To: Club Presidents, Club Committees, CLC Delegates
Cc LSV Directors
From: Peter Williams and David Schultz – Directors
Date: 14 October 2013
Subject: Council of Life Saving Clubs – Council Representative
Action: Nomination Forms to be received by Friday, 25 October 2013 at 5.00pm

For additional details on this Circular please contact:
Frances Evans on 03 9676 6947 or frances.evans@lifesavingvictoria.com.au
Circulars are available at www.lifesavingvictoria.com.au/circulars

To complement the election of the two CLC Directors, the Meeting Chair/Representative and to comply with the CLC By Laws, the Directors are seeking nominations for the position of a second CLC Representative, which will be voted on by CLC Delegates at the meeting of the Council on Saturday, 16 November 2013.

The role of the CLC Council Representatives (2) is to represent the CLC at General Meeting of Life Saving Victoria.

Nomination close on Friday, 25 October 2013

Completed forms should be returned to LSV to:

Mail: Bryn Sherwood
Life Saving Victoria
PO Box 353
South Melbourne DC 3205

Direct Line: (03) 9676 6931
Email: bryn.sherwood@lifesavingvictoria.com.au
Fax: (03) 9681 8211
CLC REPRESENTATIVE - NOMINATION FORM

This Nomination Form must be received at the registered office of Life Saving Victoria by
Friday, 25 October 2013 closing at 5.00pm

NOMINEE'S NAME: (in block letters)_____________________________________________________

ADDRESS: ____________________________________________________________________________

______________________________________________________________________________________ Postcode________

CONTACT: (H)___________________________ (B)__________________________________________

DETAILS:(M)__________________________________________(F)_______________________________

EMAIL: ______________________________________________________________________________

PROPOSER’S NAME (in block letters)______________________________________________________

Must be a member of the Committee of Management (or equivalent body) of an affiliated Life Saving Club.

PROPOSER’S SIGNATURE_______________________________________________________________

SECONDER’S NAME (in block letters)_______________________________________________________________________

Must be a member of the Committee of Management (or equivalent body) of an affiliated Life Saving Club.

SECONDER’S SIGNATURE___________________________________________________________________________

ACCEPTANCE OF NOMINATION
I accept the nomination for the position of CLC Meeting Chair and if elected, I, agree to carry out all duties of the
position to the best of my ability and understand that once elected, I will be required to sign a confidentiality
agreement with LSV and undergo a criminal history and Working with Children check.

NOMINEE’S SIGNATURE__________________________________________________________________________

DATE_______________________________________________________________________________________

OFFICE USE ONLY

DATE OF RECEIPT IN OFFICE
RECEIVED BY (Print Name) _______________________________________________________________
By Law 12.5 Position Description – Council Representative (2nd)

12.5.1 Role

The role of the CLC Council Representative is to represent the CLC at General Meetings of LSV.

12.5.2 Report to

(a) Appointed CLC Directors

12.5.3 Consult with

Appointed CLC Directors

12.5.4 Direct reports

Nil

12.5.5 Sub Groups

Nil

12.5.6 Duties

(a) Act for and on behalf of the CLC and represent the CLC at LSV General Meetings in accordance with:
   (i) the directions of the CLC
   (ii) the LSV Constitution.

(b) Consider, make decisions and vote at General Meetings on behalf of the CLC, as empowered by the CLC to do so.

12.5.7 Attend Meetings of

(a) CLC Council Meetings

(b) LSV