Presented clean with regulators enclosed
- No oxygen bottle attached
- All parts clearly labelled with the club name
- Presented with the attached form and with items required clearly marked.

When clubs deliver their units to the above dealers they will be provided with a service confirmation certificate. This certificate will be utilised as evidence that the oxygen unit is being serviced, and should be used if the unit is absent at the time of the club's gear inspection.

****Clubs may organise to have units serviced by any qualified and registered group****

For additional detail on this Circular contact: Greg Scott, Lifesaving Services, Support Officer
Email greg.scott@lifesavingvictoria.com.au or by phone (03) 9676 6935.
Circulars are also available at www.lifesavingvictoria.com.au

Address: PO Box 353 South Melbourne DC 3205



LIFE SAVING VICTORIA

Oxygen Unit Servicing Form

Service Agent: _____

Club: _____ Date: _____

Club Officer in Charge: _____

Contact Numbers: (H) _____ (W) _____

(M) _____

(Email) _____

Type of Unit: _____

Faults to Oxygen unit to be repaired: _____

Items which the Club requests to be replaced

Item	Number Required
Therapy Tubing (Green)	
Resuscitation Tubing	
Therapy Mask Adult	
Therapy Mask Child	
Resuscitation Mask Adult	
Resuscitation Mask Child	
Reservoir Bag	
Airways: Size	
Patient Valve Laerdal	
Valve Diaphragms Laerdal	
Valve Diaphragms CIG	
Bodok Seals	

Additional Requirements: _____

Please Note: Rapp Australia & Mediquip may treat this servicing form as a PURCHASE ORDER