JUNIOR TEAM MANAGERS & OFFICIALS HANDBOOK

2019/20

Life Saving Victoria
Contents

Staff and Key Representative Listing ........................................................................................................ 4

Aquatic Sport Staff .................................................................................................................................... 4
Aquatic Sport Executive ............................................................................................................................... 4

1.0 Carnival Entry ....................................................................................................................................... 5
1.1 Competitor Eligibility ............................................................................................................................... 5
1.2 2019/20 Junior Skills Evaluation and Surf Education Requirements ................................................. 6
1.3 Competition Age Categories.................................................................................................................... 7
1.4 Membership Clearances and Transfers ................................................................................................. 7
1.5 Carnival Entry Fees ................................................................................................................................. 7
1.6 Carnival Entry Procedure .......................................................................................................................... 8
1.7 Entry System ........................................................................................................................................... 8

2.0 Club Requirements ................................................................................................................................. 9
2.1 Officials Requirements .............................................................................................................................. 9
2.2 Water Safety Requirements .................................................................................................................... 10
2.3 Powercraft Rosters ................................................................................................................................. 10
2.4 Course Set Up and Water Safety Roster ................................................................................................. 11
2.5 Set Up and Pack Up Rosters ................................................................................................................... 13
2.6 Club Penalties/Sanctions .......................................................................................................................... 14

3.0 Competition Information .......................................................................................................................... 15
3.1 Junior State Carnivals .............................................................................................................................. 15
3.2 Alteration to Carnival Venues .................................................................................................................. 15
3.3 Victorian Junior Lifesaving Championships ............................................................................................. 15
3.4 Restricted Entry to the Victorian Junior Lifesaving Championships ....................................................... 16
3.5 2019/2020 Combined Clubs Junior Team Policy .................................................................................... 17
3.6 Athlete Awards ...................................................................................................................................... 18
3.7 Photography .......................................................................................................................................... 19
3.8 Local Rules .......................................................................................................................................... 19
3.9 Events ................................................................................................................................................... 21
3.10 Events Per Age Group ............................................................................................................................ 21
3.11 R&R ................................................................................................................................................... 21
3.12 Dead Heats ......................................................................................................................................... 21
3.13 Appeals .............................................................................................................................................. 22
3.14 Belt and Reel .......................................................................................................................... 22
3.15 Code of Conduct .................................................................................................................. 23
4.0 Carnival Programs .................................................................................................................. 30
Junior Carnival #1 – Ocean Grove .......................................................................................... 31
Junior (U10-U13)/Youth/Senior Beach Carnival .................................................................... 32
Junior Carnival #2 – Altona LSC ............................................................................................. 33
Junior Carnival #3 – Cosy Corner ............................................................................................. 34
Junior Carnival #4 - Mordialloc LSC ....................................................................................... 35
Junior Carnival #5 – Jan Juc SLSC ............................................................................................ 36
Junior Carnival #6 – Point Leo SLSC ....................................................................................... 37
Victorian Junior Lifesaving Championships 2020 – Day 1 ....................................................... 38
Victorian Junior Lifesaving Championships 2020 – Day 2 ....................................................... 39
Victorian Junior Lifesaving Championships 2020 – Day 3 ....................................................... 40
5.0 Resources ............................................................................................................................ 41
5.1 Feedback App ....................................................................................................................... 41
5.2 Useful Links .......................................................................................................................... 41
5.3 SurfGuard ............................................................................................................................. 42
6.0 Policies ................................................................................................................................... 42
6.1 SLSA Member Protection Policy (6.05) .............................................................................. 42
6.2 SLSA Youth Policy (6.15) ..................................................................................................... 42
6.3 Child Safe Standards ............................................................................................................ 43
6.4 Working with Children Checks .......................................................................................... 44
6.5 Sun Smart Guidelines .......................................................................................................... 45
6.6 Cyber Bullying ....................................................................................................................... 45
6.7 Social Media .......................................................................................................................... 46
6.8 Code of Behaviour ............................................................................................................... 46
6.9 Abuse/Inappropriate Behaviour ......................................................................................... 47
6.10 Competing Unfairly ............................................................................................................ 47
Forward

Lifesaving sport competition plays a major role in the preparation of a lifesaver to meet the physical standards necessary for saving lives in the water. Over the years the competition element of lifesaving has evolved from an aid, to the physical preparation of a lifesaver, to its own identity and plays a major part in the social development of a lifesaver.

This Team Managers’ and Officials’ Handbook is designed to guide Team Managers, Officials, Coaches, Parents/Supporters and Club Office Bearers/Administrators through the basic systems and processes to support members involvement in lifesaving sports whilst following some general guidelines and principles in order to ensure an even and fair playing field.

Life Saving Victoria wishes all clubs the best of luck for season 2019/2020 and look forward to seeing you all on the beach soon.
# Staff and Key Representative Listing

## Aquatic Sport Staff

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Email</th>
<th>Contact Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manager – Aquatic Sport</td>
<td>Kirsty Clark</td>
<td><a href="mailto:kirsty.clark@lsv.com.au">kirsty.clark@lsv.com.au</a></td>
<td>0421 381 169</td>
</tr>
<tr>
<td>Senior Coordinator Events</td>
<td>Nick Metcalfe</td>
<td><a href="mailto:nicholas.metcalfe@lsv.com.au">nicholas.metcalfe@lsv.com.au</a></td>
<td>0498 041 196</td>
</tr>
<tr>
<td>Development Support Officer</td>
<td>Sharon Rich</td>
<td><a href="mailto:sharon.rich@lsv.com.au">sharon.rich@lsv.com.au</a></td>
<td>0439 375 452</td>
</tr>
<tr>
<td>Sports Events Administrator</td>
<td>Matthew Bullard</td>
<td><a href="mailto:matthew.bullard@lsv.com.au">matthew.bullard@lsv.com.au</a></td>
<td>0455 492 765</td>
</tr>
<tr>
<td>Aquatic Sports</td>
<td></td>
<td><a href="mailto:sports@lsv.com.au">sports@lsv.com.au</a></td>
<td>03 9676 6937</td>
</tr>
</tbody>
</table>

## Aquatic Sport Executive

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director – Aquatic Sport</td>
<td>Rachael Rylance</td>
</tr>
<tr>
<td>Council Chair</td>
<td>Peter Van Deuren</td>
</tr>
<tr>
<td>Council Representative</td>
<td>Tamara Brawn</td>
</tr>
<tr>
<td>Chief Referee</td>
<td>Harry Hannas</td>
</tr>
<tr>
<td>Junior Referee</td>
<td>Leonie Newey</td>
</tr>
<tr>
<td>Beach Representative</td>
<td>Maurice McCutcheon</td>
</tr>
<tr>
<td>Board and Ski Representative</td>
<td>Bruce Sampson</td>
</tr>
<tr>
<td>IRB Competition</td>
<td>Allan Banks</td>
</tr>
<tr>
<td>Lifesaving Events Coordinator</td>
<td>Dinah Boswell</td>
</tr>
<tr>
<td>Pool Panel Coordinator</td>
<td>Jo Teagle</td>
</tr>
<tr>
<td>Sport Development Coordinator</td>
<td>Brian Happ</td>
</tr>
<tr>
<td>Swim Representative</td>
<td>Natalie Hood</td>
</tr>
<tr>
<td>Surf Boat Representative – VSRL</td>
<td>Barry Hill</td>
</tr>
</tbody>
</table>
1.0 Carnival Entry

1.1 Competitor Eligibility

To maintain our safety and lifesaving standards, SLSA has set a standard of competency that Junior members must achieve before being eligible to compete in Junior Carnivals. Junior members will not be deemed competent until the assessment has been awarded in SurfGuard.

To be able to compete at Junior Carnivals and the Victorian Junior Lifesaving Championships the following guidelines must be adhered to:

- Competitors must hold the appropriate Preliminary Assessment and Competition Skills Evaluation for the age group they are competing in and they must be listed on SurfGuard before the carnival they are entering.
- To compete at the Victorian Junior Lifesaving Championships, the competitor must have completed their Surf Education Award appropriate for their age group and the Club must have entered the details on SurfGuard by close of entries.

All competitors at Junior Carnivals should be sufficiently proficient in both a physical and mental capacity to compete in each event that they partake in.

- All competitors in under 12s and above are required to achieve the appropriate Competition Skills Evaluation for their age group to be able to compete at any carnival, in any event.
- Competitors in under 9s, 10s and 11s are required to achieve the appropriate Competition Skills Evaluation to be able to compete in water events (except wade) at any carnival.
- Under 8s are not permitted/required to undertake a Competition Skills Evaluation.
- Under 8s are not permitted to compete up an age group in any water events (except wade relay).
- It is the Club and Team Manager’s responsibility to ensure that all competitors are proficient and that competition requirements are met.
- Competition Skills Evaluations MUST be registered on SurfGuard prior to the first carnival attended by the competitor. Checks will be made throughout the season.
- Competition Skills Evaluations MUST be entered as a proficiency and not as an award.
### 1.2 2019/20 Junior Skills Evaluation and Surf Education Requirements

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Preliminary Assessment (Pool or open water)</th>
<th>Competition Skills Evaluation (Surf/open water)</th>
<th>Junior Development Program Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under 6</td>
<td>* From a standing position in waist deep water perform a front glide and recover to a secure position. Perform a back float for 15 seconds whilst holding a buoyant aid and recover to a secure position.</td>
<td>Not required (no competition for this age group)</td>
<td>Surf Play One</td>
</tr>
<tr>
<td>Under 7</td>
<td>* From a standing position in waist deep water perform a front glide, kick for 3m and recover to a secure position. Perform a back float for 30 seconds and recover to a secure position.</td>
<td>Not required (no competition for this age group)</td>
<td>Surf Play Two</td>
</tr>
<tr>
<td>Under 8</td>
<td>25 metre swim (any stroke) 1 minute survival float (on back)</td>
<td>Not required (no water competition, except for wade which takes place in waist deep water)</td>
<td>Surf Aware One</td>
</tr>
<tr>
<td>Under 9</td>
<td>25 metre swim (any stroke) 1 minute survival float (on back)</td>
<td>150m open water swim within 12 minutes (continuous freestyle)</td>
<td>Surf Aware Two</td>
</tr>
<tr>
<td>Under 10</td>
<td>25 metre swim (freestyle/front crawl) 1 1/2 minutes survival float (on back)</td>
<td>150m open water swim within 11 minutes (continuous freestyle)</td>
<td>Surf Safe One</td>
</tr>
<tr>
<td>Under 11</td>
<td>50 metre swim (freestyle/front crawl) 2 minutes survival float (on back)</td>
<td>288m open water swim within 12 minutes (continuous freestyle)</td>
<td>Surf Safe Two</td>
</tr>
<tr>
<td>Under 12</td>
<td>100 metre swim (freestyle/front crawl) 2 minutes survival float (on back)</td>
<td>288m open water swim within 10 minutes (continuous freestyle)</td>
<td>Surf Smart One</td>
</tr>
<tr>
<td>Under 13</td>
<td>150 metre swim (freestyle/front crawl) 3 minutes survival float (on back)</td>
<td>288m open water swim within 9 minutes (continuous freestyle)</td>
<td>Surf Smart Two</td>
</tr>
<tr>
<td>Assessor</td>
<td>Preliminary Assessments / Comp Skills Evaluations: Foundation Coach, Development Coach, Performance Coach, Core Official, Technical Official, Training Officer (SRC/Bronze), Assessor (SRC/Bronze), Age Manager Presenter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Preliminary Assessments Only: AUSTSWIM or equivalent Teacher of Swimming &amp; Water Safety (i.e. Swim Teacher)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Please note:**
- Consideration of the conditions and swell size needs to be taken into consideration when conducting the Competition Skills Evaluation timed swims - there should be a focus on nippers completing the swim continuously (e.g. no rest breaks).
- Junior award processing can be completed via the Nipper Admin App or via SurfGuard and submitting via the Wufoo form.
- All awards need to be processed by LSV prior to competitors being able to be entered into the
competition entry system.

1.3 Competition Age Categories

The age group for a competitor for the 2019/2020 season is determined by how old they are on 30 September 2019. The list below outlines the age and the necessary age group for that competitor:

<table>
<thead>
<tr>
<th>Age</th>
<th>Age Group</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 years old</td>
<td>compete as Under 8</td>
</tr>
<tr>
<td>8 years old</td>
<td>compete as Under 9</td>
</tr>
<tr>
<td>9 years old</td>
<td>compete as Under 10</td>
</tr>
<tr>
<td>10 years old</td>
<td>compete as Under 11</td>
</tr>
<tr>
<td>11 years old</td>
<td>compete as Under 12</td>
</tr>
<tr>
<td>12 years old</td>
<td>compete as Under 13</td>
</tr>
</tbody>
</table>

- Under 7 (6-year old’s) are not permitted to compete at any carnival.
- Competitors may go up one age group in team events only, provided they hold the appropriate Competition Skills Evaluation for that particular age group. Teams must not be made up of more than 50% of the younger age group.
  E.g. an U10 beach relay may only have a maximum of two U9 competitors.
- U8 members shall not be permitted to compete in water events other than the Wade Relay (because the Competition Skills Evaluation does not form part of the U8 Age Award/Proficiency);
- Under 8’s are not permitted to compete at the Victorian Junior Lifesaving Championships
- Under 13’s are not permitted to compete at Youth/Senior Carnivals or Championships.

1.4 Membership Clearances and Transfers

Please refer to the Surf Sports Manual – Section 2.2.4
An online copy of the SSM is available on the LSV website.

1.5 Carnival Entry Fees

The following is a list of entry fees for season 2019-2020:

<table>
<thead>
<tr>
<th>Carnival Type</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Victorian Junior Lifesaving Championships</td>
<td>$46</td>
</tr>
<tr>
<td>Junior Carnivals</td>
<td>$30</td>
</tr>
</tbody>
</table>

- All fees are GST inclusive
- Prices are per person
- All entries must be submitted by online entry system
- If the carnival is cancelled once it has started, no refunds will be given.
1.6 Carnival Entry Procedure

Entering competitors for carnivals is the responsibility of the Team Manager:

- Entries for all carnivals must be lodged with Life Saving Victoria via the online entry system by 11.00pm on the Tuesday prior to each carnival. No late entries will be accepted.
- All competitors must be a financial member of a club for the current season at the time of entry. It is the Club’s responsibility to check that their competitors are proficient and hold the appropriate award or proficiency to ensure each competitor entered is eligible to compete.
- For all carnivals, competitors need to be entered into the events in which they plan to race. Please note: when entering athletes only tick the events that they are going to compete in.
- Clubs must enter the names of their Officials and Water Safety Personnel via the google doc spreadsheet by close of entries.
- Clubs have until 10.00am on the morning of the carnival to remove members from their list who are not competing. Under no circumstances can a Club substitute names.
- Clubs with competitors found competing who are not listed on the official Club entry sheet will be charged an entry fee of four times the normal entry fee and will be referred to the Competition Disciplinary Committee. Random checks will be carried out throughout the season.
- For entry into the Victorian Junior Lifesaving Championships, please see point 3.2.

1.7 Entry System

The Aquatic Sport Carnival Entry System (SportApp - Entries) is a web-based system for Team Managers to administer Aquatic Sport carnival entries.

The program is accessible for mobile devices including smartphones and tablets, while also being able for usage on laptops and computers. It requires internet connectivity to access the functionality.

The application is supported on the following systems:
- Android
- iOS (iPhone)
- Internet access through browsers

The app can be accessed via the following link - https://sportapp-entries.lsv.com.au/

Instructions on how to use the system can be accessed by this link - Click Here

The quick reference guide can be accessed at the following link - Click Here

User Access:
Team Managers are the people who will enter athletes into events and assign them to teams and will always be the only users with access to team set-up.
Access to the Entries App is currently set via individual login from Surfguard and access will be provided by the Aquatic Sport Department to Team Managers on request.
2.0 Club Requirements

2.1 Officials Requirements

Clubs are reminded that they must supply accredited Officials as per the following ratios to ensure the safe and smooth conduct of junior carnivals.

<table>
<thead>
<tr>
<th>Number of Competitors</th>
<th>Number of Officials</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - 4</td>
<td>No official’s requirement*</td>
</tr>
<tr>
<td>5 – 8</td>
<td>1 Accredited Official</td>
</tr>
<tr>
<td>9 - 15</td>
<td>2 Accredited Officials</td>
</tr>
<tr>
<td>16 - 29</td>
<td>3 Accredited Officials</td>
</tr>
<tr>
<td>30 +</td>
<td>1:10 or part thereof ratio of Accredited Officials. e.g. 33 competitors = 4 Accredited Officials</td>
</tr>
</tbody>
</table>

*Note: It is a requirement for Clubs who fall within the 1-4 competitor’s category to work with LSV to develop their pool of officials & be sustainable for growth in the future.

Any club new to the Surf Sport competition may be exempt from the ratios for the first 3 carnivals. It is the club’s obligation to work with LSV to develop accredited officials and meet their ratios for the remainder of the competition season.

Clubs providing Officials that act in key senior roles will be counted as 2 official allocations.

Senior roles include:
- Carnival Referee
- Emergency and Safety Coordinator
- Powercraft Coordinator
- Area Referee

Team Managers are required to enter officials into the online spreadsheet by close of entries. Click here to access the spreadsheet.

- All Officials to sign on with their Area Referee by 7:45am.
- All Officials must attend the Officials’ Briefing
- The Area Referee will determine the role of each Official.
- LSV reserves the right to move Officials to alternate areas if required.
- Clubs should be aware that official requirements will not change if competitor numbers are lowered after close of entries.
- Clubs can arrange for substitute Officials from other Clubs to sign on their behalf provided these Officials have not signed on as part of another Club’s Officials’ requirements.
- Random checks may be taken to ensure Officials remain on duty.
- Team Managers may not enter all their club volunteers into the same area but must be spread across several areas as required.
2.2 Water Safety Requirements

Clubs are reminded that they must supply qualified Water Safety Officers and rescue boards/tubes as per the following ratio to ensure the safe and smooth conduct of junior carnivals.

<table>
<thead>
<tr>
<th>Number of Competitors</th>
<th>Number of Water Safety Personnel</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - 4</td>
<td>No water safety requirement</td>
</tr>
<tr>
<td>5 – 15</td>
<td>1 Water Safety Officer with tube or rescue board</td>
</tr>
<tr>
<td>16 – 29</td>
<td>2 Water Safety Officers with tubes or rescue boards</td>
</tr>
<tr>
<td>30 +</td>
<td>1:10 or part thereof ratio of Water Safety Officers with tubes or rescue boards e.g. 33 competitors = 4 Water Safety Officers</td>
</tr>
</tbody>
</table>

- Water Safety Officers must be qualified with either their Surf Rescue Certificate or Bronze Medallion.
- **SRC award holders shall not exceed 25% of qualified water safety provided by any one club.**
- Water safety personnel must report to their Age Group ARRO at least 15 minutes prior to their shift.
- The Age Group ARRO will have a copy of the water safety rosters and the area will be stopped if the Water Safety Officers do not report on time and suitably equipped and the relevant Club’s Team Manager will be summoned.
- It is recommended that the water safety personnel be appropriately attired and wear a suitable wetsuit ensuring their personal health, safety and comfort for the two hour period.
- Clubs and Water Safety Officers are to provide and wear their own orange water safety caps and orange water safety vests.
- Clubs are to provide their Water Safety Officers with the appropriate rescue equipment for the age group that they are rostered to. E.g. Rescue board for U12’s rather than rescue tubes
- All water safety equipment must meet SLSA standards.
- Please note that it is at the discretion of water safety personnel whether a competitor is to be removed from the water during competition.
- Water safety personnel are not to make contact with a competitor or their equipment unless they are in the process of assisting that competitor to withdraw from the event. Assistance other than encouragement and direction for all competitors is not permitted.
- LSV reserves the right to move Water Safety Officers to alternate areas if required.
- Clubs and Team Managers may not enter all their club volunteers into the same area but must be spread across several areas as required.
- A reminder that IRB Crew and Drivers are not included in the club water safety ratio.

Team Managers are required to enter the Water Safety Personnel details into the relevant section of the google doc spreadsheet by close of entries. [Click here](#) to access the spreadsheet.

2.3 Powercraft Rosters

Powercraft rosters are developed based on the number of competitors that a club entered in the previous season. The allocation is done on a ratio basis, so clubs with more competitors will be allocated a greater number of shifts.

IRBs are crucial to setting up the courses and providing water safety for carnivals, so it is important that all clubs meet the requirements that have been allocated to them. It is the Clubs’ responsibility if they...
are unable to fulfil a shift to swap with another club, but they must notify LSV of the swap by close of entries for that carnival by email to sport@lsv.com.au.

The clubs listed below will be responsible for the provision of one IRB Powercraft Crew (consisting of one driver and one crewperson) for the nominated carnivals.

- All IRB Crews are to report to the Powercraft Coordinator 15 minutes prior to the start of their shift ready to go.
- The IRB Crew provided must be competent in handling the conditions of the beach allocated.
- The IRB Crew may be separated at the discretion of the Powercraft Coordinator.
- It is desired that the crewperson be also the minimum of a Technical Official. This allows the crew to assist in judging events from the water.
- Clubs MUST provide their own life jackets and wetsuits sufficient for all types of weather.
- Crews that report to the Powercraft Coordinator not suitably prepared for the conditions will be requested to return with appropriate clothing and PPE or find a suitable alternative.
- The carnival will be stopped if the IRB Crew does not report on time suitably equipped. The relevant Club’s Team Manager will be requested to report to the carnival referee.
- Drivers and Crewpersons must hold the appropriate awards along with a current Marine Licence.
- The IRB Driver must be able to produce a current Marine Licence on request.

2.4 Course Set Up and Water Safety Roster

Please note Clubs are required to provide an IRB Driver and Crewperson to set up the competition course areas prior to competition, provide water safety during the carnival and assist with removing the course at the conclusion of the carnival, as set out in the rosters below. Clubs that are allocated to a supply an IRB need to provide a fully operational IRB for the carnival:

- Team Managers are required to enter the IRB Crew’s details into the relevant section of the google doc spreadsheet by close of entries. Click here to access the spreadsheet.
- In the 2019/20 season, LSV is requesting that the host club supplies 1 x IRB for their hosted carnival. If extra IRB’s are required, LSV will be contacting nearby clubs to assist.
<table>
<thead>
<tr>
<th>Carnival</th>
<th>Junior Carnival #1</th>
<th>Junior Carnival #2</th>
<th>Junior Carnival #3</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Ocean Grove SLSC</td>
<td>Altona SLSC</td>
<td>Cosy Corner</td>
</tr>
<tr>
<td></td>
<td>07/12/2019</td>
<td>15/12/2019</td>
<td>03/01/2020</td>
</tr>
<tr>
<td>Set Up</td>
<td>Time: 6:30am – 8:30am</td>
<td>6:30am – 8:30am</td>
<td>6:30am – 8:30am</td>
</tr>
<tr>
<td>1</td>
<td>Ocean Grove SLSC</td>
<td>Williamstown S&amp;LSC</td>
<td>Torquay SLSC</td>
</tr>
<tr>
<td>2</td>
<td>Jan Juc SLSC</td>
<td>Altona LSC</td>
<td>Anglesea SLSC</td>
</tr>
<tr>
<td>Time: 8:30 am – 12 noon</td>
<td>8:30 am – 12 noon</td>
<td>8:30 am – 12 noon</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Half Moon Bay LSC</td>
<td>Chelsea LSC</td>
<td>Fairhaven SLSC</td>
</tr>
<tr>
<td>2</td>
<td>Ocean Grove SLSC</td>
<td>Hampton LSC</td>
<td>Williamstown S&amp;LSC</td>
</tr>
<tr>
<td>3</td>
<td>Hampton LSC</td>
<td>Mordialloc LSC</td>
<td>Jan Juc SLSC</td>
</tr>
<tr>
<td>4</td>
<td>Torquay SLSC</td>
<td>Mentone LSC</td>
<td>Lorne SLSC</td>
</tr>
<tr>
<td>5</td>
<td>Mornington LSC</td>
<td>Mornington LSC</td>
<td>Black Rock LSC</td>
</tr>
<tr>
<td>Time: 12 noon - Finish</td>
<td>12 noon - Finish</td>
<td>12 noon - Finish</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Fairhaven SLSC</td>
<td>Altona LSC</td>
<td>Fairhaven SLSC</td>
</tr>
<tr>
<td>2</td>
<td>Ocean Grove SLSC</td>
<td>Mentone LSC</td>
<td>Pt Leo SLSC</td>
</tr>
<tr>
<td>3</td>
<td>Torquay SLSC</td>
<td>Williamstown S&amp;LSC</td>
<td>Jan Juc SLSC</td>
</tr>
<tr>
<td>4</td>
<td>Mornington LSC</td>
<td>Half Moon Bay LSC</td>
<td>Mornington LSC</td>
</tr>
<tr>
<td>5</td>
<td>Black Rock LSC</td>
<td>Carrum LSC</td>
<td>Torquay SLSC</td>
</tr>
<tr>
<td>Supply an IRB</td>
<td>Ocean Grove SLSC</td>
<td>Altona LSC</td>
<td>Torquay SLSC</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Carnival</th>
<th>Junior Carnival #4</th>
<th>Junior Carnival #5</th>
<th>Junior Carnival #6</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Mordialloc LSC</td>
<td>Jan Juc SLSC</td>
<td>Point Leo SLSC</td>
</tr>
<tr>
<td></td>
<td>18/01/2020</td>
<td>15/02/2020</td>
<td>23/02/2020</td>
</tr>
<tr>
<td>Set Up</td>
<td>Time: 6:30am – 8:30am</td>
<td>6:30am – 8:30am</td>
<td>6:30am – 8:30am</td>
</tr>
<tr>
<td>1</td>
<td>Mornington LSC</td>
<td>Lorne SLSC</td>
<td>Pt Leo SLSC</td>
</tr>
<tr>
<td>2</td>
<td>Mentone LSC</td>
<td>Jan Juc SLSC</td>
<td>Portsea SLSC</td>
</tr>
<tr>
<td>Time: 8:30 am – 12 noon</td>
<td>8:30 am – 12 noon</td>
<td>8:30 am – 12 noon</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Bonbeach LSC</td>
<td>Warrnambool SLSC</td>
<td>Mentone LSC</td>
</tr>
<tr>
<td>2</td>
<td>Carrum LSC</td>
<td>Ocean Grove SLSC</td>
<td>Hampton LSC</td>
</tr>
<tr>
<td>3</td>
<td>Chelsea LSC</td>
<td>Portsea SLSC</td>
<td>Woolamai SLSC</td>
</tr>
<tr>
<td>4</td>
<td>Mordialloc LSC</td>
<td>Torquay SLSC</td>
<td>Mt Martha LSC</td>
</tr>
<tr>
<td>5</td>
<td>Altona LSC</td>
<td>Woolamai SLSC</td>
<td>Elwood LSC</td>
</tr>
<tr>
<td>Time: 12 noon - Finish</td>
<td>12 noon - Finish</td>
<td>12 noon - Finish</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Mornington LSC</td>
<td>Lorne SLSC</td>
<td>Pt Leo SLSC</td>
</tr>
<tr>
<td>2</td>
<td>Mt Martha LSC</td>
<td>Jan Juc SLSC</td>
<td>Mentone LSC</td>
</tr>
<tr>
<td>3</td>
<td>Mentone LSC</td>
<td>Ocean Grove SLSC</td>
<td>Sorrento SLSC</td>
</tr>
<tr>
<td>4</td>
<td>Mordialloc LSC</td>
<td>Half Moon Bay LSC</td>
<td>Mornington LSC</td>
</tr>
<tr>
<td>5</td>
<td>Sorrento SLSC</td>
<td>Anglesea SLSC</td>
<td>Altona LSC</td>
</tr>
<tr>
<td>Supply an IRB</td>
<td>Mordialloc LSC</td>
<td>Jan Juc SLSC</td>
<td>Point Leo SLSC</td>
</tr>
</tbody>
</table>
### 2.5 Set Up and Pack Up Rosters

All Clubs are required to provide 1 member per shift, for both set up and pack up. These members are required to sign on with an LSV staff representative before commencing their shift and sign off after their shift.

Please make sure you send appropriate personnel i.e. people who are capable of lifting boats, motors and anchors. These personnel are to be on time and are required until LSV or the Carnival Referee no longer requires them.

The morning set-up personnel are required to report to the Carnival Referee at the LSV IRB Trailer at **6:30am SHARP** unless notified by LSV in the week prior to the carnival.

Set up roles will include:
- Assist in getting the duty boats set up and onto the beach.
- Assist in getting buoys, ropes and anchors onto the beach and ready to be put into the water.
- Assist getting any of the beach course equipment onto the beach.
- Assist in setting up LSV Administration and the PA system.

The afternoon pack-up personnel are required to report to the Carnival Referee (or nominated person) outside the LSV Administration Tent at the conclusion of the carnival or when announced over the PA system.

Pack up roles will include:
- Assist in getting all buoys, ropes and anchors off the beach once packed up
- Assist in getting all duty boats off the beach as soon as they are ready
- Assist in packing up of the duty boats, running motors and packing of the LSV gear trailer.
- Assist in packing up the LSV Administration area and PA system.
2.6 Club Penalties/Sanctions

Clubs who fail to meet their officials, water safety, powercraft or set-up/pack-up requirements will be penalised accordingly. In the event that a Club fails to meet their requirements for a carnival, the Team Manager will be asked to speak with the Carnival Disciplinary Committee (CDC).

Upon review by the CDC, they may impose a sanction at the time, or refer the matter to the Aquatic Sport Executive for consideration.

Sanctions may include one, or any combination of the following:

- The offending Club being ineligible to compete at that specific carnival, the following carnival or the State Championships.
- Financial penalties.
- Additional powercraft and/or set-up/pack-up duties.

Reports of any failures to meet requirements will be provided to the Aquatic Sport Executive following each carnival and will be recorded for future reference.
3.0 Competition Information

3.1 Junior State Carnivals

- Under 8s to Under 11s will run as heats only, unless specified on the program as run to finals. Each heat / final will be awarded 1st, 2nd, and 3rd ribbons.
- Under 8 competitors who do not place will receive a participation ribbon.
- Under 12s and 13s will run heats to finals unless specified on the program. Each final will be awarded ribbons for 1st, 2nd, and 3rd. Points are scored for the first 6 places.
- Composite teams are welcome to participate at any Junior Carnival as part of inclusive participation and are eligible to qualify to finals and be awarded ribbons.

3.2 Alteration to Carnival Venues

- A discussion to move the carnival or nominated events (within the carnival) to a back-up venue will be implemented only after a consultation of the Carnival and Safety Committee.
- Depending on availability, members to be involved in discussions will be the President of the host club (or other club representative), Junior Referee, Carnival Referee, Deputy Referee, Safety and Emergency Coordinator of the event and the Director of Aquatic Sport. There must be a minimum of 3 present for a decision to be reached (which should include the Carnival Referee and Safety Emergency Coordinator, and generally one other either Club representative, Powercraft Coordinator, or other key officials).

3.3 Victorian Junior Lifesaving Championships

- Entries close at 11.00pm, Tuesday 25th, February 2020.
- Competitors must have their Surf Education Award entered into SurfGuard to be eligible to compete at the Victorian Junior Lifesaving Championships.
- Under 8 or younger competitors are not permitted to compete at the Victorian Junior Lifesaving Championships.
- Please ensure that teams are entered into the online registration system correctly to ensure results are recorded accurately.
- Clubs are required to only enter their athletes into the events that they will actually compete in on the day (i.e. do not enter athletes into every event).
- Clubs are required to enter their quota of competitors into the Restricted Events. LSV will enter the competitors from the previous state championships. If you require competitors names to avoid duplications, please email sport@lsv.com.au prior to close of entries.
- Late entries will not be accepted.
- Clubs have until 10.00am, Saturday 7th March the morning of the carnival to remove members from their list who are not competing. Under no circumstances can a Club add or swap names.
- Clubs with competitors found competing who are not listed on the official Club entry sheet will be charged an entry fee of four times the normal entry fee and will be referred to the Competition Disciplinary Committee.
- Clubs must enter the names of their Officials and Water Safety Personnel via the google doc spreadsheet by close of entries.

Heat Listings
Pre-determined heat listings will enable the Victorian Junior Lifesaving Championships to run faster and smoother and assist in making the marshalling process more efficient. Team Managers are also encouraged to let their Marshall know on the day if an athlete no longer wishes to compete in an event.

Heat listings will be available to download on the Wednesday prior to the Victorian Junior Lifesaving Championships.

For events that are not pre-qualified;
- Area Referees may be required to take the number of competitors from heats that equate to 3 semi-final heats only. The three semi-finals will then be taken to a straight final.
- Life Saving Victoria will predetermine the heat numbers once all individual competitors are entered and total numbers are known.

### 3.4 Restricted Entry to the Victorian Junior Lifesaving Championships

Certain events have restrictions imposed on them. It is at the club’s discretion whom they enter into the events.

<table>
<thead>
<tr>
<th>Event</th>
<th>Restriction Number per Club per Age Group per Gender</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beach Sprint</td>
<td>5 Competitors</td>
<td>In addition, the top 8 competitors in the final of the 2019 VJLC will be automatically entered as per recorded results (Applicable to U10-U13 only)</td>
</tr>
<tr>
<td>Beach Run</td>
<td>Restriction</td>
<td>Clubs to nominate 2 competitors to start on the line, remaining competitors start behind</td>
</tr>
<tr>
<td>Flags</td>
<td>No Restriction</td>
<td>2 competitors will be eliminated to the final 20 competitors</td>
</tr>
<tr>
<td>Board Race</td>
<td>5 Competitors</td>
<td>In addition, the top 8 competitors in the final of the 2019 VJLC will be automatically entered as per recorded results (Applicable to U10-U13 only)</td>
</tr>
<tr>
<td>Surf Race</td>
<td>No Restriction</td>
<td></td>
</tr>
<tr>
<td>Wade Race</td>
<td>No Restriction</td>
<td></td>
</tr>
<tr>
<td>Iron</td>
<td>3 Competitors</td>
<td>In addition, the top 8 competitors in the final of the 2019 VJLC will be automatically entered as per recorded results (Applicable to U12-U13 only)</td>
</tr>
<tr>
<td>Board Rescue</td>
<td>2 Teams</td>
<td>No Composite Teams</td>
</tr>
<tr>
<td>Belt and Reel</td>
<td>Restriction as per CCJT Policy</td>
<td>No Composite Teams</td>
</tr>
<tr>
<td>All other Team Events</td>
<td>No Restriction</td>
<td>As per Combined Club Junior Teams Policy</td>
</tr>
</tbody>
</table>

If a club does not fill their quota, their allocations do not get filled.

There may be the opportunity to ballot for available spots in an incomplete heat. This will be determined after close of entries.
3.5 2019/2020 Combined Clubs Junior Team Policy

Aim:
To encourage the developing clubs who are unable to field teams in the team events to become more involved in Surf Sports.

Policy:
• Competitors from clubs that finished in the top 10 from the 2019 Victorian Junior Lifesaving Championships are ineligible to create combined teams at the 2020 Victorian Junior Lifesaving Championships.
• Competitors from all other clubs that are unable to field at least one team in an age group will be able to combine with other competitors from clubs in the same position.
• It is applicable at the 2020 Victorian Junior Lifesaving Championships only.
• Each competitor will represent their own club within their combined team.
• Competitors will compete in their own club competition cap within the combined team.
• Points will be distributed accordingly. For example, in a 4-member team, if each member is from a different club, they will each receive 25% of the points' allocated to the placing of the team.
• Where there is a reserve list, the Chief Referee and/or Junior Referee or their representative may amend the approved composite team on the day of the Championships to address competitor withdrawals.
• The priority will always to be to form a club team rather than a combined club team. A club can therefore only provide members to a composite team if they are unable to form a team of their own from the competitors registered for that event on the day.
• If a club has sufficient entries in an age group to make at least one team, then the extras cannot be put into a combined team.
• Failure to comply will result in loss of points and competitors/team being ineligible to receive medals.
• Combined teams are eligible to win medals.

Notes:
• The Carnival Referee’s discretion can be employed if it is deemed that the CCJT is not within the intention of this policy.
• This policy will be reviewed at the conclusion of the 2019/20 season.

Procedure:
Teams NOT placing in the top 10 at the previous year’s state championship event will be deemed eligible to create combined teams at the 2020 Victorian Junior Lifesaving Championships. Those placing in the top 10 cannot have any of their members participate in a combined team.

The following clubs will be unable to create CCJT’s for the 2020 Victorian Junior Lifesaving Championships:
• Ocean Grove SLSC
• Mornington LSC
• Mentone LSC
• Lorne LSC
• Fairhaven SLSC
• Anglesea SLSC
• Point Leo SLSC
• Mordialloc SLSC
• Portsea SLSC
• Jan Juc SLSC
**Combined teams can be formed in two ways:**

1. Clubs can pre-register a combined team of their choosing with LSV by submitting the competitors’ names, the clubs involved, the events and the relevant age group to sport@lsv.com.au.

2. Clubs can send a list of competitors and the events that they wish to be considered for composite teams to sport@lsv.com.au. A random ballot will occur to place individual competitors into teams for each event. Once a composite team has been entered, those competitors will be represented in that team and no swapping between competitors will be permitted.

**Please note:** In both instances, the information should be received by close of entries to the Victorian Junior Lifesaving Championships.

The events to select include:
- Beach Relay
- Wade Relay
- Board Relay
- Surf Teams
- Aqua Cameron Relay

**Please note:**
- This excludes the board rescue and belt and reel, as they are restricted events.
- This only applies to the Victorian Junior Lifesaving Championships. Combined teams at the remaining junior carnivals can still be made from members of any club.

### 3.6 Athlete Awards

**U13 Champion Athlete Awards**
Awarded to the most outstanding U13 beach and water competitors for that season.

**Award Criteria:** Competition results in either the water or beach individual events for the season, including all State Carnivals and the Victorian Junior Lifesaving Championships.

Points are awarded for results in individual events at State Carnivals (1st place = 6 points, 2nd place = 5 points down to 6th place = 1 point), and results from the Victorian Junior Lifesaving Championships are double points (1st place = 12 points, 2nd place = 10 points down to 6th place = 2 points).

**Events include:**
- Beach Events – Beach Flags, Beach Sprint 1km Run
- Water Events – Iron, Surf Race, Board Race

**Results of Beach Modified Carnival #1 at Altona will not count towards these awards.**

**R & R (Rescue and Resuscitation) Junior Team of the Year (U10-U13 2 Person R&R)**
To participate in Junior Team of the Year (JTOY) a team must compete at three carnivals, however participation at all four carnivals is permitted. The best three scores from each team will count towards the point score system.

The R& R team of the Year Award will be presented at the 2019 Victorian Junior Lifesaving Championships. The award is designed to encourage and recognise participation in R&R at junior carnivals.

The points system is based on attendance, achievement and overall improvement.

**Attendance Points:**
Attendance at only 1 carnival: 15 points
Attendance at 2 carnivals: 10 points
Attendance at 3 carnivals: 5 points

Achievement Score:
The R&R score for each carnival will be added together, and then divided by number of carnivals attended. This average will then be added to attendance score and the lowest overall points will win. In the event of a tie, the lowest score at the 2020 Victorian Junior Lifesaving Championships will decide the winner.

3.7 Photography
Please note any participant images captured by official LSV photographers will remain the property of LSV and may be used in promotional materials. This is a condition of entry for any LSV event.

Please note:
- Before any photographs are taken by any person(s), photographers must obtain a media identification wristband that must be worn for the duration of the event.
- Media wristbands can be obtained by registering at the Life Saving Victoria Carnival Administration tent.
- Proof of Working with Children Check must be provided at registration.


3.8 Local Rules
The following are the Victorian local rules that govern the Life Saving Victoria junior competitions for the 2019-2020 lifesaving season.

Marshalling
Before each event the Age Group Referee (or their Marshall) will call upon competitors to Marshall for the next event. Guidelines to marshalling are:

- Those competitors wishing to enter the event must present themselves to the Marshall when called.
- It is not the responsibility of the Marshalls to walk around the beach calling for competitors. If competitors do not present themselves to marshalling prior to the completion of marshalling, the Marshall is within their rights to refuse entry to those competitors.
- All competitors in team events must present themselves as a team.
- All competitors should be sun smart and where practical marshal in a broad brimmed hat and top which covers their shoulders.
- All competitors must Marshall in their competition cap and with the equipment they need (i.e. high visibility vest, goggles, board, competition cap etc.) if applicable.
- Marshalling can take some time while heat numbers are organised, during this time, ONE Team Manager per gender may enter the marshalling area if needed.

Wetsuits
- Wetsuits can be worn at all carnivals other than the Victorian Junior Lifesaving Championships, in all events, in all age groups.
- At the Victorian Junior Lifesaving Championships U12 and U13 age group swimmers will not be permitted to use wetsuits in swimming events, nor in the swimming leg of multi-discipline
events. U9s – U11s can wear wetsuits in all events at the Victorian Lifesaving Championships.

- Competitors can wear any wetsuit of their choice that is considered “fit for purpose” for their event. Competitors are encouraged to protect themselves from the cold by wearing wetsuits, and to also wear appropriate “summer” wetsuits or no wetsuit should carnival conditions be particularly hot.

### Clothing

<table>
<thead>
<tr>
<th>Event</th>
<th>Details</th>
</tr>
</thead>
</table>
| **Water Events** | 1. All competitors must wear an SLSA approved high visibility vest (as per the 36th Edition Surf Sports Manual) for ALL water events (note orange vests cannot be worn at Junior Carnivals).  
2. Board Handlers must wear a SLSA approved high visibility vest if they are entering the water above knee height. Irrespective of this, Board Handlers must always wear their Club’s competition cap and ideally, especially for U12 age groups and below, the Board Handler should be an adult.  
3. T-shirts and / or rash vests may be worn under the high visibility vest in water events. |
| **Beach Events** | 1. For sun protection, shoulders should be suitably covered for beach events. Hats should be worn between each event. The wearing of footwear shall not be permitted in beach sprint or beach flag events unless specifically allowed by the Carnival Referee due to the prevailing beach surface conditions. |
| **Marshalling** | 1. When marshalling and in between events competitors should be wearing a shirt and hat. LSV strongly recommends that long sleeved sun protection is worn at all times outside actual competition. |
| **General**     | 1. It is permitted to wear jewellery in all events unless particularly prohibited by entry conditions (e.g. communication watches in lifesaving events). However, competitors need to be conscious of the potential for injury in wearing some items.  

### Equipment

<table>
<thead>
<tr>
<th>Age Category</th>
<th>Equipment Use</th>
</tr>
</thead>
</table>
| U9 – U10     | Foam ‘Nipper’ Boards  
Max length 2.0 metres – intra/inter club competition  
Minimum Structural weight – not specified |
| U11 – U13    | May use Foam or Fibreglass ‘Nipper’ Boards  
Max length 2.0 metres – intra/inter club competition  
Minimum Structural weight – 4.5kg for fiberglass boards. |

**Please note:**

- The ‘Nipper Boards’ are not permitted to have adhesive or protruding type camera mounts or cameras affixed during any stage of competition or warm up for competition, (fully recessed mount systems without camera attached are acceptable).
- Boards are subject to both organised and random scrutineering at any stage during the
carnival program.

### 3.9 Events

All events will be run in accordance to the Surf Sports Manual or Life Saving Victoria’s Local Rules as well as all current circulars and bulletins issued by Surf Life Saving Australia and Life Saving Victoria.


### 3.10 Events Per Age Group

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Flags</th>
<th>Beach Sprint &amp; Relay</th>
<th>500m 1km</th>
<th>Surf Race &amp; Teams</th>
<th>Board Race &amp; Relay</th>
<th>Iron</th>
<th>Wade Race</th>
<th>Wade Relay</th>
<th>Aqua Cam Relay</th>
<th>Belt &amp; Reel</th>
<th>Board Rescue</th>
<th>R&amp;R</th>
</tr>
</thead>
<tbody>
<tr>
<td>U8s</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
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<td>✔</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>U9s</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
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<td>✔</td>
<td>✔</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>U10s</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
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<td>✔</td>
<td>✔</td>
<td>✔</td>
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</tr>
<tr>
<td>U11s</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
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</tr>
<tr>
<td>U12s</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
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</tr>
<tr>
<td>U13s</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
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<td></td>
</tr>
</tbody>
</table>

### 3.11 R&R

**Team Composition**

Teams competing in Two (2) Person Rescue and Resuscitation (R&R) shall consist of two members who consist of the below age group divisions e.g. U10 – U11 Team could consist of two U10 or two U11 competitors or one U10 and one U11 competitor.

**Age Groups**

- U10 – U11
- U12 – U13

**Team Positions – Ballot**

A ballot to determine the operative positions of each competitor in each team will be conducted at ALL carnivals.

**U10 – U13 2 person R&R will be conducted at the following carnivals:**

- Sunday 7th December: Junior Carnival #1 at Ocean Grove
- Sunday 15th December: Junior Carnival #2 at Altona
- Sunday 23rd February Junior Carnival #6 at Point Leo

**Please note:** check carnival program for start times.

### 3.12 Dead Heats

Where a dead heat (as defined in the Surf Sports Manual 36th Edition 2.24), the event of a dead heat the following shall apply:

- In finals, unless otherwise provided, a dead heat shall be declared as such, placings and any medals shall be awarded as follows: Equal first will result in no second place being awarded with the next placed competitor or team being awarded third place etc. In the event of a three-way dead heat for first the next placed competitor or team shall be awarded fourth place and
so on.
Any other point score and/or trophy allocation etc. shall be as decided by the Competition Committee.

3.13 Appeals

- At the all State carnivals appeals cost an individual $50, or a team $50 per person up to a maximum of $100. Refunds are provided if an appeal is successful.
- At the Victorian Junior Lifesaving Championships appeals cost an individual $100, or a team $100 per person up to a maximum of $250. Refunds are provided if an appeal is successful.

3.14 Belt and Reel

<table>
<thead>
<tr>
<th>Event</th>
<th>Belt &amp; Reel (Under 12s and 13s) Victorian Event only</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description</td>
<td>The starting and finishing line is at the opposite end of the course to where reels are positioned. Reels will normally be positioned at the end of the course nearest the marshalling area. On a sloping beach then the reel will be placed so as to have the handle on the low side of the beach. Brake handles will be in the OFF position; belts placed two (2) metres in front of the reel handles with no coils in the line. The belt may touch the 2-metre line and the neck strap may be placed over the 2-metre line.</td>
</tr>
<tr>
<td></td>
<td>1. Both competitors will line up for the start. The belt person on the right of the reel person.</td>
</tr>
<tr>
<td></td>
<td>2. When started, both will race towards the reel. The belt person will don the belt on the run and race for the starting line.</td>
</tr>
<tr>
<td></td>
<td>3. The belt person is permitted a distance not exceeding 10 metres from the reel within which to have the neck strap of the belt over their head, with the belt correctly fitting around the waist (no line between the legs) and must not touch the belt or strap again until over the starting line where they will remove the belt and ground it.</td>
</tr>
<tr>
<td></td>
<td>4. The reel person will control the run-out of the line and when the belt person has discarded the belt, will wind the line, pick up the belt from within two (2) metres from the reel, hang the belt by the neck-strap over the brake handle, leave the brake handle in the OFF position and race to the finishing line which must be crossed in an upright position.</td>
</tr>
<tr>
<td></td>
<td>5. Teams will remove their reels at the conclusion of each heat.</td>
</tr>
<tr>
<td></td>
<td>6. The course will be over a distance of not less than 40 meters on the beach.</td>
</tr>
<tr>
<td></td>
<td>7. Distance – 40m, Maximum of 10 Teams Per Race</td>
</tr>
<tr>
<td>Handy Hints</td>
<td>Team’s must remove their reel at the conclusion of the event Teams can be disqualified for:</td>
</tr>
<tr>
<td></td>
<td>1. Incorrect gear - refer to Event conditions – Gear – safety measures and specifications.</td>
</tr>
<tr>
<td></td>
<td>2. Touching the belt after crossing the 10 metre line.</td>
</tr>
<tr>
<td></td>
<td>3. Touching the belt prior to crossing the finishing line.</td>
</tr>
<tr>
<td></td>
<td>4. Grounding the belt inside the starting line (i.e. the reel side).</td>
</tr>
<tr>
<td></td>
<td>5. Failure to place the neck strap over the brake handle.</td>
</tr>
<tr>
<td></td>
<td>6. Interfering with any other team’s equipment.</td>
</tr>
<tr>
<td></td>
<td>7. The line or safety pin parting from the belt.</td>
</tr>
<tr>
<td></td>
<td>8. Picking up the belt before the entire belt and neck strap is completely inside the 2-metre line from the reel.</td>
</tr>
</tbody>
</table>
Specifications
The equipment used in the Belt & Reel race shall in general conform to the specifications from SLSA, which can be viewed in Section 4 Appendix A of the 36th Edition Surf Sports Manual

1. Items specific to this event are;
2. All sharp or jagged edges are to be sanded/filed smooth
3. Solid spreader bars must be fitted and the line must pass between the bars
4. A MAXIMUM of 80 meters of line is to be fitted on the drum.
5. The line may be of any type but must be a MAXIMUM of 8mm in Diameter
6. Drums must be a MAXIMUM of 70cm in circumference but no more than 1m circumference including line
7. Winding handles must be a MAXIMUM of 200mm in overall length
8. Reels must display signs “DEMONSTRATION USE ONLY” in letters of at least 25mm. This is in line with all other reels used in competition but not carrying at least 250m of line. I.e. March Past & U15 R&R.
9. Belts should be in generally good repair so they are unlikely to cause the competitors to be disqualified. In regard to the release pin this should be in operational condition in case the belt is taken for another event.
10. The line should be attached to the small section of the belt using a clove hitch and two half hitches.

3.15 Code of Conduct

Member Conduct and Discipline

SLSA, LSV and Life Saving Clubs expect and requires from its competitors, officials and members generally, the highest standards of conduct and behaviour.

These expectations and requirements are reflected under the rules for competitors and members in the SLSA/LSV/Club constitutions, by-laws, Codes of Conduct, Member Protection Policy and Surf Sports Manual.

All members sign and agree to meeting SLSA and LSV values and code of conduct as part of their annual membership, these Values and Codes guide and govern the behaviours of all members.

LSV Values

1. Positive and respectful relationships (cultural and intergenerational).
2. Being open, welcoming and inclusive.
3. Personal development through a commitment to lifesaving.
4. Developing healthy lifestyles.
5. Taking personal responsibility for betterment.
6. Being relevant in today’s and tomorrow’s society.
7. Efficient and appropriate use of available resources.

SLS VALUES

It is critical within SLS in Australia that values drive behaviours and conduct. While the wording of stated values and behaviours may change depending on the relevant SLS Entity with which the Member is associated, there are some key principles that drive conduct and behaviour that are common across SLS.

INTEGRITY and RESPECT
Recognising the contribution that people make to SLS, treating them with dignity and consideration, as well as caring for the property and equipment they use. Fairness should be employed in decision-making out of respect to all.

TEAMWORK
Collaboration and working together to achieve outcomes and resolve issues. Supporting one another on and off the beach is essential.

FUN AND ENJOYMENT
SLS should be enjoyable for all those participating in it. Efforts should be recognised and rewarded so as to fuel the passion for everyone in SLS and have fun along the way.

EXCELLENCE
Surf Lifesavers strive for best practice in everything they do—seeking the highest of standards in order to achieve the best possible outcomes for themselves, their Club and SLS.

GENERAL CODE OF CONDUCT (3.5.1 SLSA Member Protection Policy)
Members and all people involved in any way with SLS will:

a. respect the rights, dignity and worth of others—treat others as you would like to be treated yourself
b. be ethical, considerate, fair, courteous and honest in all dealings with other people and organisations
c. be professional in, and accept responsibility for your actions
d. be aware of and follow—at all times—SLS’ standards, rules, policies and procedures and promote those standards, rules, policies and procedures to others
e. operate within the rules and spirit of the sport, including the national and international guidelines that govern SLS
f. understand the possible consequences of breaching the Codes and/or this Policy
g. report any breaches of the Codes or this Policy to the appropriate PPA
h. refrain from any form of Abuse, Harassment, Discrimination and Victimisation towards others
i. raise concerns regarding decisions of PPA through the appropriate channels and in a timely manner
j. provide a safe environment for the conduct of activities in accordance with any relevant SLSA policy
k. show concern, empathy and caution towards others that may be sick or injured
l. be a positive role model to all
m. respect and protect confidential information obtained through SLS activities or services; whether individuals and/or organisational information
n. maintain the required standard of accreditation and/or licensing of professional competencies, as applicable to the role(s)
o. ensure that any physical contact with others is appropriate to the situation and necessary for the person’s skill development
p. refrain from intimate relations with persons over whom you have a position of authority
q. agree to abide by the Codes
r. maintain a duty of care towards others
s. be impartial and accept the responsibility for all actions taken.
Regulations - protests, appeals and/or disciplinary matters.

In the conduct of competition, situations may occur that may give rise to protests, appeals and/or disciplinary matters.

This section diagram and overview to the interactions and references the guiding processes and information regarding Member Conduct and Discipline.
<table>
<thead>
<tr>
<th>Document/Information</th>
<th>Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Australian &amp; Victorian Legislations</td>
<td>Occupational Health &amp; Safety Act 2004</td>
</tr>
<tr>
<td></td>
<td>Child Safe Standards</td>
</tr>
<tr>
<td></td>
<td>Equal Opportunity Act 2010</td>
</tr>
<tr>
<td></td>
<td>Corporations Act 2001</td>
</tr>
<tr>
<td></td>
<td>Grooming Offence</td>
</tr>
<tr>
<td></td>
<td>Bullying Offence</td>
</tr>
<tr>
<td></td>
<td>Information Privacy Act 2000</td>
</tr>
<tr>
<td></td>
<td>Privacy Act 1988 (Cth)</td>
</tr>
<tr>
<td></td>
<td>Children Youth &amp; Families Act 2005</td>
</tr>
<tr>
<td></td>
<td>Crimes Amendment (Grooming) 2014</td>
</tr>
<tr>
<td></td>
<td>Crimes Amendment (Protection of Children) Act 2014 – failure to disclose</td>
</tr>
<tr>
<td>LSV Constitution</td>
<td>LSV Governance: <a href="https://sls.com.au/governance/">Constitution</a></td>
</tr>
<tr>
<td>LSV Bylaws</td>
<td>LSV Governance: <a href="https://sls.com.au/governance/">Bylaws</a></td>
</tr>
<tr>
<td>SLSA Member Protection Policy</td>
<td><a href="https://sls.com.au/governance/">SLSA Policy 6.05</a></td>
</tr>
<tr>
<td>Code of Conduct</td>
<td>Extract – SLSA Member Protection Policy 6.05</td>
</tr>
<tr>
<td>LSV Aquatic Sport Handbook</td>
<td>Handbook</td>
</tr>
<tr>
<td>LSV Complaint Handling</td>
<td><a href="https://sls.com.au/governance/">LSV Complaints Handling Policy</a></td>
</tr>
</tbody>
</table>
Surf Sports Competition – Protest, Appeals & Discipline

The following diagram outlines the protocols for lodging protests, appeals and disciplinary matters during surf sports competition, as outlined in the Surf Sports Manual.

**Competition Protest Process**

![Competition Protest Process Diagram]

- **Competition Disciplinary Matter / Breach of Code of Conduct**
  - **Competition Disciplinary Matter**
  - **Member Protection / Non Competition Complaint** (Refer SLSA Member Protection Policy)
  - **Refer Member Protection Complaint Handling Process (GQM-PR-002)**
  - **Referral** (Surf Sports Manual Section 14.5)
  - **Competition Disciplinary Matter Heard**
  - **Decision Complete**
Competition – Member Conduct, Disciplinary Matter and Breach of Code of Conduct

In the first instance, Members/Competitors are encouraged to raise any allegations of inappropriate conduct by fellow members/competitors with the relevant officials on the day so the matter can be addressed immediately.

Should the matter not be able to be dealt with on the day or is of a serious nature Case 1 or 2, then Members/Complaints may lodge a formal complaint, in accordance with the complaint handling process.
Member Protection – Complaints Handling Process.

Protocols for lodging and/or referring general complaints outside competition, or serious Case 1 or 2 disciplinary matters, reports (safeguarding/child safe) and competition appeals is outlined in the SLSA Member Protection Policy, LSV Constitution and Bylaws.

The appropriate process for raising complaints is (in escalation order):

1. If appropriate, between the members themselves;
2. If appropriate, internally at the Club, through the Club Member Protection Officer;
3. Through the LSV Member Protection Office;

Member Protection

Member.protection@lsv.com.au

Case Definition

Table A - Incident Categorisation

<table>
<thead>
<tr>
<th>Case</th>
<th>Incident/Allegation Type</th>
<th>Initial Contact/Referral</th>
</tr>
</thead>
<tbody>
<tr>
<td>Case 1</td>
<td>• All Child Abuse matters and allegations Sexual Misconduct or Serious Criminal Conduct</td>
<td>SLSA and/or State Centre</td>
</tr>
<tr>
<td></td>
<td>• Escalation point for Case 2 Incidents</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Case 1 Appeals</td>
<td></td>
</tr>
<tr>
<td>Case 2</td>
<td>• State-related complaints or inter-club matters not involving Child Abuse</td>
<td>State Centre</td>
</tr>
<tr>
<td></td>
<td>• Escalation point for Case 3 Incidents</td>
<td></td>
</tr>
<tr>
<td>Case 3</td>
<td>General complaints including bullying, harassment, dissatisfaction with decisions or interactions not involving Child Abuse</td>
<td>Club or Branch</td>
</tr>
</tbody>
</table>

Note – for Case 1 Incidents, SLSA or relevant State Centre may take Provisional Action
4.0 Carnival Programs

Please find below a list of carnivals that have had list of events created. All programs will be available on the 2019/2020 Sports Carnival Calendar Page on the Life Saving Victoria website.

** Carnival programs are subject to change at the discretion of LSV and the Carnival Referee.
Junior Carnival #1 – Ocean Grove  
Saturday, 7th December 2019

<table>
<thead>
<tr>
<th>U8</th>
<th>U9</th>
<th>U10</th>
<th>U11</th>
<th>U12</th>
<th>U13</th>
<th>R&amp;R</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wade Race</td>
<td>Wade Race</td>
<td>Wade Race</td>
<td>Beach Sprint</td>
<td>Beach Sprint</td>
<td>Beach Sprint</td>
<td>7.15am marshal</td>
</tr>
<tr>
<td>Wade Relay</td>
<td>Wade Relay</td>
<td>Board Race</td>
<td>Bach Relay</td>
<td>Beach Relay</td>
<td>Beach Relay</td>
<td>U10 – U11 2 Person</td>
</tr>
<tr>
<td>Beach Relay</td>
<td>Board Relay</td>
<td>Board Relay</td>
<td>Wade Relay</td>
<td>Surf Teams</td>
<td>Board Relay</td>
<td>U12 – U13 2 Person</td>
</tr>
<tr>
<td>Beach Sprint</td>
<td>Aqua Cameron</td>
<td>Surf Teams</td>
<td>Iron</td>
<td>Iron</td>
<td>Iron</td>
<td></td>
</tr>
<tr>
<td>Beach Relay</td>
<td>Beach Sprint</td>
<td>Iron</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Tides: H 0801 (1.35m), L 1351 (0.59m)

This is a program of events. Order of events for each age group may change at any time and is dependent on area availability / general conditions. Due to time constraints and weather conditions events may be modified or cancelled at the referee discretion.

All U8- U11 Age Group events will be conducted as HEATS only.
All U12-U13 Age Group events will be run to FINALS

All events will be held in accordance with the rules as set out in the SLSA 36th Edition of the Surf Sports Manual as well as any relevant SLSA Circulars plus the LSV Local Rules as described in the 2019 / 2020 Team Managers and Officials Handbook.
Junior (U10-U13)/Youth/Senior Beach Carnival
Altona LSC
Saturday, 14th December 2019

<table>
<thead>
<tr>
<th>Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>U10 and U11 Women's and Men's 500m Beach Run</td>
</tr>
<tr>
<td>U12, U13 and U14 Women's and Men's 1km Run</td>
</tr>
<tr>
<td>U15, U17, U19, Open and Master's Women's and Men's 2km Run</td>
</tr>
<tr>
<td>All Age Groups Women's and Men's Beach Flags</td>
</tr>
<tr>
<td>All Age Groups Women's and Men's Beach Sprints</td>
</tr>
<tr>
<td>All Age Groups Women's and Men's Beach Relays</td>
</tr>
<tr>
<td>Youth, U17, U19, Open and Master's Mixed Beach Relay</td>
</tr>
<tr>
<td>U12, U13, Youth and Open Women's and Men's Belt &amp; Reel</td>
</tr>
<tr>
<td>Youth, U17, U19, Open and Master's Women's and Men's 2 x 1km Relay</td>
</tr>
</tbody>
</table>

All Age Groups (U10-Masters) eligible for this carnival
## Junior Carnival #2 – Altona LSC
**Sunday, 15th December 2019**

<table>
<thead>
<tr>
<th>U8</th>
<th>U9</th>
<th>U10</th>
<th>U11</th>
<th>U12</th>
<th>U13</th>
<th>R&amp;R</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beach Run</td>
<td>Beach Run</td>
<td>Beach Run</td>
<td>Beach Run</td>
<td>Beach Run</td>
<td>Beach Run</td>
<td>7.15am marshal</td>
</tr>
<tr>
<td>Wade Race</td>
<td>Beach Flags</td>
<td>Beach Flags</td>
<td>Beach Sprint</td>
<td>Board Rescue</td>
<td>Board Rescue</td>
<td>U10 – U11 2 Person</td>
</tr>
<tr>
<td>Wade Relay</td>
<td>Surf Race</td>
<td>Surf Race</td>
<td>Surf Race</td>
<td>Surf Race</td>
<td>Surf Race</td>
<td>U12 – U13 2 Person</td>
</tr>
<tr>
<td>Beach Sprint</td>
<td>Board Race</td>
<td>Surf Teams</td>
<td>Board Race</td>
<td>Surf Race</td>
<td>Board Race</td>
<td>Board Relay</td>
</tr>
<tr>
<td>Beach Flags</td>
<td>Board Relay</td>
<td>Aqua Cameron</td>
<td>Board Relay</td>
<td>Iron</td>
<td>Belt and Reel</td>
<td>Belt and Reel</td>
</tr>
<tr>
<td>Beach Relay</td>
<td>Wade Race</td>
<td>Wade Relay</td>
<td>Aqua Cameron</td>
<td>Belt and Reel</td>
<td>Belt and Reel</td>
<td>Belt and Reel</td>
</tr>
</tbody>
</table>

### Tides: H 0639 (0.96m), L 1231 (0.50m)

This is a program of events. Order of events for each age group may change at any time and is dependent on area availability / general conditions. Due to time constraints and weather conditions events may be modified or cancelled at the referee discretion.

All U8-U11 Age Group events will be conducted as HEATS only.
All U12-U13 Age Group events will be run to FINALS

All events will be held in accordance with the rules as set out in the SLSA 36th Edition of the Surf Sports Manual as well as any relevant SLSA Circulars plus the LSV Local Rules as described in the 2019 / 2020 Team Managers and Officials Handbook.
### Junior Carnival #3 – Cosy Corner

**Friday, 3rd January 2020**

<table>
<thead>
<tr>
<th>U8</th>
<th>U9</th>
<th>U10</th>
<th>U11</th>
<th>U12</th>
<th>U13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wade Relay</td>
<td>Beach Flags</td>
<td>Beach Flags</td>
<td>Beach Sprint</td>
<td>Surf Race</td>
<td>Surf Teams</td>
</tr>
<tr>
<td>Wade Race</td>
<td>Beach Relay</td>
<td>Beach Relay</td>
<td>Beach Relay</td>
<td>Surf Teams</td>
<td>Board Race</td>
</tr>
<tr>
<td>Beach Sprint</td>
<td>Wade Race</td>
<td>Wade Relay</td>
<td>Aqua Cameron</td>
<td>Board Race</td>
<td>Aqua Cameron</td>
</tr>
<tr>
<td>Beach Flags</td>
<td>Surf Race</td>
<td>Surf Teams</td>
<td>Surf Race</td>
<td>Beach Cameron</td>
<td>Beach Cameron</td>
</tr>
<tr>
<td>Beach Relay</td>
<td>Surf Teams</td>
<td>Aqua Cameron</td>
<td>Board Relay</td>
<td>Beach Sprint</td>
<td>Beach Relay</td>
</tr>
</tbody>
</table>

**Tides:** H 0603 (1.52m), L 1156 (0.51m)

This is a program of events. Order of events for each age group may change at any time and is dependent on area availability / general conditions. Due to time constraints and weather conditions events may be modified or cancelled at the referee discretion.

All U8- U11 Age Group events will be conducted as HEATS only.
All U12-U13 Age Group events will be run to FINALS.

All events will be held in accordance with the rules as set out in the SLSA 36th Edition of the Surf Sports Manual as well as any relevant SLSA Circulars plus the LSV Local Rules as described in the 2019 / 2020 Team Managers and Officials Handbook.
**Junior Carnival #4 - Mordialloc LSC**
Saturday, 18th January 2020

<table>
<thead>
<tr>
<th>U8</th>
<th>U9</th>
<th>U10</th>
<th>U11</th>
<th>U12</th>
<th>U13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beach Run</td>
<td>Beach Run</td>
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<td>Beach Run</td>
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<td>Beach Run</td>
</tr>
<tr>
<td>Beach Sprint</td>
<td>Beach Sprint</td>
<td>Wade Race</td>
<td>Beach Flags</td>
<td>Surf Race</td>
<td>Belt and Reel</td>
</tr>
<tr>
<td>Beach Relay</td>
<td>Surf Race</td>
<td>Surf Teams</td>
<td>Wade Relay</td>
<td>Board Relay</td>
<td>Surf Race</td>
</tr>
<tr>
<td>Beach Flags</td>
<td>Surf Teams</td>
<td>Board Race</td>
<td>Surf Race</td>
<td>Iron</td>
<td>Surf Race</td>
</tr>
<tr>
<td>Wade Race</td>
<td>Wade Relay</td>
<td>Wade Relay</td>
<td>Board Relay</td>
<td>Board Race</td>
<td>Iron</td>
</tr>
<tr>
<td>Wade Relay</td>
<td>Surf Teams</td>
<td>Surf Teams</td>
<td>Board Relay</td>
<td>Beach Sprint</td>
<td>Belt and Reel</td>
</tr>
</tbody>
</table>

Tides: H 0917 (0.93m), L 1557 (0.28m)

This is a program of events. Order of events for each age group may change at any time and is dependent on area availability / general conditions. Due to time constraints and weather conditions events may be modified or cancelled at the referee discretion.

All U8- U11 Age Group events will be conducted as HEATS only.
All U12-U13 Age Group events will be run to FINALS.
All events will be held in accordance with the rules as set out in the SLSA 36th Edition of the Surf Sports Manual as well as any relevant SLSA Circulars plus the LSV Local Rules as described in the 2019 / 2020 Team Managers and Officials Handbook.
Junior Carnival #5 – Jan Juc SLSC  
Saturday, 15th February 2020

<table>
<thead>
<tr>
<th>U8</th>
<th>U9</th>
<th>U10</th>
<th>U11</th>
<th>U12</th>
<th>U13</th>
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</thead>
<tbody>
<tr>
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<td>Beach Sprint</td>
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</tr>
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<td>Beach Relay</td>
<td>Wade Relay</td>
<td>Surf Race</td>
<td>Board Race</td>
<td>Board Relay</td>
<td>Surf Race</td>
</tr>
<tr>
<td>Wade Race</td>
<td>Surf Race</td>
<td>Board Race</td>
<td>Iron</td>
<td>Board Teams</td>
<td>Board Rescue</td>
</tr>
<tr>
<td>Wade Relay</td>
<td>Surf Teams</td>
<td>Aqua Cameron</td>
<td>Aqua Cameron</td>
<td>Board Race</td>
<td>Board Race</td>
</tr>
<tr>
<td></td>
<td>Board Race</td>
<td></td>
<td></td>
<td></td>
<td>Board Relay</td>
</tr>
</tbody>
</table>

Tides: H 1800 (1.59m), L 1104 (0.44m)

This is a program of events. Order of events for each age group may change at any time and is dependent on area availability / general conditions. Due to time constraints and weather conditions events may be modified or cancelled at the referee discretion.

All U8- U11 Age Group events will be conducted as HEATS only.  
All U12-U13 Age Group events will be run to FINALS

All events will be held in accordance with the rules as set out in the SLSA 36th Edition of the Surf Sports Manual as well as any relevant SLSA Circulars plus the LSV Local Rules as described in the 2019 / 2020 Team Managers and Officials Handbook.
Junior Carnival #6 – Point Leo SLSC  
Sunday, 23rd February 2020

<table>
<thead>
<tr>
<th>U8</th>
<th>U9</th>
<th>U10</th>
<th>U11</th>
<th>U12</th>
<th>U13</th>
<th>R&amp;R</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wade Race</td>
<td>Wade Race</td>
<td>Beach Flags</td>
<td>Wade Relay</td>
<td>Beach Flags</td>
<td>Surf Race</td>
<td>Board Relay</td>
</tr>
<tr>
<td>Wade Relay</td>
<td>Wade Relay</td>
<td>Beach Relay</td>
<td>Surf Teams</td>
<td>Beach Sprint</td>
<td>Board Race</td>
<td></td>
</tr>
<tr>
<td>Beach Sprint</td>
<td>Surf Teams</td>
<td>Wade Relay</td>
<td>Board Race</td>
<td>Board Relay</td>
<td>Iron</td>
<td></td>
</tr>
<tr>
<td>Beach Flags</td>
<td>Board Relay</td>
<td>Beach Sprint</td>
<td>Board Relay</td>
<td>Aqua Cameron</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beach Relay</td>
<td>Board Relay</td>
<td>Beach Flags</td>
<td>Beach Flags</td>
<td>Surf Race</td>
<td></td>
<td></td>
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</tbody>
</table>

Tides: H 1230 (2.29m), L 0625 (1.23m)

This is a program of events. Order of events for each age group may change at any time and is dependent on area availability / general conditions. Due to time constraints and weather conditions events may be modified or cancelled at the referee discretion.

All U8- U11 Age Group events will be conducted as HEATS only.
All U12-U13 Age Group events will be run to FINALS.

All events will be held in accordance with the rules as set out in the SLSA 36th Edition of the Surf Sports Manual as well as any relevant SLSA Circulars plus the LSV Local Rules as described in the 2019 / 2020 Team Managers and Officials Handbook.
**Victorian Junior Lifesaving Championships 2020 – Day 1**  
Saturday, 7th March 2020

7:30am - Official opening, Officials and Athletes Oath  
Competitors must only be entered in the events that they will compete in.  
Main Program: 8.15am marshalling for an 8.30am start  
Tides: H 0836 (1.80m), L 1435 (0.71m)

<table>
<thead>
<tr>
<th><strong>U/9 PROGRAM</strong></th>
<th><strong>U/10 PROGRAM</strong></th>
<th><strong>U/11 PROGRAM</strong></th>
<th><strong>U/12 PROGRAM</strong></th>
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### Victorian Junior Lifesaving Championships 2020 – Day 2
#### Sunday, 8th March 2020

Main Program: 8.15am marshalling for an 8.30am start
Tides: H 1001 (1.78m), L 1550 (0.75m)

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**Victorian Junior Lifesaving Championships 2020 – Day 3**

**Monday, 9th March 2020**

Main Program: 8.45am marshalling for an 9.00am start  
Tides: H1132 (1.85m), L 1716 (0.74m)

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5.0 Resources

5.1 Feedback App

LSV encourages feedback through the LSV from Anywhere App. The app can be located via - http://www.lsv-from-anywhere.com.au.

App. Feedback can be provided to relevant areas:
- Aquatic Sports
- Club & Volunteer Services
- Lifesaving Facilities
- Lifesaving Operations
- Member & Leadership Development
- Training

5.2 Useful Links


LSV Policies

LSV Circulars

Aquatic Sport Communication Platform
https://lsvic.sharepoint.com/sites/AquaticSport

Officials & Coaches Education
5.3 SurfGuard

Life Saving Victoria is available to provide training and assistance with SurfGuard.

A dedicated Helpdesk at SLSA is also in operation from 8:00am to 5:00pm Monday to Friday and 8:00am – 1:00pm Saturday to Sunday enabling users to report problems or get personal assistance by phone or logging a support ticket.

Helpdesk Phone: 1300 724 006
Support Ticket: http://support.sls.com.au

6.0 Policies

6.1 SLSA Member Protection Policy (6.05)

SLSA including subsidiary companies and affiliated clubs, branches and states, is committed to the health safety and wellbeing of all its members and is dedicated to providing a safe environment for those participating in surf lifesaving activities.

Surf lifesavers are nurtured in an environment that values safety, trust, respect, caring and responsibility. This environment encourages acceptance, confidence and risk taking. For surf lifesavers to venture into challenging waters in times of distress, they need to have faith and trust in themselves, and in the people around them.

The motivation for surf lifesavers to give freely of their time is to be found in surf lifesaving environments that value:

- Safety and Support
- Caring and Camaraderie
- Trust and Teamwork
- Respect and Responsibility

As part of the surf lifesaving community, each lifesaver makes a commitment to actively encourage behaviours that promote such a supportive and nurturing environment.

The SLSA Member Protection Policy can be found linked to the Life Saving Victoria policies page of our website - http://lsv.com.au/clubs-members/support/club-policies/.

6.2 SLSA Youth Policy (6.15)

SLSA youth programs provide a safe, educational and enjoyable environment that promotes the Australian way of life and a healthy active lifestyle. This policy includes guidelines for instruction in lifesaving, surf sports and development for members aged between 5 and 17 years

- SLSA Policy 6.5 Member Safety & Wellbeing
  Annexure 1 – CHILD PROTECTION
- SLSA POLICY 6.5 MEMBER SAFETY & WELLBEING
  Annexure 2 – CODES OF CONDUCT
This Member Safety & Wellbeing Policy aims to ensure our core values, good reputation and positive behaviours and attitudes are maintained. It assists us in ensuring that every person involved in surf lifesaving is treated with respect and dignity, in a safe and supportive environment. This policy also ensures that everyone involved in surf lifesaving is aware of his or her legal and ethical rights and responsibilities.

6.3 Child Safe Standards

Life Saving Victoria is committed to the Safeguarding of Children and Young People (SCYP) and acknowledges a safeguarding organisation doesn’t just happen; it requires conscious action to protect children from harm.

It is imperative that we provide a safe and supportive environment for children and young people, that focus’ on fun, education and building the confidence of our people through positive learning and development.

LSV’s core values include being open, welcome and inclusive and building stronger and safer communities for everyone. LSV empowers and expects all employees, members, board members, affiliated Clubs, consultants, contractors and licensees, to create and maintain a safe culture for children and young people.

LSV is committed to reducing the risks of abuse and harm to children and young people, and will ensure all staff; members, affiliated Clubs, consultants, contractors and licensees understand and adhere to the SCYP Policy and Procedure, relevant legislation, and statutory requirements.

Our commitment to children and young people
1. We are committed to the safety and wellbeing of all children and young people who access any of our activities, programs, events or services.
2. We are committed to providing children and young people with positive and nurturing experiences.
3. We commit to supporting families and communities to promote children and young people’s healthy development and wellbeing.
4. We will strive to ensure that children and young people are protected and are not exploited, abused or harmed during their involvement with any of our activities, programs, events or services.
5. We will listen to children and young people and empower them by taking their view seriously and address any concerns that they raise with us.

Our commitment to parents and carers
6. We are committed to supporting parents and carers to protect their children. We will offer assistance that builds on a family’s strengths and empowers them to meet the changing needs of their children.
7. We are committed to communicating honestly and openly with parents and carers about the wellbeing and safety of their children.
8. We will promote and distribute information about this Child Protection Commitment Statement to children and young people and parents/carers as part of an introduction to our services and programs.
9. We commit to transparency in our decision-making with parents and carers as long as doing so does not compromise the safety of children and young people or breach any confidentiality obligations.
10. We will work to create an environment in which children and young people are safe and feel safe in any of our program, activities, and/or events.

Our commitment to LSV people
11. We commit to a management structure that supports and develops staff in their roles.
12. We commit to providing all LSV people with the necessary support to enable them to fulfil their roles. This will include regular and appropriate development opportunities and supervision.
13. We commit to providing regular opportunities to clarify and confirm policy and procedures in relation to children and young people protection and welfare.
14. We commit to regular training with regards to understanding the principles and intent of the Safeguarding Children and Young People Policy.
15. We commit to listen to all concerns voiced by LSV people in regards to keeping children and young people safe from harm.
16. We are committed to providing a robust reporting mechanism for all LSV people for any concerns around the safety or wellbeing of children and young people.
17. We commit to provide opportunities for LSV people to receive the most appropriate support, which may include formal debriefing and counselling arising from incidents of child and young person abuse.

Our commitment to ensuring a child safe organisation

18. We are committed to using good practice standards in the recruitment, screening and employment of LSV people, so as we protect from harm, abuse or exploit children and young people who are involved in our events, programs, services or activities.
19. We commit to creating an environment for children and young people to be safe and to feel safe in any of our programs, activities or events.

- LSV behaviour guidelines can be found here - [Life Saving Victoria Safeguarding Children and Young People Behavioural Guidelines](#).

6.4 Working with Children Checks

This information should be read in conjunction with:

- The full policy can be found by clicking on the attached – [Working with Children Check Policy 3.0](#)
- The member guidance notes can be found by clicking on the attached - [Working with Children Check – Member Guidance Note](#)
- SLSA Policy Statement – [Member Protection Policy – Policy Number 6.05 dated Oct 2016](#)
- Working with Children Act 2005 (the Act)

Life Saving Victoria is committed to the health, safety and wellbeing of all its members and is dedicated to providing a best practice approach to ensure a safe environment for those participating in lifesaving activities.

Life Saving Victoria is a unique organisation that has multiple purposes including community service, sporting, education and leadership opportunities and programs. Each of these individual aspects inter-relate with each other. It is due to the multifaceted nature of Life Saving Victoria, that members 18 years of age and above interact with children across a broad spectrum of activities, that this policy must be broadly applied.

Additionally, Life Saving Victoria as an employer and volunteer organisation has a responsibility to:
• Ensure no employee or volunteer with a Negative Notice (ie. have been found unsuitable to work with children from the WWC Check) and/or Interim Negative Notices (as defined under the Act), undertakes child related work
• Employees and volunteers have the appropriate WWC Check according to the work undertaken

LSV has a moral obligation to protect its young members (U18). It also has a State legal requirement to ensure all young members are protected from physical and sexual harm. This legal requirement involves all members eighteen (18) years and older who undertake volunteer work that:

Any person 18 years and over, in a voluntary or salaried position, who works with person’s under 18 years of age in any capacity is required to have a valid Working with Children Check registered to Life Saving Victoria and their Life Saving Club. The Department of Justice WWC Check website defines Child related work as contact with a child that is “direct” and part of the person’s duties. Direct contact includes oral, written or electronic communications as well as face to face. (viewed 11 July 2017, www.workingwithchildren.vic.gov.au)

This includes all patrolling members, all members involved in any aspect of nipper programs (qualified or unqualified) and all training and leadership camps (lifesaving and competition).

6.5 Sun Smart Guidelines

SunSmart, SmartPlay, Cancer Council Victoria and the Victorian Government have developed resources to help clubs spread the message of sun and heat safety whilst participating in sport/outdoor activities. The following resources can be found in the Nippers Resources section of the Life Saving Victoria website – http://lsv.com.au/clubs-members/support/member-welfare/

• Member Sun Safety Guidelines
• Beat the Heat Brochure
• Hot Weather Guidelines
• Drink Up Brochure
• UV Alert Sun Protection Times
• SunSmart Heat and UV Guide
• Nippers Sun Safety Certificate

6.6 Cyber Bullying

This information is collated from the Australian Sports Commission and various national anti-bullying organisations. All states recommend similar information and advice regarding cyber bullying.

What is Cyber Bullying?
Cyber bullying is a form of bullying which is carried out through an internet service such as email, chat room, discussion group, online social networking, instant messaging or web pages. It can also include mobile phone technologies such as SMS.

Examples of cyber bullying behaviour are:
• teasing and being made fun of
• spreading of rumours online
• sending unwanted messages
• defamation

Cyber bullying can happen to anyone and the harasser can act anonymously making this type of harassment even more insidious.
What can be done to stop this harassment?
Life Saving Victoria is dedicated to the protection and wellbeing of all its members. This type of harassment does not differ from any other form and will not be tolerated.

If you feel you are being harassed or you know of someone experiencing these issues you should contact the appointed Member Protection Officer at your club as soon as possible. Further advice can be sought from a LSV Member Protection Officer (Volunteer). For contact details please speak with the Manager – Member & Leadership Development on (03) 9676 6945. While LSV can assist victims of cyber bullying from other members, victims can also seek assistance from the Police as cyber bullying is illegal and constitutes criminal activity.

6.7 Social Media

The internet presents great ways to communicate. Social media sites and smartphones provide fantastic opportunities to stay in touch and let people know what you're up to, but there are also risks. Whatever you post online stays online – potentially forever.

Family, friends and future employers could all have access to whatever we put online - even if it is stuff you wouldn't want them to see or know about. This doesn't mean you should stop using technology to communicate, though. It just means you need to be careful and understand the risks.

The Victorian Government, with the help of LSV, wants to get the message out there that when you post or send something, it’s there for life!

Life Saving Victoria Social Media Policy can be found in the policies section of the website – http://lsv.com.au/clubs-members/support/club-policies/.

6.8 Code of Behaviour

(a) SLSA expects all members involved in competition to co-operate to ensure a positive public image and to participate in a spirit of goodwill and sportsmanship. Any incidents or behaviour likely to cause embarrassment or damage to the reputation and/or image of SLSA or lifesaving competition will be initially managed by the Referee and, as appropriate, referred to a SLSA Disciplinary Committee. Penalties may include censure, expulsion of individuals, teams and/or clubs from competition and/or the competition venue and/or other penalties deemed appropriate.

(b) SLSA expects the highest standard of behaviour of its competitors, officials, and members. These expectations are reflected in SLSA’s constitution and in this Manual.

(c) For the purpose of applying the code of behaviour, the definition of a “team” includes the actual competitors competing in an individual and/or team event, coaches, assistants, supporters, spectators, etc.

(d) Clubs and their team members are required to abide by SLSA rules and/or constitution. Any breaches will be reported to the Referee who may initiate action.

(e) Team and individual members represent themselves, their club, their sponsors, and SLSA. As such, they shall at all times behave themselves in a proper manner travelling to and from competitions, during competitions and related activities including social functions.

(f) Unbecoming behaviour by a club and/or its team members is a serious offence and will be dealt with as such.
(g) Any action by an individual or team during the course of a race or competition or which attempts to disrupt or interfere with another individual or team is a serious offence and will be dealt with as such.

(h) The general behaviour of all participants will be measured by the following SLSA code of fair play.

6.9 Abuse/Inappropriate Behaviour

(a) In addition to the SLSA Code of Behaviour, any SLSA member who abuses an official, a competitor, SLSA member or member of the public at an SLSA competition, carnival or event may be excluded or disqualified from that competition, carnival or an event at the discretion of the Referee.

(b) The Competition Disciplinary Committee may also impose additional penalties. For the purposes of this rule “abuse” includes making direct or implied threats or behaving in an inappropriate manner as determined by the Referee and/or the relevant official(s) in their absolute discretion.

Note: SLSA is committed to ensuring that every person involved in the movement is treated with respect and dignity and protected from discrimination, harassment and abuse. Members are encouraged to familiarise themselves with the SLSA Code of Conduct for people in Positions of Authority when dealing with children and young people. Any concerns a member or the general public may have around the safety and protection of a child should be reported immediately via the Online Complaint and Report form (forms.sls.asn.au) Reports can remain anonymous. For further information please refer to the SLSA Member Protection Policy or contact the SLSA Office.

6.10 Competing Unfairly

(a) A competitor or team may be disqualified if a competitor, team or handler is deemed to have competed unfairly.

(b) For the purpose of this rule “competing unfairly” or whether a competitor or team has “competed unfairly” will be determined by SLSA, the Referee and/or the relevant official(s) in their absolute discretion. Examples of “competing unfairly” include:

- Competing without entry or for another club without clearance or transfer.
- Competing without membership, award, or proficiency or patrol hour obligation eligibility.
- Impersonating another competitor.
- Attempting to defeat the ballot or draw for events or positions.
- Competing twice in the same individual event.
- Competing twice in the same event in different teams.
- Using equipment in competition not meeting SLSA specifications.
- Purposely interfering with a course to gain an advantage
- Deliberately impeding that includes jostling or obstructing another competitor or handler so as to impede their progress.

Note: Deliberate impedance during the run to the finish line is defined as “the deliberate use of hands, arms, feet or legs or a deliberate and significant change of direction to impede another competitor’s progress towards the finish line”. Any competitor, who commits a deliberate impedance of another competitor or handler may be penalised, eliminated or disqualified, dependent on the circumstances and the event. If two or more competitors are guilty of deliberate impedance, the competitor who first deliberately impeded will be penalised, eliminated or disqualified. For Beach Flags refer to Section 9.

- Receiving physical or other outside assistance (other than verbal or other direction except where specifically excluded by the rules of the event).
• Competing and/or participating contrary to the specific direction of the Referee or designated official.

(c) SLSA may, in their absolute discretion, investigate and take action on any matter of “competing unfairly” prior to, during or following completion of competition. This includes, but is not limited to, referral to the Competition Disciplinary Committee or other judicial processes.