



## Circular 135:11:08

**To:** Assessors  
District Officers  
Club Captains

**Chief Instructors**  
**Regional Officers**

**Cc:** Presidents  
Secretaries

**From:** Nick Bugeja  
Manager – Training Services

**Date:** 6 November 2008

**Subject:** ATV Inductions

**Action:**

1. Appoint a club ATV inductor
2. Run ATV inductions
3. Store signed ATV Code of Conduct documents

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### ATV Induction

Clubs need to nominate an appropriate person to conduct ATV inductions. This person should be familiar with the induction resources, the SLSA ATV Policy, and the club's ATV.

Clubs are required to perform an appropriate induction using the ATV workbook which is now available on the LSV Website at:

<http://www.lifesavingvictoria.com.au/www/html/363-club-training-resources.asp>

All ATV operators need to sign the Code of Conduct (available at above web location). After a candidate has been inducted and signed the Code of Conduct, the club should raise a Form 14 and have it signed by their authorised Club ATV Inductor.

The Form 14s are to be forwarded to LSV, and the signed Code of Conducts to be retained by the club.

Someone who has been inducted need only maintain a current Victorian Drivers Licence to remain proficient.

**For additional detail on this Circular contact: Nick Bugeja – Manager, Training Services**

Email [nick.bugeja@lifesavingvictoria.com.au](mailto:nick.bugeja@lifesavingvictoria.com.au) or by phone (03) 9676 6978

Circulars are also available at [www.lifesavingvictoria.com.au](http://www.lifesavingvictoria.com.au)

Address: PO Box 353 South Melbourne DC 3205