# Circular **104:11:14**

**To:** Trainers and Assessors

**Cc:** District Officers Chief Instructors

**From:** Dean Hemburrow – Manager, Volunteer Training Services

**Date:** 12 November 2014

**Subject:** **Upskill Workshop**

**Action:** Review and register where applicable

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For additional details on this Circular please contact:
Volunteer Training Department on 03 9676 6950 (option 2) or email volunteertraining@lifesavingvictoria.com.au
**Circulars are available at** http://www.lifesavingvictoria.com.au/circulars

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Life Saving Victoria (LSV) has scheduled two upskill workshops for all Trainers and Assessors to upskill in the TAE and/or the new health units of competence.

The LSV Upskill Workshops are scheduled on Sunday, 30 November 2014 at Life Saving Victoria – 200 The Boulevard, Port Melbourne.

Each session provides an opportunity to upskill all trainers and assessors in the following:

1. Upskill to the new TAE units of competence only relevant for Trainers and Assessors who currently hold a BSZ and TAA Training and Assessing units of competence and commences at 8:30am until 1pm (approx.).

2. Upskill to the new health units of competence, this upskill is appropriate for assessors who assess the following awards: Resuscitation, Basic Emergency Care, Apply (Senior) First Aid and Advanced Resuscitation Certificate Techniques (ARTC) awards and commences at 1:30pm until 6:00pm (approx.).

3. Facilitator Basic Beach Management upskill session. The new BBM course requires existing BBM facilitators to upskill in the new award, an upskill session is scheduled to commence at 9:00am until 1:30pm (approx.).

The above upskill sessions are relevant for trainers and assessors who previously missed opportunities in the past.

To register please complete via the link below:
https://lifesavingvictoria.wufoo.eu/forms/upskill-workshops/

For further information or any questions regarding the skills maintenance process, please contact Dean Hemburrow via email dean.hemburrow@lifesavingvictoria.com.au or 9676 6950 (option 2)