2019 IRB Competition
Team Managers and Officials
Handbook
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Introduction

Welcome all to the 2019 TRE Premiership series of IRB competition, as our sport continues to grow and expand it is important that all clubs are prepared well in advance. As our sport continues to evolve we must meet the everchanging requirements and demands that come with change. Clubs SHOULD be well organised to ensure maximum enjoyment from IRB competition.

Lifesaving Sport competition plays a significant role in the preparation of a lifesaver to meet the physical standards necessary for saving lives in the water.

The “Victorian IRB Handbook” has been carefully constructed to include all relevant information that will assist clubs in training and competing for IRB competition. This handbook will assist all Life Saving Victoria (LSV) members and clubs to prepare for IRB competition with minimum complications and assist new clubs when competing for the first time.

The “Victorian IRB Handbook” has been designed for easy usage and is updated on a regular basis to include any changes as issued by Surf Life Saving Australia (SLSA), this may be in the form of a team manager’s update so please keep an eye out for the LSV circulars or alternatively contact the LSV sport department for further information.

This “Victorian IRB Handbook” could not have been completed without the assistance of the dedicated IRB competitors and their desire to improve the sport.

Thank-you and good luck to all competitors and clubs in the upcoming winter competition!

Yours sincerely,

Allan Banks
Aquatic Sports IRB Competition Co-Ordinator (Volunteer)
Life Saving Victoria
Staff and Key Representative Listing

**Aquatic Sport Staff**

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Email</th>
<th>Contact Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manager – Aquatic Sport</td>
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<td></td>
<td></td>
<td></td>
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</tr>
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<td>03 9676 6937</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Development Support Officer</td>
<td>Sharon Rich</td>
<td><a href="mailto:sharon.rich@lsv.com.au">sharon.rich@lsv.com.au</a></td>
<td>0439 375 452</td>
</tr>
<tr>
<td>Sports Events Administrator</td>
<td>Nick Metcalfe</td>
<td><a href="mailto:nicholas.metcalfe@lsv.com.au">nicholas.metcalfe@lsv.com.au</a></td>
<td>0498 041 196</td>
</tr>
</tbody>
</table>

**Aquatic Sport Executive**

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director – Aquatic Sport</td>
<td>Rachael Rylance</td>
</tr>
<tr>
<td>Council Chair</td>
<td>Peter Van Deuren</td>
</tr>
<tr>
<td>Council Representative</td>
<td>Tamara Brawn</td>
</tr>
<tr>
<td>Chief Referee</td>
<td>Harry Hannas</td>
</tr>
<tr>
<td>Junior Referee</td>
<td>Leonie Newey</td>
</tr>
<tr>
<td>Beach Representative</td>
<td>Maurice McCutcheon</td>
</tr>
<tr>
<td>Board and Ski Representative</td>
<td>Bruce Sampson</td>
</tr>
<tr>
<td>IRB Competition</td>
<td>Allan Banks</td>
</tr>
<tr>
<td>Lifesaving Events Coordinator</td>
<td>Dinah Boswell</td>
</tr>
<tr>
<td>Pool Panel Coordinator</td>
<td>Jo Teagle</td>
</tr>
<tr>
<td>Sport Development Coordinator</td>
<td>Brian Happ</td>
</tr>
<tr>
<td>Swim Representative</td>
<td>Natalie Hood</td>
</tr>
<tr>
<td>Surf Boat Representative – VSRL</td>
<td>Barry Hill</td>
</tr>
</tbody>
</table>
1 Carnival Entry

1.1 Competitor Eligibility
To be able to compete at IRB Carnivals and the TRE Victorian IRB Championships the following guidelines must be adhered to:

Competitors must:
- Be a member of an LSV affiliated club.

At the date of entry closure for the competition to be contested:

(a) Drivers are required to:
- Be a minimum of seventeen years of age as at the date of competition.
- Hold their relevant state/territory maritime license required to operate an IRB.
- Hold their IRB drivers award, be currently proficient as required by SLSA and have logged twenty (20) hours specific in water IRB competition driving training under the supervision of a currently IRB surf Coach.
- Be endorsed by a current licensed IRB Surf Coach as being competent for IRB competition.

(b) Crewpersons are required to:
- Be a minimum of sixteen years of age as at the date of competition
- Hold their IRB crewpersons award, be currently proficient as required by SLSA and have logged twenty (20) hours specific in water IRB competition driving or crewing training under the supervision of currently licensed IRB Surf Coach.
- Be endorsed by a current licensed Surf Coach as being competent for IRB competition.

(c) Patients are required to:
- Be a minimum of fifteen years of age before October 01 in the season the competition is being conducted.
- Have held the IRB crewpersons award be currently proficient as required by SLSA and have logged twenty (20) hours specific in water IRB competition driving or crewing training under the supervision of currently licensed IRB Surf Coach.
- Be endorsed by a currently licensed IRB Surf Coach as being competent for IRB competition.
- Be a member of the same club or team as the crews and be entered at the competition (exemption maybe given by the referee for a member of another club or team to be a patient)
- Be wearing an approved SLSA helmet and high vis singlet

(d) Handlers, at the date of competition, are required to:

- Be a minimum of fifteen years of age before October 01 in the season the competition is being conducted.
- Hold the IRB crewpersons certificate and be currently proficient as required by SLSA.
- Be entered in the competition contested and wear a competition cap whilst handling the IRB.
- Exemption may be given by the Referee for competitors to handle for clubs other than their own.
• Be a member of the same club or team as the crews and be entered at the competition (exemption may be given by the Referee for a member of another club or team to be a Handler provided that the Handler is entered at the competition).
• Wear a competition cap and shall be required to wear a distinctive high visibility pink, orange, yellow, green or red coloured vest as determined by SLSA (or relevant SLS Event Organiser) if entering the water beyond knee depth.
• Comply with all instructions of the officials.
• Make every effort to ensure that they, or the equipment that they are handling, does not impede another crew, otherwise both their competitor and the Handler may be subject to disqualification.
• Competitors should be conversant with all current specifications, competition rules and event conditions etc. pertaining to IRB competition and comply accordingly. Attention is also drawn to other relevant sections of the Surf Sports Manual including Section 2 – General Competitive Conditions and any other relevant circulars or bulletins that must also be complied with.

1.2 Membership Clearances and Transfers
Please refer to the Surf Sports Manual – Section 2.2.4
An online copy of the SSM is available in the SLSA Members Portal.

1.3 Carnival Entry Fees
The following is a list of entry fees for season 2019:

<table>
<thead>
<tr>
<th>Carnival Type</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>TRE Victorian IRB Championships</td>
<td>$38</td>
</tr>
<tr>
<td>IRB Carnivals</td>
<td>$25</td>
</tr>
</tbody>
</table>

• All fees are GST inclusive
• Prices are per person
• All entries must be submitted by online entry system

1.4 Carnival Entry Procedure
Entering competitors for carnivals is the responsibility of the Team Manager:

• Entries for all carnivals must be lodged with Life Saving Victoria via the online entry system by **11.00pm on the Monday prior to each carnival. No late entries will be accepted.**
• All competitors must be a financial member of a club for the current season at the time of entry. It is the Club’s responsibility to check that their competitors are proficient and hold the appropriate award or proficiency to ensure each competitor entered is eligible to compete.
• For all carnivals and championships, competitors need to be entered into the events in which they plan to race.
• Clubs must enter the names of their officials via the online entry system and via the google doc spreadsheet by close of entries.
• Clubs with competitors found competing who are not listed on the official Club entry sheet will be charged an entry fee of four times the normal entry fee and will be referred to the Competition Disciplinary Committee.
• Entries for the 2019 TRE Victorian IRB Championships will close at **11.00pm Monday 3rd June 2019**.
• All clubs will also be required to print out and sign their Report titled ‘Full Competitor List – Patrol Hours’ with explanations as to why any athlete who does not have the relevant patrol hours (Victorian requirements 16 hours) has been entered. This report is available via the reports section of the entry system.

1.5 Carnival Draws
• Carnival event draws will be emailed to club team managers on the Thursday morning preceding the carnival.
• Clubs are advised that all teams must be entered prior to midnight on the Monday before the carnival.
• A draw for lanes takes place at this time thus no late entries of Teams are permitted.
• Accredited Team Officials need to nominate along with team competitors.
• **The advertised carnival event ORDER may be changed at any time, dependent on prevailing conditions. Any decision will be announced by Carnival Referee.**
2 Club Requirements

2.1 Officials Rosters
Team Managers are required to enter Officials into the online spreadsheet by **11.00pm on the Monday** before each carnival. [Click here](#) to access the spreadsheet.

2.2 Officials Requirements
- Be a financial member of an LSV affiliated club
- Be 16 years of age.
- MUST be accredited or a trainee (that has completed the officials course with LSV.)

Clubs will be required to supply officials, all of which MUST be accredited and all of whom need to be members of the LSV affiliated clubs they will represent. Dependant on the number of teams they enter into said carnival. The highest number of teams (either Male or Female) that a club “ENTERS” not “STARTS” in any particular event will be used to calculate said clubs requirements.

- 1 team = 1 official
- 2 teams = 2 officials
- 3 teams = 3 officials
- 4 teams = 4 officials
- 5 teams = 4 officials
- 6 teams = 4 officials
- 7 teams = 5 officials
- 8 teams = 5 officials
- 9 teams of more = 6 accredited officials

E.g: A club has 3 men’s teams and 2 women’s teams entered; this club will need to provide 3 officials.

E.g 2: A club has 4 women’s teams and 2 men’s teams entered; this club will need to provide 4 officials.

Clubs who wish to borrow Officials (members of other club’s) need to get approval “in writing” from the said official. Identifying that said Official is happy to officiate with that club at the said event. The written approval needs to have been received by the LSV Aquatic Sports Department before the close of entries for said carnival. Non-receipt of written notification on time will deem those said Officials not part of the club entry list. If a Club does not submit the names of the required number of officials to comply with their entries, the official draw will be reduced accordingly to match the number of officials being supplied.

Club supplied officials will need to make themselves available to the Carnival Referee one hour prior to the advertised carnival start time. Officials will be required to officiate until 15 minutes after the conclusion of the last event. Some Officials may be required for longer times than stated; these Officials will be notified of this prior to the carnival. Failure to have the correct number of officials available will make your club ineligible to compete at this carnival or a future carnival. The Club(s) may also be referred to the carnival disciplinary committee.
LSV understands that due to unforeseen circumstances club nominated officials may not be able to attend said carnival. Clubs may be able to substitute officials; substitution may only be by a member of said club. (Referee may ask for evidence of club membership).

2.3 Set Up and Pack Up Personnel
All clubs will need to provide personnel to assist in the set-up and pack-up of all carnivals this season. One person from each club is required at the start of the day for the set-up of the carnival and two people from each club are required for the pack up after the carnival.

Please make sure you send appropriate personnel i.e.: People who are capable of lifting boats, motors and anchors.

These personnel are to be on time and are required until told they are no longer needed by LSV. **Penalties will apply for clubs who do not ensure this happens.**

The morning set-up personnel will be required to report to the carnival referee or appointed person at the LSV Administration trailer at **7:00 am SHARP.**

The afternoon pack-up personnel are required to report carnival referee (or nominated person) outside the LSV Administration Trailer at the immediate end of the last race of the day. All teams involved in the last event of the day will be required to pick up cans from the water under instruction of the LSV water safety crews.

**There will be no exceptions to the above requirements and Clubs who fail to meet the above requirements will be penalised.**

2.4 First Aid Personnel
Each club is required to provide at least one member that holds a minimum of BBM, Senior First Aid and Spinal awards to be apart of the Carnival First Aid Team.

All carnival personnel are required to wear their patrol uniform and report to the First Aid Coordinator 30 minutes prior to the start of events commencing to be allocated their shift. The Carnival First Aid Team shall conclude upon completion of the last event or as directed by the Carnival Referee.

Team Managers are required to enter First Aid Personnel into the online spreadsheet by **11.00pm on the Monday** before each carnival. [Click here](#) to access the spreadsheet.
3 Competition Information

3.1 State Carnivals
- Carnival format will be conducted using a knock out format.
- Pennants are presented to Event winners and Carnival winner for all Premiership Carnivals.

3.2 2019 TRE Victorian IRB Championships
- Medals are presented to 1st, 2nd and 3rd at Championships. The Victorian Champion Club is the winner of the perpetual trophy, The Bob Anthony Cup. Also presented is the Most Improved for the season, be it a person, team or club.

3.3 Local Rules
These local rules have been put into place to help Victorian Carnivals run smoothly. Please be aware that the Chief Referee has the discretion to overrule or change as they see fit.

- The Mixed IRB Relay Race shall be conducted as per Section 3.3.4.5 of the 35th Edition SLSA Surf Sport Manual, except that two legs of the race must be completed by a male crew and two must be completed by a female crew (driver + crew person). It is up to each team to decide which leg is completed by what crew. No one driver, crew or patient is permitted to complete more than one leg of the event.
- Any Official/Referee on advice from the appointed Medical Officer is given the discretion to remove a competitor(s) from the carnival on grounds of Safety.
- Composite teams may compete at all Victorian IRB Carnivals except State Titles. No points, pennants or prizes can be awarded to composite teams.
- The competition area (including all Cans) is a no-go area for all craft. Any boats found to be in this area or using the course cans for training at any time, may find that crew or club disqualified for the day. Crews involved in the set up of the course are excluded from this.
- Clubs must not remove scrutineering ‘paint marks’ from boats or motors without first gaining the permission of the carnival referee. Failure to adhere to this may result in club(s) being referred to the carnival disciplinary committee.
- in the event of an IRB roll over, the event will be immediately stopped. This will be signed by a continuous sounding of an air horn or whistle. All competitors in that event are to return to shore except for those that are rendering assistance.
- The event will be re-run at the discretion of the carnival referee and the offending team or teams that were involved in the roll over will be ineligible for the re-running of that event.
- Course Judges will monitor and observe all driving, operating, safety practices and techniques. Should such practices and techniques be considered to be unsafe, dangerous or contrary to the rules or procedures of the event Course Judges have the authority to immediately disqualify the offending competitor/s from the event. (Section 3.3.2.1 (b) of the 35th Edition SLSA Surf Sport Manual)
- A safety infringement shall be issued to any competitor deemed to have committed an unsafe practice. This will result in immediate disqualification of the competitor and their entire team (i.e. crew & patient/s) from the event in which the infringement shall be logged through the safety infringement register. (Section 3.3.2.3 (b) of the 35th Edition SLSA Surf Sport Manual)
• If repeat offences occur involving the same team, competitor/s or club. The competitor/s and coach will be brought before the power craft safety committee. The outcome of this meeting, may see all athletes under that coach suspended from competition until they are signed off by an independent coach.

3.4 Protest, Appeals and Discipline
Appeals will be dealt with as defined under Section 14 in the 35th Edition SLSA Surf Sport Manual.

At the Victorian Championships appeals cost $110.00 per person. Refunds are provided if an appeal is successful.

NOTE: WHEN LODGING YOUR PROTEST, YOU MUST QUOTE THE PAGE AND PARAGRAPH NUMBERS FROM THE RELEVANT MANUAL OR BULLETIN WHICH SUPPORTS YOUR PROTEST.

Any IRB may be scrutineered without prior warning, at the conclusion of the event. Any team that has an IRB that does not comply with scrutineering requirements may be subject to a minimum of 6-month disqualification in all events as determined by the Aquatic Sports Council Executive (ASCE).

Clubs will have the opportunity to present any equipment prior to competition. Once competition is underway, clubs that bring gear & equipment into the competition arena that fail to meet scrutineering requirements will be disqualified from the carnival and will need to front the ASCE.

3.5 PFDs and Helmets
In all training and competition, it is compulsory for drivers, crews and patients to wear high visibility (conspicuous colour) SLSA approved level 50 Australian Standard (AS4758) lifejackets or Type 2 (AS1499-1996) lifejackets. (Level 50S lifejackets unless listed on the SLSA Approved Gear and Equipment List are not approved.) It is not required for high visibility safety vests to be worn over the top of lifejackets. See also Section 2 of the Surf Sports Manual.

The wearing of approved helmets is compulsory for patients in all events (other than the Rescue Tube Race. IRB patients are to wear helmets in both training and in competition, refer to Section 2 of the 35th Edition SLSA Surf Sport Manual.

All PFDs and helmets must meet SLSA requirements please check the SLSA gear and equipment section on the member’s portal for specifications. Helmets are to be in club colours (cap design) or alternatively clubs may place a competition cap over the top of the helmet as per the 35th Edition SLSA Surf Sport Manual.

3.6 Team Managers Updates
Team Managers update will be sent out via email on the Thursday before each carnival. To ensure you receive these updates please email sport@lsv.com.au and request to be added to the IRB Team Managers Update List.
3.7 Coaching and IRB Competition Equipment Requirements
To be eligible to compete in IRB Competition all competitors need to be signed off by an accredited IRB coach.

All IRB Competition equipment must be approved for competition use. All equipment must be scrutineered BEFORE it can enter the competition area. Should any club acquire new equipment after the initial pre-season scrutineering, please content Ben Griffin to arrange inspection.

3.8 Point Score Explained
This year there again will be two point score systems.
One which operates at each carnival to determine the carnival winner at each carnival, the second follows a crew in a specific event through the carnival season.

<table>
<thead>
<tr>
<th>Placement</th>
<th>Points</th>
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<tbody>
<tr>
<td>1st</td>
<td>8</td>
</tr>
<tr>
<td>2nd</td>
<td>7</td>
</tr>
<tr>
<td>3rd</td>
<td>6</td>
</tr>
<tr>
<td>4th</td>
<td>5</td>
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<td>5th</td>
<td>4</td>
</tr>
<tr>
<td>6th</td>
<td>3</td>
</tr>
<tr>
<td>7th</td>
<td>2</td>
</tr>
<tr>
<td>8th</td>
<td>1</td>
</tr>
</tbody>
</table>

Carnival Winners

Each team representing their club are eligible to score points for their team. If a club finishes 1st and 3rd in an event then they score 14 pts (6+8) for that event.

The winning club will be the club with the highest point score. Should the points be even at the conclusion of racing then the final places shall be determined on a count back, as per the Australian Titles.

This point system is also in place for the Victorian IRB State Titles for which the Bob Anthony perpetual Trophy will be awarded.

Dead Heats
In the event of a dead heat equal points will be awarded to the team/teams. For example, if two teams finish equal 1st, both shall receive 8 points and the gold medal (if a championship event) the next placing shall be awarded 6 points and the bronze medal for coming third (if a championship event).

3.9 Code of Conduct
- Clubs are reminded that they are responsible for the conduct and behaviour of all members of their team, including their supporters and parents. Any unbecoming conduct or behaviour emanating from members or supporters may be subject to action by a Competition Disciplinary Committee as per appropriate LSV processes.
- Refer to the Surf Sports Manual Rules 2.27 SLSA Code of Conduct, 2.28 Abuse/Inappropriate Behaviour, and 2.29 Competing Unfairly.
### 3.10 Expectations

<table>
<thead>
<tr>
<th>Competitors</th>
<th>Spectators</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓ Abide by the rules and spirit of the competition</td>
<td>✓ Will not approach any Officials</td>
</tr>
<tr>
<td>✓ Will not impede any other athlete intentionally or interfere with their equipment</td>
<td>✓ Will not abuse or attack verbally any official or competitor</td>
</tr>
<tr>
<td></td>
<td>✓ Will stay away from the course when an event is under way</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Officials</th>
<th>Team Managers</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓ Will Officiate fairly and honestly</td>
<td>✓ Will be appropriately identified as club team / age manager.</td>
</tr>
<tr>
<td>✓ Will remain impartial</td>
<td>✓ Will ensure all competitors are entered appropriately</td>
</tr>
<tr>
<td>✓ Will maintain a safe environment</td>
<td>✓ Will ensure their club provides the correct personnel and equipment</td>
</tr>
<tr>
<td>✓ Will be respectful and considerate of other</td>
<td>✓ Will ensure every competitor has the correct awards entered on SurfGuard</td>
</tr>
<tr>
<td>✓ Must wear appropriate clothing with no club identifications</td>
<td>✓ Will promote fair play and respect amongst their team</td>
</tr>
</tbody>
</table>
4 Carnival Day Information

4.1 Carnival Meetings
Officials meetings are scheduled for all carnivals approximately 1 hour prior to the first event and Team Managers have meetings scheduled approximately 45 minutes prior to the first event. All meetings will take place at the LSV administration area unless stated otherwise.

- Officials are all required to sign in at the administration tent before they commence their position at the carnival.
- On the day of the carnival, if a Club’s required number of officials are not signed on by the beginning of warm up, the Club’s competitors may not be permitted to compete until the correct number of officials have signed on.

4.2 Helpful Hints
- If at all possible, each club should appoint a non competing Team Manager to assist with the organisation of each team.
- Know the order of events, how many teams progress through each event and how many heats per event. (NB: this is possible to change each carnival dependent on the surf and number of clubs entered)
- Know which heat is currently racing and how many until your next event.
- Patients are taken out to sea by Duty Boats on the direction of the Patient Marshall. Wait until the Boat Marshall directs you, then proceed directly to your allocated lane after the conclusion of the previous race. This way you will maximize your time to get set up. Once all crews are ready and indicate this to the starter he / she may start the event anytime.
- Your patient is in the previous race.
  - Anticipate the situation, and inform the Patient Marshall ASAP that your patient for event, heat and lane will be late due to the patient being in the previous event.
  - Arrange to have another person to take your patient position in the marshalling area;
  - Try to avoid having patients competing in all events.
- Have your back up motor, extra fuel, basic tool kit and spare parts on the beach with you. If something goes wrong these should be within easy reach.
- Always know where your boat is parked. Crews have put excess stress on themselves or even missed races by not being able to find their boat. Remember where it is, what distinguishing marks it has (the red one with BP on it is a bit vague).
4.3 Photography

Please note any participant images captured by official LSV photographers will remain the property of LSV and may be used in promotional materials. This is a condition of entry for any LSV event.

Please note:
- Before any photographs are taken by any person(s), photographers must obtain a media identification wristband that must be worn for the duration of the event.
- Media wristbands can be obtained by registering at the Life Saving Victoria Carnival Administration tent.
- Proof of Working with Children Check must be provided at registration.

5 Venue Information

5.1 Carnival Calendar

<table>
<thead>
<tr>
<th>Date</th>
<th>Carnival</th>
<th>Venue</th>
<th>Safety Briefing Time</th>
<th>Event Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunday, 28th April</td>
<td>Round 1</td>
<td>Mordialloc LSC</td>
<td>8.30am</td>
<td>9.00am</td>
</tr>
<tr>
<td>Sunday, 12th May</td>
<td>Round 2</td>
<td>Ocean Grove SLSC</td>
<td>8.30am</td>
<td>9.00am</td>
</tr>
<tr>
<td>Saturday, 25th May</td>
<td>Round 3</td>
<td>Lorne SLSC</td>
<td>8.30am</td>
<td>9.00am</td>
</tr>
<tr>
<td>Sunday, 26th May</td>
<td>Round 4</td>
<td>Lorne SLSC</td>
<td>8.30am</td>
<td>9.00am</td>
</tr>
<tr>
<td>Saturday, 8th June</td>
<td>States Day 1</td>
<td>Warrnambool SLSC</td>
<td>8.30am</td>
<td>9.00am</td>
</tr>
<tr>
<td>Sunday 9th June</td>
<td>States Day 2</td>
<td>Warrnambool SLSC</td>
<td>8.30am</td>
<td>9.00am</td>
</tr>
<tr>
<td>Saturday, 22nd June</td>
<td>Training Carnival Day 1</td>
<td>TBC</td>
<td>8.30am</td>
<td>9.00am</td>
</tr>
<tr>
<td>Sunday 23rd June</td>
<td>Training Carnival Day 2</td>
<td>TBC</td>
<td>8.30am</td>
<td>9.00am</td>
</tr>
</tbody>
</table>

Notes:
Random scrutineering may occur throughout the day at the discretion of the carnival referee.

6 Awards and Prizes

6.1 Awards
In order to recognise consistency and specialist skills within each of the events, there will be a perpetual trophy awarded to the highest scoring team (Driver / Crew combination identified by crew name i.e. Sandridge A) for the Victorian Season (not including state titles). Shall a team change its name during the course of the season this will be classified as a new team and there will be no carry over points awarded.

Points at each of the local carnivals will be recorded per event to determine the highest point scorer for the event. If the points are deadlocked at the conclusion of the local carnivals dual winners will be declared.

- Female Tube
- Male Tube
- Female Mass
- Male Mass
- Female Rescue
- Male Rescue
- Female Teams
- Male Teams
- Mixed Lifesaver Relay
6.2 Prizes

TRE Premiership Series
Prize Draw

A huge thank-you to our Major Sponsor in TRE Motor Sport for their continued support of IRB competition here in this State. TRE have generously donated a Tohatsu engine to be drawn at the conclusion of the Victorian IRB State Championships. The prize will be drawn randomly during the presentations of the perpetual trophies and medal winners of the Championships.

To be eligible to participate in the Prize draw

- Club must be entered and have competed in the 2019 Victorian State Championships and have not been disqualified from the Championships.
- Have entered and competed at a minimum of Three TRE premiership series round.
- Have not been disqualified or suspended from a round or rounds of the TRE premiership series.
7 Resources

7.1 Feedback App

LSV encourages feedback through the LSV from Anywhere App. The app can be located via - http://www.lsv-from-anywhere.com.au/.

App. Feedback can be provided to relevant areas:
- Aquatic Sports
- Club & Volunteer Services
- Lifesaving Facilities
- Lifesaving Operations
- Member & Leadership Development
- Training

7.2 Useful Links


Aquatic Sport Communication Platform https://lsvic.sharepoint.com/sites/AquaticSport
7.3 SurfGuard
Life Saving Victoria is available to provide training and assistance with SurfGuard.

A dedicated Helpdesk at SLSA is also in operation from 8:00am to 5:00pm Monday to Friday and 8:00am – 1:00pm Saturday to Sunday enabling users to report problems or get personal assistance by phone or logging a support ticket.

Helpdesk Phone: 1300 724 006
Support Ticket: http://support.sls.com.au

7.4 Carnival Entry System
The online entry system can be accessed via:

Instructions on how to use the system are can be accessed by this link:

Please note: A username and password is required for accessing the system. Only the Competition Manager from each club will be given their username and password. If you do not know your username or password please contact the Aquatic Sports Department at sport@lsv.com.au.
8 Policies

8.1 SLSA Member Protection Policy (6.05)
SLSA including subsidiary companies and affiliated clubs, branches and states, is committed to the health safety and wellbeing of all its members and is dedicated to providing a safe environment for those participating in surf lifesaving activities.

Surf lifesavers are nurtured in an environment that values safety, trust, respect, caring and responsibility. This environment encourages acceptance, confidence and risk taking. For surf lifesavers to venture into challenging waters in times of distress, they need to have faith and trust in themselves, and in the people around them.

The motivation for surf lifesavers to give freely of their time is to be found in surf lifesaving environments that value:

- Safety and Support
- Caring and Camaraderie
- Trust and Teamwork
- Respect and Responsibility

As part of the surf lifesaving community, each lifesaver makes a commitment to actively encourage behaviours that promote such a supportive and nurturing environment.

The SLSA Member Protection Policy can be found linked to the Life Saving Victoria policies page of our website - http://lsv.com.au/clubs-members/support/club-policies/.

8.2 SLSA Youth Policy (6.15)
SLSA youth programs provide a safe, educational and enjoyable environment that promotes the Australian way of life and a healthy active lifestyle. This policy includes guidelines for instruction in lifesaving, surf sports and development for members aged between 5 and 17 years

- SLSA Policy 6.5 Member Safety & Wellbeing
  Annexure 1 – CHILD PROTECTION
- SLSA POLICY 6.5 MEMBER SAFETY & WELLBEING
  Annexure 2 – CODES OF CONDUCT

This Member Safety & Wellbeing Policy aims to ensure our core values, good reputation and positive behaviours and attitudes are maintained. It assists us in ensuring that every person involved in surf lifesaving is treated with respect and dignity, in a safe and supportive environment. This policy also ensures that everyone involved in surf lifesaving is aware of his or her legal and ethical rights and responsibilities.
8.3 Child Safe Standards
Life Saving Victoria is committed to the Safeguarding of Children and Young People (SCYP) and acknowledges a safeguarding organisation doesn’t just happen; it requires conscious action to protect children from harm.

It is imperative that we provide a safe and supportive environment for children and young people, that focus’ on fun, education and building the confidence of our people through positive learning and development.

LSV’s core values include being open, welcome and inclusive and building stronger and safer communities for everyone. LSV empowers and expects all employees, members, board members, affiliated Clubs, consultants, contractors and licensees, to create and maintain a safe culture for children and young people.

LSV is committed to reducing the risks of abuse and harm to children and young people, and will ensure all staff; members, affiliated Clubs, consultants, contractors and licensees understand and adhere to the SCYP Policy and Procedure, relevant legislation, and statutory requirements.

Our commitment to children and young people
1. We are committed to the safety and wellbeing of all children and young people who access any of our activities, programs, events or services.
2. We are committed to providing children and young people with positive and nurturing experiences.
3. We commit to supporting families and communities to promote children and young people’s healthy development and wellbeing.
4. We will strive to ensure that children and young people are protected and are not exploited, abused or harmed during their involvement with any of our activities, programs, events or services.
5. We will listen to children and young people and empower them by taking their view seriously and address any concerns that they raise with us.

Our commitment to parents and carers
6. We are committed to supporting parents and carers to protect their children. We will offer assistance that builds on a family’s strengths and empowers them to meet the changing needs of their children.
7. We are committed to communicating honestly and openly with parents and carers about the wellbeing and safety of their children.
8. We will promote and distribute information about this Child Protection Commitment Statement to children and young people and parents/carers as part of an introduction to our services and programs.
9. We commit to transparency in our decision-making with parents and carers as long as doing so does not compromise the safety of children and young people or breach any confidentiality obligations.
10. We will work to create an environment in which children and young people are safe and feel safe in any of our program, activities, and/or events.
**Our commitment to LSV people**

11. We commit to a management structure that supports and develops staff in their roles.
12. We commit to providing all LSV people with the necessary support to enable them to fulfil their roles. This will include regular and appropriate development opportunities and supervision.
13. We commit to providing regular opportunities to clarify and confirm policy and procedures in relation to children and young people protection and welfare.
14. We commit to regular training with regards to understanding the principles and intent of the Safeguarding Children and Young People Policy.
15. We commit to listen to all concerns voiced by LSV people in regards to keeping children and young people safe from harm.
16. We are committed to providing a robust reporting mechanism for all LSV people for any concerns around the safety or wellbeing of children and young people.
17. We commit to provide opportunities for LSV people to receive the most appropriate support, which may include formal debriefing and counselling arising from incidents of child and young person abuse.

**Our commitment to ensuring a child safe organisation**

18. We are committed to using good practice standards in the recruitment, screening and employment of LSV people, so as we protect from harm, abuse or exploit children and young people who are involved in our events, programs, services or activities.
19. We commit to creating an environment for children and young people to be safe and to feel safe in any of our programs, activities or events.

- LSV behaviour guidelines can be found here - [Life Saving Victoria Safeguarding Children and Young People Behavioural Guidelines](http://lsv.com.au/clubs-members/support/member-welfare/).


### 8.4 Working with Children Checks

This information should be read in conjunction with:

- The full policy can be found by clicking on the attached – [Working with Children Check Policy 3.0](http://lsv.com.au/files/Policy%203.0%20Working%20with%20Children%20Check%20-%20Member%20Guidance%20Note.pdf)
- The member guidance notes can be found by clicking on the attached - [Working with Children Check – Member Guidance Note](http://lsv.com.au/files/Policy%203.0%20Working%20with%20Children%20Check%20-%20Member%20Guidance%20Note.pdf)
- Working with Children Act 2005 (the Act)

Life Saving Victoria is committed to the health, safety and wellbeing of all its members and is dedicated to providing a best practice approach to ensure a safe environment for those participating in lifesaving activities.
Life Saving Victoria is a unique organisation that has multiple purposes including community service, sporting, education and leadership opportunities and programs. Each of these individual aspects interrelate with each other. It is due to the multifaceted nature of Life Saving Victoria, that members 18 years of age and above interact with children across a broad spectrum of activities, that this policy must be broadly applied.

Additionally, Life Saving Victoria as an employer and volunteer organisation has a responsibility to:

- Ensure no employee or volunteer with a Negative Notice (ie. have been found unsuitable to work with children from the WWC Check) and/or Interim Negative Notices (as defined under the Act), undertakes child related work
- Employees and volunteers have the appropriate WWC Check according to the work undertaken

LSV has a moral obligation to protect its young members (U18). It also has a State legal requirement to ensure all young members are protected from physical and sexual harm. This legal requirement involves all members eighteen (18) years and older who undertake volunteer work that:

Any person 18 years and over, in a voluntary or salaried position, who works with person’s under 18 years of age in any capacity is required to have a valid Working with Children Check registered to Life Saving Victoria and their Life Saving Club. The Department of Justice WWC Check website defines Child related work as contact with a child that is “direct” and part of the person’s duties. Direct contact includes oral, written or electronic communications as well as face to face”. (viewed 11 July 2017, www.workingwithchildren.vic.gov.au)

This includes all patrolling members, all members involved in any aspect of nipper programs (qualified or unqualified) and all training and leadership camps (lifesaving and competition).

8.5 Sun Smart Guidelines
SunSmart, SmartPlay, Cancer Council Victoria and the Victorian Government have developed resources to help clubs spread the message of sun and heat safety whilst participating in sport/outdoor activities. The following resources can be found in the Nippers Resources section of the Life Saving Victoria website – http://lsv.com.au/clubs-members/support/member-welfare/.

- Member Sun Safety Guidelines
- Beat the Heat Brochure
- Hot Weather Guidelines
- Drink Up Brochure
- UV Alert Sun Protection Times
- SunSmart Heat and UV Guide
- Nippers Sun Safety Certificate
8.6 Cyber Bullying
This information is collated from the Australian Sports Commission and various national anti-bullying organisations. All states recommend similar information and advice regarding cyber bullying.

What is Cyber Bullying?
Cyber bullying is a form of bullying which is carried out through an internet service such as email, chat room, discussion group, online social networking, instant messaging or web pages. It can also include mobile phone technologies such as SMS.

Examples of cyber bullying behaviour are:
- teasing and being made fun of
- spreading of rumours online
- sending unwanted messages
- defamation

Cyber bullying can happen to anyone and the harasser can act anonymously making this type of harassment even more insidious.

What can be done to stop this harassment?
Life Saving Victoria is dedicated to the protection and wellbeing of all its members. This type of harassment does not differ from any other form and will not be tolerated.

If you feel you are being harassed or you know of someone experiencing these issues you should contact the appointed Member Protection Officer at your club as soon as possible. Further advice can be sought from a LSV Member Protection Officer (Volunteer). For contact details please speak with the Manager – Member & Leadership Development on (03) 9676 6945. While LSV can assist victims of cyber bullying from other members, victims can also seek assistance from the Police as cyber bullying is illegal and constitutes criminal activity.

8.7 Social Media
The internet presents great ways to communicate. Social media sites and smartphones provide fantastic opportunities to stay in touch and let people know what you’re up to, but there are also risks. Whatever you post online stays online – potentially forever.

Family, friends and future employers could all have access to whatever we put online - even if it is stuff you wouldn't want them to see or know about. This doesn’t mean you should stop using technology to communicate, though. It just means you need to be careful and understand the risks.

The Victorian Government, with the help of LSV, wants to get the message out there that when you post or send something, it’s there for life!

Life Saving Victoria Social Media Policy can be found in the policies section of the website – http://lsv.com.au/clubs-members/support/club-policies/.
8.8 Code of Behaviour

(a) SLSA expects all members involved in competition to co-operate to ensure a positive public image and to participate in a spirit of goodwill and sportsmanship. Any incidents or behaviour likely to cause embarrassment or damage to the reputation and/or image of SLSA or lifesaving competition will be initially managed by the Referee and, as appropriate, referred to a SLSA Disciplinary Committee. Penalties may include censure, expulsion of individuals, teams and/or clubs from competition and/or the competition venue and/or other penalties deemed appropriate.

(b) SLSA expects the highest standard of behaviour of its competitors, officials, and members. These expectations are reflected in SLSA’s constitution and in this Manual.

(c) For the purpose of applying the code of behaviour, the definition of a “team” includes the actual competitors competing in an individual and/or team event, coaches, assistants, supporters, spectators, etc.

(d) Clubs and their team members are required to abide by SLSA rules and/or constitution. Any breaches will be reported to the Referee who may initiate action.

(e) Team and individual members represent themselves, their club, their sponsors, and SLSA. As such, they shall at all times behave themselves in a proper manner travelling to and from competitions, during competitions and related activities including social functions.

(f) Unbecoming behaviour by a club and/or its team members is a serious offence and will be dealt with as such.

(g) Any action by an individual or team during the course of a race or competition or which attempts to disrupt or interfere with another individual or team is a serious offence and will be dealt with as such.

(h) The general behaviour of all participants will be measured by the following SLSA code of fair play:

8.9 Abuse/Inappropriate Behaviour

(a) In addition to the SLSA Code of Behaviour, any SLSA member who abuses an official, a competitor, SLSA member or member of the public at an SLSA competition, carnival or event may be excluded or disqualified from that competition, carnival or an event at the discretion of the Referee.

(b) The Competition Disciplinary Committee may also impose additional penalties. For the purposes of this rule “abuse” includes making direct or implied threats or behaving in an inappropriate manner as determined by the Referee and/or the relevant official(s) in their absolute discretion.

Note: SLSA is committed to ensuring that every person involved in the movement is treated with respect and dignity and protected from discrimination, harassment and abuse. Members are encouraged to familiarise themselves with the SLSA Code of Conduct for people in Positions of Authority when dealing with children and young people. Any concerns a member or the general public may have around the safety and protection of a child should be reported immediately via the Online Complaint and Report form (forms.sls.asn.au) Reports can remain anonymous. For further information please refer to the SLSA Member Protection Policy or contact the SLSA Office.
8.10 Competing Unfairly

(a) A competitor or team may be disqualified if a competitor, team or handler is deemed to have competed unfairly.

(b) For the purpose of this rule “competing unfairly” or whether a competitor or team has “competed unfairly” will be determined by SLSA, the Referee and/or the relevant officials(s) in their absolute discretion. Examples of “competing unfairly” include:

- Competing without entry or for another club without clearance or transfer.
- Competing without membership, award, or proficiency or patrol hour obligation eligibility.
- Impersonating another competitor.
- Attempting to defeat the ballot or draw for events or positions.
- Competing twice in the same individual event.
- Competing twice in the same event in different teams.
- Using equipment in competition not meeting SLSA specifications.
- Purposely interfering with a course to gain an advantage
- Deliberately impeding that includes jostling or obstructing another competitor or handler so as to impede their progress.

Note: Deliberate impedance during the run to the finish line is defined as “the deliberate use of hands, arms, feet or legs or a deliberate and significant change of direction to impede another competitor’s progress towards the finish line”. Any competitor, who commits a deliberate impedance of another competitor or handler may be penalised, eliminated or disqualified, dependent on the circumstances and the event. If two or more competitors are guilty of deliberate impedance, the competitor who first deliberately impeded will be penalised, eliminated or disqualified. For Beach Flags refer to Section 9.

- Receiving physical or other outside assistance (other than verbal or other direction except where specifically excluded by the rules of the event).
- Competing and/or participating contrary to the specific direction of the Referee or designated official.

(c) SLSA may, in their absolute discretion, investigate and take action on any matter of “competing unfairly” prior to, during or following completion of competition. This includes, but is not limited to, referral to the Competition Disciplinary Committee or other judicial processes.