To: Club Presidents
Club Team Coaches
Officials
Cl: Aquatic Sports Executive

Cc: Aquatic Sports Secretaries
Club Team Managers
Junior Coordinators

From: Luke Gavin – Aquatic Sports Coordinator, Junior Sport

Date: 27 November 2013

Subject: State Junior Carnival #1 Ocean Grove SLSC – Important Information

Action: Entries close 11:59pm on Wednesday, 4 December 2013

For additional details on this Circular please contact:
Aquatic Sports Department on 03 9676 6937 or email sport@lifesavingvictoria.com.au
Circulars are available at www.lifesavingvictoria.com.au/circulars

2013/14 STATE JUNIOR CARNIVAL #1
OCEAN GROVE SLSC
Saturday, 7 December 2013
9:00am

Entering Competitors

Entries for this event will be through the LSV online entry system:

Team Managers must enter each team member through the online process. Please remember to force a Surf Guard update before entering competitors.

Program

The Program for this event can be downloaded from the Life Saving Victoria website under Sport / Competitions / Junior Sport.

Team Managers

The team managers and official’s handbook can be found on the LSV website under Sport / Resources.

For the first Junior Carnival we require all Team Managers to sign their team list (before 10am) to record that the competitors who will be competing in water events have successfully completed their competition skills evaluation (ocean timed swim). Team listings will be located at the LSV administration tent.

Club Team Managers are also encouraged to complete the following form to ensure you receive up-to-date information in regards to upcoming carnivals:
https://lifesavingvictoria.wufoo.com/forms/victorian-team-manager-registrations-201314/

Officials and Water Safety

Please remember clubs MUST enter Officials and Water Safety as per the ratio and rosters outlined in the 2013/2014 Team Manager’s & Official’s Handbook.

Water safety personnel must hold a current SRC or Bronze Medallion qualification. Water Safety can be entered at:
https://docs.google.com/spreadsheet/ccc?key=0AiPYapo1rQ6UdGVQTTAxS1VmTjNTY0M4QVU4MVN5X1E#gid=16
Officials should have a minimum qualification of junior official. Clubs are welcome to put forward officials that have not yet attended a Junior Officials or Level 1 course, however these individuals will need to be under supervision of an accredited official, and must attend the next available officials course. Officials can be entered at: https://docs.google.com/spreadsheet/ccc?key=0AiPYapo1rQ6UdGVQTRAyS1Y0M4QVU4MVN5X1E#gid=17

IRB Driver and Crew
Please also note the IRB and Work Party Rosters for each junior carnival as listed on pages 14 & 15 of the Team Managers and Officials Handbook. IRB driver and crew coverage are required to sign in 15 minutes before their shift.

<table>
<thead>
<tr>
<th>Carnival</th>
<th>Ocean Grove</th>
</tr>
</thead>
<tbody>
<tr>
<td>9am-12pm</td>
<td>Point Leo</td>
</tr>
<tr>
<td>12pm-Finish</td>
<td>Torquay</td>
</tr>
<tr>
<td>Mentone</td>
<td>Mornington</td>
</tr>
</tbody>
</table>

Set up and Pack Up Rosters
Each club nominated must provide 2 members to help with the setting up and packing up of carnival equipment.

<table>
<thead>
<tr>
<th>Carnival</th>
<th>Ocean Grove</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.30-7.30am</td>
<td>Torquay</td>
</tr>
<tr>
<td>For one hour after competition</td>
<td>Mordialloc</td>
</tr>
</tbody>
</table>

Age Group Referees
Age group referees are in charge of their designated age group. We are seeking age group referees for Ocean Grove in all age categories, if you are interested in this role please contact Luke Gavin at luke.gavin@lifesavingvictoria.com.au

Photography
Daily photography passes can be picked up at the LSV admin tent as long as a valid Working with Children Check Card is displayed. Alternatively, if you would like to register for an annual LSV photography card please register at: https://lifesavingvictoria.wufoo.com/forms/lsv-photography-pass-registration/

Map

Working With Children Cards
In line with Life Saving Victoria’s Member Protection Policy 6.5, all Officials, Water Safety Personnel & Power Craft Duty Boat Crews MUST have a Working with Children Check.

Tents
Clubs are required to make sure that their tents are correctly weighted down. Please note that star pickets or pegs are not to be used on grass foreshore areas.

Sun Protection
All clubs will be responsible for Sun Protection for their competitors. Please refer to LSV Sun Safety Policy 2.1

Weather
In the event of adverse weather conditions, the carnival will be moved to an alternative location. A decision to relocate will be made as far out from the carnival as possible - whereby team managers will be notified via email. Alternatively, if conditions change unexpectedly all team managers/parents are advised to check Life Saving Victoria’s Facebook and Twitter pages. www.facebook.com/lifesavingvic and www.twitter.com/lsvsport

ENTRIES CLOSE: 11:59pm on Wednesday, 4 December 2013