

JUNIOR TEAM MANAGERS & OFFICIALS' HANDBOOK



2020/21



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Forward

Lifesaving sport competition plays a major role in the preparation of a lifesaver to meet the physical standards necessary for saving lives in the water. Over the years the competition element of lifesaving has evolved from an aid, to the physical preparation of a lifesaver, to its own identity and plays a major part in the social development of a lifesaver.

This Team Managers' and Officials' Handbook is designed to guide Team Managers, Officials, Coaches, Parents/Supporters and Club Office Bearers/Administrators through the basic systems and processes to support members involvement in lifesaving sports whilst following some general guidelines and principles in order to ensure an even and fair playing field.

Life Saving Victoria wishes all clubs the best of luck for season 2020/2021 and look forward to seeing you all on the beach soon.

Guiding Principles

1. The safety of members and the community comes first.
2. We want to focus on the important link between sport and the surf education program; and preparing our nippers to one day become patrolling members
3. We encourage Officials and Coaches to keep upskilling and learning in preparation for the season.
4. We need the patience and support of our clubs, officials, water safety, competitors, parents, and partners to make this happen.
5. We will communicate and provide directions to clubs as early and transparently as we can.
6. Sport will be different in 2020/21 (Less numbers, carnivals, and events)
7. Deliver best scenario based on restrictions
8. Keep it simple - simple is good
9. Focus on quality and practicality
10. Need perspective and support from all

Staff and Key Representative Listing

Aquatic Sport Staff

Position	Name	Email	Contact Number
Manager – Aquatic Sport	Kirsty Clark	kirsty.clark@lsv.com.au	0421 381 169
Senior Coordinator Events	Nick Metcalfe	nicholas.metcalfe@lsv.com.au	0498 041 196
Development Support Officer	Sharon Rich	sharon.rich@lsv.com.au	0439 375 452
Sports Events Administrator			
Aquatic Sports		sports@lsv.com.au	03 9676 6937

Aquatic Sport Executive

Position	Name
Director – Aquatic Sport	Rachael Rylance
Council Chair	Tamara Brawn
Council Representative	Philip Mawkes
Chief Referee	Harry Hannas
Junior Referee	Leonie Newey
Beach Representative	Maurice McCutcheon
Board and Ski Representative	Bruce Sampson
IRB Competition	James Carew
Lifesaving Events Coordinator	Dinah Boswell
Pool Panel Coordinator	Jo Teagle
Sport Development Coordinator	Sonia Kinsey
Swim Representative	Natalie Hood
Surf Boat Representative – VSRL	Barry Hill

1. Carnival Entry

1.1 Competitor Eligibility

To maintain our safety and lifesaving standards, SLSA has set a standard of competency that Junior members must achieve before being eligible to compete in Junior Carnivals. Junior members will not be deemed competent until the assessment has been awarded in SurfGuard.

To be able to compete at Junior Carnivals and the Victorian Junior Lifesaving Championships the following guidelines must be adhered to:

1. Competitors must hold the appropriate Preliminary Assessment and Competition Skills Evaluation for the age group they are competing in and they must be listed on SurfGuard before the carnival they are entering.
2. To compete at the Victorian Junior Lifesaving Championships, the competitor must have completed their Surf Education Award appropriate for their age group and the Club must have entered the details on SurfGuard by close of entries.

All competitors at Junior Carnivals should be sufficiently proficient in both a physical and mental capacity to compete in each event that they partake in.

- All competitors in under 12s and above are required to achieve the appropriate Competition Skills Evaluation for their age group to be able to compete at any carnival, in any event.
- Competitors in under 9s, 10s and 11s are required to achieve the appropriate Competition Skills Evaluation to be able to compete in water events (except wade) at any carnival.
- Under 8s are not permitted/required to undertake a Competition Skills Evaluation.
- Under 8s are not permitted to compete up an age group in any water events (except wade relay).
- It is the Club and Team Manager's responsibility to ensure that all competitors are proficient and that competition requirements are met.
- Competition Skills Evaluations **MUST** be registered on SurfGuard prior to the first carnival attended by the competitor. Checks will be made throughout the season.
- Competition Skills Evaluations **MUST** be entered as a proficiency and not as an award.

Due to the unprecedented COVID-19 Pandemic in 2020/2021 there will be rules applied for this season in regard to competitor eligibility for nippers:

- Junior members still must have their Surf Education award to compete in State Championships
- For clubs who are in the middle of programs and have not yet put through awards, we will have the ability to audit via COVID Comply and Nipper App check-in and outs to ensure participation in a program
- Any junior members who want to compete and do not have their Surf Education award will be assessed on a case by case bases. Clubs will need to apply for an exemption via sport@lsv.com.au

1.2 2020/21 Junior Skills Evaluation and Surf Education Requirements

Age Group	Preliminary Assessment (Pool or open water)	Competition Skills Evaluation (Surf/open water)	Junior Development Program Award
Under 6	* From a standing position in waist deep water perform a front glide and recover to a secure position. Perform a back float for 15 seconds whilst holding a buoyant aid and recover to a secure position.	Not required (no competition for this age group)	Surf Play One
Under 7	* From a standing position in waist deep water perform a front glide, kick for 3m and recover to a secure position. Perform a back float for 30 seconds and recover to a secure position.	Not required (no competition for this age group)	Surf Play Two
Under 8	25 metre swim (any stroke) 1 minute survival float (on back)	Not required (no water competition, except for wade which takes place in waist deep water)	Surf Aware One
Under 9	25 metre swim (any stroke) 1 minute survival float (on back)	150m open water swim within 12 minutes (continuous freestyle)	Surf Aware Two
Under 10	25 metre swim (freestyle/front crawl) 1 1/2 minutes survival float (on back)	150m open water swim within 11 minutes (continuous freestyle)	Surf Safe One
Under 11	50 metre swim (freestyle/front crawl) 2 minutes survival float (on back)	288m open water swim within 12 minutes (continuous freestyle)	Surf Safe Two
Under 12	100 metre swim (freestyle/front crawl) 2 minutes survival float (on back)	288m open water swim within 10 minutes (continuous freestyle)	Surf Smart One
Under 13	150 metre swim (freestyle/front crawl) 3 minutes survival float (on back)	288m open water swim within 9 minutes (continuous freestyle)	Surf Smart Two
Assessors	<p>Prelim Assessments / Comp Skills Evaluations: Foundation Coach, Development Coach, Performance Coach, Core Official, Technical Official, Training Officer (SRC/Bronze), Assessor (SRC/Bronze), Age Manager Presenter</p> <p>*Prelim Assessments Only: AUSTSWIM or equivalent Teacher of Swimming & Water Safety (i.e. Swim Teacher)</p>		

Please note:

- Consideration of the conditions and swell size needs to be taken into consideration when conducting the Competition Skills Evaluation timed swims - there should be a focus on nippers completing the swim continuously (e.g. no rest breaks).
- Junior award processing can be completed via the Nipper Admin App or via SurfGuard and submitting via the Wufoo form.
- The Nipper Admin App can be accessed here: <https://nipperapp.sls.com.au/>.
- Nipper App FAQ's: <https://lsv.com.au/wp-content/uploads/Nipper-Admin-App.-FAQs-V2.0.pdf>
- Nipper App User Guide: <https://lsv.com.au/wp-content/uploads/Nipper-Admin-App.-User-Guide-V.2.pdf>
- All awards need to be processed by LSV prior to competitors being able to be entered into the competition entry system.

1.3 Competition Age Categories

The age group for a competitor for the 2020/2021 season is determined by how old they are on 30 September 2020. The list below outlines the age and the necessary age group for that competitor:

Age	Age Group
7 years old	compete as Under 8
8 years old	compete as Under 9
9 years old	compete as Under 10
10 years old	compete as Under 11
11 years old	compete as Under 12
12 years old	compete as Under 13

- Under 7 (6-year old's) are not permitted to compete at any carnival.
- Competitors may go up one age group in **team events only**, provided they hold the appropriate Competition Skills Evaluation for that particular age group. Teams must not be made up of more than 50% of the younger age group.
E.g. an U10 beach relay may only have a maximum of two U9 competitors.
- U8 members shall not be permitted to compete in water events other than the Wade Relay (because the Competition Skills Evaluation does not form part of the U8 Age Award/Proficiency);
- Under 8's are not permitted to compete at the Victorian Junior Lifesaving Championships
- Under 13's are not permitted to compete at Youth/Senior Carnivals or Championships.

1.4 Membership Clearances and Transfers

Please refer to the Surf Sports Manual – Section 2.2.4, an online copy of the SSM is available on the LSV website:

- <https://lsv.com.au/wp-content/uploads/Surf-Sports-Manual-36th-edition-August-2020-update.pdf>

1.5 Carnival Entry Fees

The following is a list of entry fees for season 2020-2021:

Carnival Type	Fees
Victorian Junior Lifesaving Championships	\$46
Junior Carnivals	\$30
Modified Junior Carnivals	\$20

- All fees are GST inclusive
- Prices are per person
- All entries must be submitted by online entry system
- If the carnival is cancelled once it has started, no refunds will be given.

A modified Junior Carnival will exist dependent on COVID-19 restrictions, this may include a limitation on programming and therefore the Aquatic Sport Executive have stipulated a Modified entry price

1.6 Carnival Entry Procedure

Entering competitors for carnivals is the responsibility of the Team Manager:

- Entries for all carnivals must be lodged with Life Saving Victoria via the online entry system by **11.00pm on the Tuesday prior to each carnival**. **No late entries will be accepted.**
- All competitors must be a financial member of a club for the current season at the time of entry. It is the Club's responsibility to check that their competitors are proficient and hold the appropriate award or proficiency to ensure each competitor entered is eligible to compete.
- For all carnivals, competitors need to be entered into the events in which they plan to race. **Please note: when entering athletes only tick the events that they are going to compete in.**
- Clubs must enter the names of their Officials and Water Safety Personnel via the Sport App – Rostering App by close of entries.
- **There are NO LATE SCRATCHINGS**
- Clubs with competitors found competing who are not listed on the official Club entry sheet will be charged an entry fee of four times the normal entry fee and will be referred to the Competition Disciplinary Committee. Random checks will be carried out throughout the season.
- For entry into the Victorian Junior Lifesaving Championships, please see point 3.2.

Interstate Clubs are eligible to compete at Victorian Lifesaving Carnivals as long as they have met the competition requirements. Please contact the Aquatic Sport Team to organise entries.

1.7 Entry System

The Aquatic Sport Carnival Entry System (SportApp - Entries) is a web-based system for Team Managers to administer Aquatic Sport carnival entries.

The program is accessible for mobile devices including smartphones and tablets, while also being able for usage on laptops and computers. It requires internet connectivity to access the functionality. The application is supported on the following systems:

- Android
- iOS (iPhone)
- Internet access through browsers

The app can be accessed via the following link - <https://sportapp-entries.lsv.com.au/>

Instructions on how to use the system can be accessed by this link - [Click Here](#)

The quick reference guide can be accessed at the following link - [Click Here](#)

User Access:

- The clubs' Team Manager must be allocated in SurfGuard. Only one Team Manager can be nominated for each of these roles (Junior or Senior). This can be completed in the Officers section under Organisational Management
- SportApp will pursue testing of Individual / Parent Entry during the 2020/21 Season. Should your club be interested in being part of this testing, please contact sport@lsv.com.au

2. Club Requirements

2.1 Officials Requirements

Clubs are reminded that they must supply accredited Officials as per the following ratios to ensure the safe and smooth conduct of junior carnivals.

Number of Competitors	Number of Officials
1 - 4	No official's requirement*
5 – 8	1 Accredited Official
9 - 15	2 Accredited Officials
16 - 29	3 Accredited Officials
30 – 34	4 Accredited Officials
35 – 44	5 Accredited Officials
45 – 54	6 Accredited Officials
55 – 64	7 Accredited Officials
65 – 74	8 Accredited Officials
75 – 84	9 Accredited Officials
85 – 94	10 Accredited Officials
95+	11 Accredited Officials
	And so on if numbers of competitors increase

*Note: It is a requirement for Clubs who fall within the 1-4 competitor's category to work with LSV to develop their pool of officials & be sustainable for growth in the future.

Any club new to the Surf Sport competition may be exempt from the ratios for the first 3 carnivals. It is the club's obligation to work with LSV to develop accredited officials and meet their ratios for the remainder of the competition season.

Clubs providing officials who act in key senior roles will have them counted as 2 official allocations.

Senior roles include:

- Carnival Referee
- Safety & Emergency Management Coordinator
- Powercraft Coordinator
- Area Referee

Please note: Full carnival ratios are listed as per a normal season. These ratios may be reduced depending on COVID-19 restrictions and the number of participants/modified carnivals etc.

Team Managers are required to enter officials into the Sport App – Rostering App by **11.00pm on the Wednesday** before each carnival.

The Rostering App combines with Sport App – Entries to allow efficiency for team managers to see club requirements at each carnival. A user guide will be supplied prior to the season commencing.

- All officials must attend the Officials' Briefing and report to their Age Group Area Referee to sign on and be assigned a role by 7.45am.
- Official allocations will be determined by the Area Referee on the day, or prior to.
- LSV reserves the right to reassign officials' roles when deemed necessary.
- Club official ratios are based on the number of competitors entered – Clubs should be mindful that official requirements will not change if competitor numbers are lowered as officials will be pre-allocated positions prior to the carnival.

- Clubs can arrange for substitute officials from other Clubs to sign on their behalf provided these officials have not signed on as part of another Club's Officials' requirements.
- Random checks may be taken to ensure officials remain on duty. Officials duty is for the entire carnival unless a replacement has been organised.
- Team Managers may not enter all their club volunteers into the same area but must be spread across several areas as required.

2.2 Water Safety Requirements

Clubs are reminded that they must supply qualified Water Safety Officers and rescue boards/tubes as per the following ratio to ensure the safe and smooth conduct of junior carnivals.

Number of Competitors	Number of Water Safety Personnel
1 - 6	No water safety requirement
7 - 15	1 Water Safety Officer with tube or rescue board
16 - 29	2 Water Safety Officers with tubes or rescue boards
30 - 39	3 Water Safety Officers with tubes or rescue boards
40 - 44	4 Water Safety Officers with tubes or rescue boards
45 - 54	5 Water Safety Officers with tubes or rescue boards
55 - 64	6 Water Safety Officers with tubes or rescue boards
65 - 74	7 Water Safety Officers with tubes or rescue boards
75 - 84	8 Water Safety Officers with tubes or rescue boards
85 - 94	9 Water Safety Officers with tubes or rescue boards
95+	10 Water Safety Officers with tubes or rescue boards
	And so on if numbers of competitors increase

Water Safety Ratios are calculated on 4 shifts x 4 people for each shift. We will call on reserve club water safety personnel for events such as the surf swim/surf teams as these events will require a min of 5 water safety personnel in the area.

- Water Safety Officers must be qualified with either their Surf Rescue Certificate or Bronze Medallion.
- **SRC award holders shall not exceed 25% of qualified water safety provided by any one club.**
- Water safety personnel must report to their Age Group ARRO at least 15 minutes prior to their shift.
- The Age Group ARRO will have a copy of the water safety rosters and the area will be stopped if the Water Safety Officers do not report on time and suitably equipped and the relevant Club's Team Manager will be summoned.
- It is recommended that the water safety personnel be appropriately attired and wear a suitable wetsuit ensuring their personal health, safety and comfort for the two hour period.
- Clubs and Water Safety Officers are to provide and wear their own orange water safety caps and orange water safety vests.
- Clubs are to provide their Water Safety Officers with the appropriate rescue equipment for the age group that they are rostered to. E.g. Rescue board for U12's rather than rescue tubes
- All water safety equipment must meet SLSA standards.
- Please note that it is at the discretion of water safety personnel whether a competitor is to be removed from the water during competition.
- Water safety personnel are not to make contact with a competitor or their equipment unless they are in the process of assisting that competitor to withdraw from the event. Assistance other than encouragement and direction for all competitors is not permitted.
- LSV reserves the right to move Water Safety Officers to alternate areas if required.

- Clubs and Team Managers may not enter all their club volunteers into the same area but must be spread across several areas as required.
- A reminder that IRB Crew and Drivers are not included in the club water safety ratio.

Team Managers are required to enter officials into Sport App – Entries by **11.00pm on the Wednesday** before each carnival. A rostering guide will be released prior to the season commencing.

Please note: Full carnival ratios are listed as per a normal season. These ratios may be reduced depending on COVID-19 restrictions and the number of participants/modified carnivals etc.

2.3 Powercraft Rosters

PLEASE NOTE: IRB SHIFTS HAVE NOT BEEN COMPLETED YET DUE TO COVID-19 RESTRICTIONS. AN EOI FOR IRB SHIFTS WILL BE DISCUSSED WITH CLUBS AS SOON AS POSSIBLE.

Powercraft rosters are developed based on the number of competitors that a club entered in the previous season. The allocation is done on a ratio basis, so clubs with more competitors will be allocated a greater number of shifts.

IRBs are crucial to setting up the courses and providing water safety for carnivals, so it is important that all clubs meet the requirements that have been allocated to them. It is the Clubs responsibility if they are unable to fulfil a shift to swap with another club, but they must notify LSV of the swap by close of entries for that carnival by email to sport@lsv.com.au.

Allocated clubs will be responsible for the provision of one IRB Powercraft Crew (consisting of one driver and one crewperson) for the nominated carnivals.

- All IRB Crews are to report to the Powercraft Coordinator 15 minutes prior to the start of their shift ready to go.
- The IRB Crew provided must be competent in handling the conditions of the beach allocated.
- The IRB Crew may be separated at the discretion of the Powercraft Coordinator.
- It is desired that the crewperson be also the minimum of a Technical Official. This allows the crew to assist in judging events from the water.
- Clubs **MUST** provide their own **life jackets** and wetsuits sufficient for all types of weather.
- Crews that report to the Powercraft Coordinator not suitably prepared for the conditions will be requested to return with appropriate clothing and PPE or find a suitable alternative.
- The carnival will be stopped if the IRB Crew does not report on time suitably equipped. The relevant Club's Team Manager will be requested to report to the carnival referee.
- Drivers and Crewpersons must hold the appropriate awards along with a current Marine Licence.
- The IRB Driver must be able to produce a current Marine Licence on request.
- Team Managers are required to enter the IRB Crew's details into the relevant section of the Sport App – Rostering App **11.00pm on the Wednesday** before each carnival.

2.4 Set Up and Pack Up Rosters

This season we are reverting to a roster system for Carnival set up & pack down requirements. Four to five clubs each carnival will be rostered prior to the season commencing for set up and pack down and will need to supply 3 personnel that are capable of moving equipment onto and off the beach. This will allow clubs to allocate personnel prior to the season and allow fewer requirements across the season. These members are required to sign on with an LSV staff representative before commencing their shift and sign off after their shift.

Please make sure you send appropriate personnel i.e. people who are capable of lifting boats, motors, and anchors. These personnel are to be on time and are required until LSV or the Carnival Referee no

longer requires them.

The morning set-up personnel are required to report to the Carnival Referee at the LSV Administration Tent at **6:30am SHARP** unless notified by LSV in the week prior to the carnival.

Set up roles will include:

- Assist in getting the duty boats set up and onto the beach.
- Assist in getting buoys, ropes and anchors onto the beach and ready to be put into the water.
- Assist getting any of the beach course equipment onto the beach.
- Assist in setting up LSV Administration and the PA system.

The afternoon pack-up personnel are required to report to the Carnival Referee (or nominated person) outside the LSV Administration Tent at the conclusion of the carnival or when announced over the PA system.

Pack up roles will include:

- Assist in getting all buoys, ropes and anchors off the beach once packed up.
- Assist in getting all duty boats off the beach as soon as they are ready.
- Assist in packing up of the duty boats, running motors and packing of the LSV gear trailer.
- Assist in packing up the LSV Administration area and PA system.

2.5 Club Penalties/Sanctions

Clubs who fail to meet their officials', Powercraft or set-up/pack-up requirements will be penalised accordingly.

Officials:

- Clubs that do not supply accredited officials on Carnival Day will be called to LSV Admin to supply quotas
- Failure to meet quotas will result in a \$300 fine per official to a max \$1200. Clubs will be invoiced, if not paid the club will be refused entry into the next carnival

Water Safety/Powercraft:

- If Water Safety & Powercraft personnel are not supplied on the day of carnival, the clubs participants will be stopped from competing **until** volunteers are supplied
- If ratios not met, then participants will not compete at carnival and clubs sent to Disciplinary Committee

Set Up/Pack:

- If clubs Set Up & Pack Up volunteers do not report to LSV Admin at the designated time or remain until Set Up or Pack Up is completed, then club will be sent to Disciplinary Committee.

Process of Appeal:

1. Club has 5 working days after the date of the invoice to appeal the fine
2. Appeal must be in writing and send to the Disciplinary Committee
3. Disciplinary Committee will review and advise club of the result of the appeal

3. Competition Information

3.1 2020/21 Carnival Calendar

DATE	POSSIBLE TYPE	LOCATION
30 January 2021	LSV Carnival (TBC Age Group / TBC Event Type)	Mordialloc LSC
31 January 2021	LSV Carnival (TBC Age Group / TBC Event Type)	Mordialloc LSC
6 February 2021	LSV Carnival (TBC Age Group / TBC Event Type)	Lorne SLSC
7 February 2021	LSV Carnival (TBC Age Group / TBC Event Type)	Lorne SLSC
12 February 2021	LSV – Twilight (TBC Discipline)	South Melbourne LSC
20 February 2021	LSV Carnival (TBC Age Group / TBC Event Type)	Ocean Grove SLSC
21 February 2021	LSV Carnival (TBC Age Group / TBC Event Type)	Ocean Grove SLSC
27 February 2021	LSV – (TBC Discipline)	South Melbourne LSC
28 February 2021	LSV – (TBC Discipline)	South Melbourne LSC
28 February 2021	LSV – (TBC Discipline)	Jan Juc SLSC
6 March 2021	LSV Championship	Warrnambool SLSC
7 March 2021	LSV Championship	Warrnambool SLSC
8 March 2021	LSV Championship	Warrnambool SLSC
20 March 2021	LSV Championship	Lorne SLSC
21 March 2021	LSV Championship	Lorne SLSC

3.2 Junior State Carnivals

- Under 8s to Under 11s will run as heats only, unless specified on the program as run to finals. Each heat / final will be awarded 1st, 2nd and 3rd ribbons.
- Under 12s and 13s will intend to run heats to finals if possible with limited programming. Each final will be awarded ribbons for 1st, 2nd and 3rd. Points are scored for the first 6 places.
- Composite teams are welcome to participate at any Junior Carnival as part of inclusive participation and are eligible to qualify to finals and be awarded ribbons.

3.3 Alteration to Carnival Venues

- A discussion to move the carnival or nominated events (within the carnival) to a back-up venue will be implemented only after a consultation of the Carnival and Safety Committee.
- Depending on availability, members to be involved in discussions will be the President of the host club (or other club representative), Junior Referee, Carnival Referee, Deputy Referee, Safety and Emergency Coordinator of the event and the Director of Aquatic Sport. There must be a minimum of 3 present for a decision to be reached (which should include the Carnival Referee and Safety Emergency Coordinator, and generally one other either Club representative, Powercraft Coordinator, or other key officials).

3.4 Victorian Junior Lifesaving Championships

- Entries close at **11.00pm, Tuesday 23rd, February 2021.**
- Competitors must have their Surf Education Award entered into SurfGuard to be eligible to compete at the Victorian Junior Lifesaving Championships.
- Under 8 or younger competitors are not permitted to compete at the Victorian Junior Lifesaving Championships.
- Please ensure that teams are entered into the online registration system correctly to ensure

results are recorded accurately.

- Clubs are required to only enter their athletes into the events that they will actually compete in on the day (i.e. do not enter athletes into every event).
- Clubs are required to enter their quota of competitors into the Restricted Events. LSV will enter the competitors from the previous state championships. If you require competitors names to avoid duplications, please email sport@lsv.com.au prior to close of entries.
- Late entries will not be accepted.
- **There are NO LATE SCRATCHINGS.**
- Clubs with competitors found competing who are not listed on the official Club entry sheet will be charged an entry fee of four times the normal entry fee and will be referred to the Competition Disciplinary Committee.
- Clubs must enter the names of their Officials and Water Safety Personnel via Rostering App by Wednesday 11:00pm after close of entries.

3.5 Restricted Entry to the Victorian Junior Lifesaving Championships

Certain events have restrictions imposed on them. It is at the club's discretion whom they enter into the events. Should the COVID19 Pandemic require the Victorian Junior Lifesaving Championships to require further restrictions, information will be made available as appropriate.

Event	Restriction Number per Club per Age Group per Gender	Notes
Beach Sprint	5 Competitors In addition, the top 8 competitors in the final of the 2019 VJLC will be automatically entered as per recorded results (Applicable to U10-U13 only)	
Beach Run	Restriction	Clubs to nominate 2 competitors to start on the line, remaining competitors start behind
Flags	TBD, pending Competition times & days	2 competitors will be eliminated to the final 20 competitors
Board Race	5 Competitors In addition, the top 8 competitors in the final of the 2019 VJLC will be automatically entered as per recorded results (Applicable to U10-U13 only)	
Surf Race	5 Competitors In addition, the top 8 competitors in the final of the 2019 VJLC will be automatically entered as per recorded results (Applicable to U10-U13 only)	
Wade Race	No Restriction	
Iron	3 Competitors In addition, the top 8 competitors in the final of the 2019 VJLC will be automatically entered as per recorded results (Applicable to U12-U13 only)	
Board Rescue	2 Teams	No Composite Teams
Belt and Reel	2 Teams	No Composite Teams
All other Team Events	No Restriction	As per Combined Club Junior Teams Policy

If a club does not fill their quota, their allocations do not get filled.

There may be the opportunity to ballot for available spots in an incomplete heat. This will be determined after close of entries.

3.6 2020/2021 Combined Clubs Junior Team Policy

Aim:

To encourage the developing clubs who are unable to field teams in the team events to become more involved in Surf Sports.

Policy:

- Competitors from clubs that finished in the top 10 from the 2020 Victorian Junior Lifesaving Championships are ineligible to create combined teams at the 2021 Victorian Junior Lifesaving Championships.
- Competitors from all other clubs that are unable to field at least one team in an age group will be able to combine with other competitors from clubs in the same position.
- It is applicable at the 2021 Victorian Junior Lifesaving Championships only.
- Each competitor will represent their own club within their combined team.
- Competitors will compete in their own club competition cap within the combined team.
- Points will be distributed accordingly. For example, in a 4-member team, if each member is from a different club, they will each receive 25% of the points' allocated to the placing of the team.
- Where there is a reserve list, the Chief Referee and/or Junior Referee or their representative may amend the approved composite team on the day of the Championships to address competitor withdrawals.
- The priority will always be to form a club team rather than a combined club team. A club can therefore only provide members to a composite team if they are unable to form a team of their own from the competitors registered for that event on the day.
- If a club has sufficient entries in an age group to make at least one team, then the extras cannot be put into a combined team.
- Failure to comply will result in loss of points and competitors/team being ineligible to receive medals.
- Combined teams are eligible to win medals.

Notes:

- The Carnival Referee's discretion can be employed if it is deemed that the CCJT is not within the intention of this policy.
- This policy will be reviewed at the conclusion of the 2020/21 season.

Procedure:

Teams NOT placing in the top 10 at the previous year's state championship event will be deemed eligible to create combined teams at the 2021 Victorian Junior Lifesaving Championships. Those placing in the top 10 cannot have any of their members participate in a combined team.

The following clubs will be unable to create CCJT's for the 2021 Victorian Junior Lifesaving Championships:

- Ocean Grove SLSC
- Mentone LSC
- Mornington LSC
- Mordialloc LSC
- Jan Juc SLSC
- Point Leo SLSC
- Lorne SLSC
- Portsea SLSC
- Torquay SLSC
- Anglesea SLSC

Combined teams can be formed in two ways:

1. Clubs can pre-register a combined team of their choosing with LSV by submitting the competitors' names, the clubs involved, the events and the relevant age group to sport@lsv.com.au.
2. Clubs can send a list of competitors and the events that they wish to be considered for composite teams to sport@lsv.com.au. A random ballot will occur to place individual competitors into teams for each event. Once a composite team has been entered, those competitors will be represented in that team and no swapping between competitors will be permitted.

Please note: In both instances, the information should be received by close of entries to the Victorian Junior Lifesaving Championships.

The events to select include:

- Beach Relay
- Wade Relay
- Board Relay
- Surf Teams
- Aqua Cameron Relay

Please note:

- This excludes the board rescue and belt and reel, as they are restricted events.
- This only applies to the Victorian Junior Lifesaving Championships. Combined teams at the remaining junior carnivals can still be made from members of any club.

3.7 Athlete Awards

U13 Champion Athlete Awards

Awarded to the most outstanding U13 beach and water competitors for that season.

Award Criteria: Competition results in either the water or beach individual events for the season, including all State Carnivals and the Victorian Junior Lifesaving Championships.

Points are awarded for results in individual events at State Carnivals (1st place = 6 points, 2nd place = 5 points down to 6th place = 1 point), and results from the Victorian Junior Lifesaving Championships are double points (1st place = 12 points, 2nd place = 10 points down to 6th place = 2 points).

Events include:

Beach Events – Beach Flags, Beach Sprint 1km Run

Water Events – Iron, Surf Race, Board Race

R & R (Rescue and Resuscitation) Junior Team of the Year (U10-U13 2 Person R&R)

To participate in Junior Team of the Year (JTOY) a team must compete at three carnivals, however participation at all four carnivals is permitted. The best three scores from each team will count towards the point score system.

The R & R team of the Year Award will be presented at the 2020 Victorian Junior Lifesaving Championships. The award is designed to encourage and recognise participation in R&R at junior carnivals.

The points system is based on attendance, achievement and overall improvement.

Attendance Points:

Attendance at only 1 carnival: 15 points

Attendance at 2 carnivals: 10 points

Attendance at 3 carnivals: 5 points

Achievement Score:

The R&R score for each carnival will be added together, and then divided by number of carnivals attended. This average will then be added to attendance score and the lowest overall points will win. In the event of a tie, the lowest score at the 2020 Victorian Junior Lifesaving Championships will decide the winner.

3.8 Photography

Please note any participant images captured by official LSV photographers will remain the property of LSV and may be used in promotional materials. This is a condition of entry for any LSV event.

Please note:

- Before any photographs are taken by any person(s), photographers must obtain a media identification wristband that must be worn for the duration of the event.
- Media wristbands can be obtained by registering at the Life Saving Victoria Carnival Administration tent.
- Proof of Working with Children Check must be provided at registration.

LSV's Photography and Social Media Policies are available here:

- <https://lsv.com.au/clubs-members/support/club-policies/>.

3.9 Local Rules

The following are the Victorian local rules that govern the Life Saving Victoria junior competitions for the 2020-2021 lifesaving season.

Marshalling

Before each event the Age Group Referee (or their Marshall) will call upon competitors to Marshall for the next event. Guidelines to marshalling are:

- Those competitors wishing to enter the event must present themselves to the Marshall when called.
- It is not the responsibility of the Marshalls to walk around the beach calling for competitors. If competitors do not present themselves to marshalling prior to the completion of marshalling, the Marshall is within their rights to refuse entry to those competitors.
- All competitors in team events must present themselves as a team.
- All competitors should be sun smart and where practical marshal in a broad brimmed hat and top which covers their shoulders.
- All competitors must Marshall in their competition cap and with the equipment they need (i.e. high visibility vest, goggles, board, competition cap etc.) if applicable.
- Marshalling can take some time while heat numbers are organised, during this time, ONE Team Manager per gender may enter the marshalling area if needed.

Wetsuits

- Wetsuits can be worn at all carnivals, in all events, in all age groups.
- Competitors can wear any wetsuit of their choice that is considered "fit for purpose" for their event. Competitors are encouraged to protect themselves from the cold by wearing wetsuits, and to also wear appropriate "summer" wetsuits or no wetsuit should carnival conditions be particularly hot.

Clothing

Event	Details
Water Events	<ol style="list-style-type: none">1. All competitors must wear an SLSA approved high visibility vest (as per the 36th Edition Surf Sports Manual) for ALL water events (note orange vests cannot be worn at Junior Carnivals).2. Board Handlers must wear a SLSA approved high visibility vest if they are entering the water above knee height. Irrespective of this, Board Handlers must always wear their Club's competition cap and ideally, especially for U12 age groups and below, the Board Handler should be an adult.3. T-shirts and / or rash vests may be worn under the high visibility vest in water events.
Beach Events	<ol style="list-style-type: none">1. For sun protection, shoulders should be suitably covered for beach events. Hats should be worn between each event. The wearing of footwear shall not be permitted in beach sprint or beach flag events unless specifically allowed by the Carnival Referee due to the prevailing beach surface conditions.
Marshalling	<ol style="list-style-type: none">1. When marshalling and in between events competitors should be wearing a shirt and hat. LSV strongly recommends that long sleeved sun protection is worn at all times outside actual competition.
General	<ol style="list-style-type: none">1. It is permitted to wear jewellery in all events unless particularly prohibited by entry conditions (e.g. communication watches in lifesaving events). However, competitors need to be conscious of the potential for injury in wearing some items.2. Swimwear is as outlined in the 36th Edition Surf Sports Manual.

Equipment

Age Category	Equipment Use
U9 – U10	Foam 'Nipper' Boards Max length 2.0 metres – intra/inter club competition Minimum Structural weight – not specified
U11 – U13	May use Foam or Fibreglass 'Nipper' Boards Max length 2.0 metres – intra/inter club competition Minimum Structural weight – 4.5kg for fiberglass boards.

Please note:

- The 'Nipper Boards' are not permitted to have adhesive or protruding type camera mounts or cameras affixed during any stage of competition or warm up for competition, (fully recessed mount systems without camera attached are acceptable).
- Boards are subject to both organised and random scrutineering at any stage during the carnival program.

3.10 Events

All events will be run in accordance to the Surf Sports Manual or Life Saving Victoria's Local Rules as well as all current circulars and bulletins issued by Surf Life Saving Australia and Life Saving Victoria.

For a full description of events and rules please refer to the Surf Sports Manual which can be located via LSV's website.

3.11 Events Per Age Group

Age Group	Flags	Beach Sprint & Relay	500m 1km	Surf Race & Teams	Board Race & Relay	Iron	Wade Race	Wade Relay	Aqua Cam Relay	Belt & Reel	Board Rescue	R&R
U8s	✓	✓	✓				✓	✓				
U9s	✓	✓	✓	✓	✓		✓	✓				
U10s	✓	✓	✓	✓	✓		✓	✓	✓			✓
U11s	✓	✓	✓	✓	✓	✓		✓	✓			✓
U12s	✓	✓	✓	✓	✓	✓			✓	✓	✓	✓
U13s	✓	✓	✓	✓	✓	✓			✓	✓	✓	✓

3.12 R&R

Team Composition

Teams competing in Two (2) Person Rescue and Resuscitation (R&R) shall consist of two members who consist of the below age group divisions e.g. U10 – U11 Team could consist of two U10 or two U11 competitors or one U10 and one U11 competitor.

Age Groups

U10 – U11
U12 – U13

Team Positions – Ballot

A ballot to determine the operative positions of each competitor in each team will be conducted at ALL carnivals.

Please note check carnival program for start times.

3.13 Dead Heats

Where a dead heat (as defined in the Surf Sports Manual 36th Edition 2.24), the event of a dead heat the following shall apply:

- In finals, unless otherwise provided, a dead heat shall be declared as such, placings and any medals shall be awarded as follows: Equal first will result in no second place being awarded with the next placed competitor or team being awarded third place etc. In the event of a three-way dead heat for first the next placed competitor or team shall be awarded fourth place and so on.
Any other point score and/or trophy allocation etc. shall be as decided by the Competition Committee.

3.14 Appeals

- Appeals will be dealt with as defined under rule 14.4 in the 36th Edition Surf Sports Manual.
- At all State carnivals appeals cost an individual \$50, or a team \$50 per person up to a maximum of \$100. Refunds are provided if an appeal is successful.
- At the Victorian Junior Lifesaving Championships appeals cost an individual \$100, or a team \$100 per person up to a maximum of \$300. Refunds are provided if an appeal is successful.

3.15 Belt and Reel

For the most up to date rulings on Belt & Reel Events, please refer to the Belt and Reel Guide at the following link:

- [Refer to the Belt & Reel Guide](#)

4. Carnival Programs

All programs will become available on the 2020/2021 Sports Carnival Calendar Page on the Life Saving Victoria website: <https://lsv.com.au/2020-2021-sports-calendar/>

- Carnival programs are subject to change at the discretion of LSV and the Carnival Referee
- Due to the nature of the 2020/21 Season, programs may change at any point leading up to the carnival date

5. Resources

5.1 Feedback App



LSV encourages feedback through the LSV from Anywhere App. The app can be located via - <http://www.lsv-from-anywhere.com.au/>.

App. Feedback can be provided to relevant areas:

- Aquatic Sports
- Club & Volunteer Services
- Lifesaving Facilities
- Lifesaving Operations
- Member & Leadership Development
- Training

5.2 Useful Links

SLSA Bulletins, Policies and Circulars can be accessed through the SLSA Members Portal https://members.sls.com.au/SLSA_Online/modules/login/index.php

LSV Policies

<http://lsv.com.au/clubs-members/support/club-policies/>

LSV Circulars

<http://lsv.com.au/clubs-members/support/circulars/>

Aquatic Sport Communication Platform

<https://lsvic.sharepoint.com/sites/AquaticSport>

Officials & Coaches Education

<https://lsv.com.au/clubs-members/sports/sport-education/>

5.3 SurfGuard

Life Saving Victoria is available to provide training and assistance with SurfGuard.

A dedicated Helpdesk at SLSA is also in operation from 8:00am to 5:00pm Monday to Friday and 8:00am – 1:00pm Saturday to Sunday enabling users to report problems or get personal assistance by phone or logging a support ticket.

Helpdesk Phone: 1300 724 006
Support Ticket: <http://support.sls.com.au>

6. Code of Conduct

Member Conduct and Discipline

SLSA, LSV and Life Saving Clubs expect and requires from its competitors, officials and members generally, the highest standards of conduct and behaviour.

These expectations and requirements are reflected under the rules for competitors and members in the SLSA/LSV/Club constitutions, by-laws, Codes of Conduct, Member Protection Policy and Surf Sports Manual.

All members sign and agree to meeting SLSA and LSV values and code of conduct as part of their annual membership, these Values and Codes guide and govern the behaviours of all members.

LSV Values

- 1) Positive and respectful relationships (cultural and intergenerational).
- 2) Being open, welcoming and inclusive.
- 3) Personal development through a commitment to lifesaving.
- 4) Developing healthy lifestyles.
- 5) Taking personal responsibility for betterment.
- 6) Being relevant in today's and tomorrow's society.
- 7) Efficient and appropriate use of available resources.
- 8) Building stronger and safer communities.

SLS VALUES

It is critical within SLS in Australia that values drive behaviours and conduct. While the wording of stated values and behaviours may change depending on the relevant SLS Entity with which the Member is associated, there are some key principles that drive conduct and behaviour that are common across SLS.

INTEGRITY and RESPECT

Recognising the contribution that people make to SLS, treating them with dignity and consideration, as well as caring for the property and equipment they use. Fairness should be employed in decision-making out of respect to all.

TEAMWORK

Collaboration and working together to achieve outcomes and resolve issues. Supporting one another on and off the beach is essential.

FUN AND ENJOYMENT

SLS should be enjoyable for all those participating in it. Efforts should be recognised and rewarded so as to fuel the passion for everyone in SLS and have fun along the way.

EXCELLENCE

Surf Lifesavers strive for best practice in everything they do—seeking the highest of standards in order to achieve the best possible outcomes for themselves, their Club and SLS.

3.5.1 GENERAL CODE OF CONDUCT

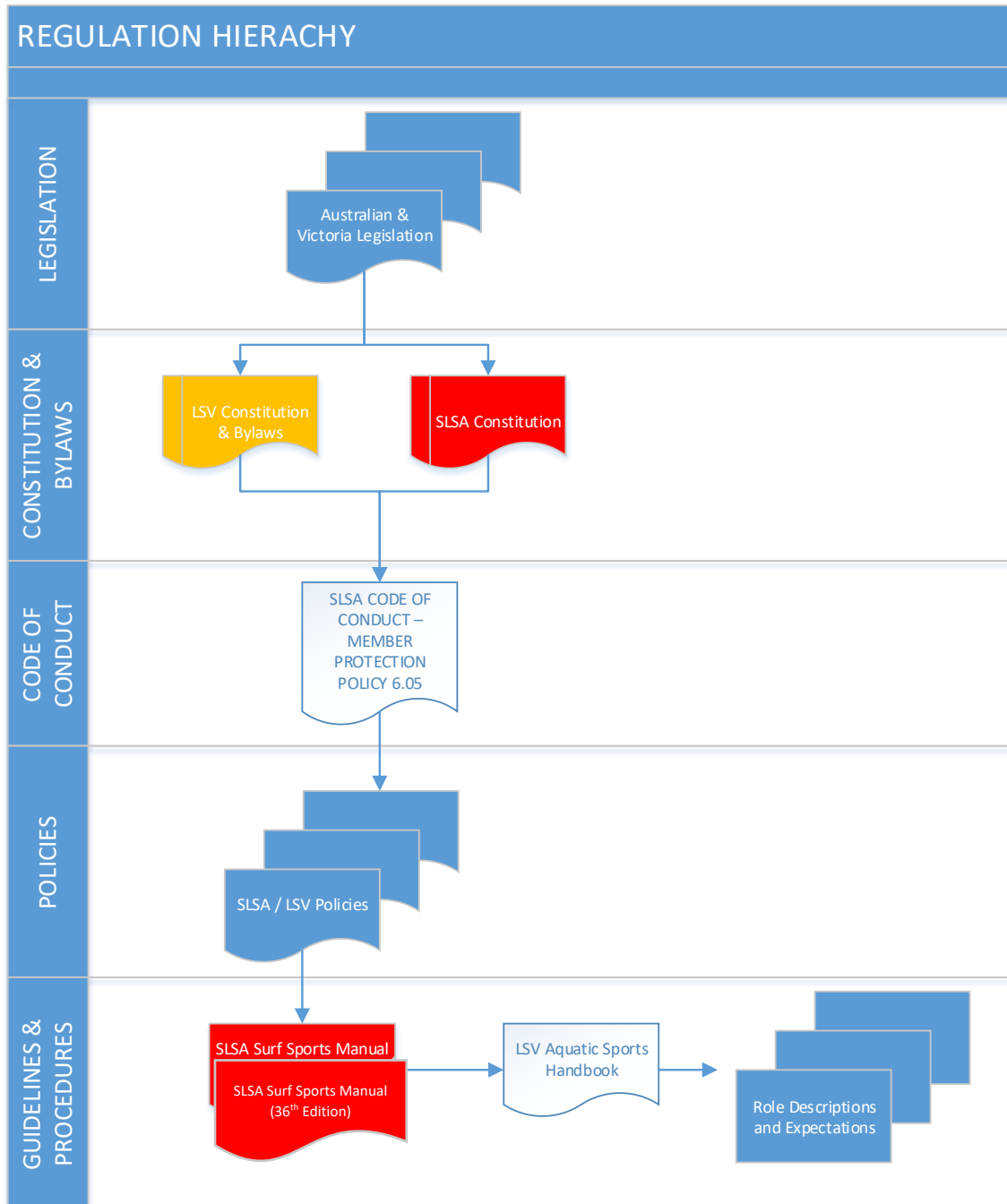
Members and all people involved in any way with SLS will:

- a) respect the rights, dignity and worth of others—treat others as you would like to be treated yourself
- b) be ethical, considerate, fair, courteous and honest in all dealings with other people and organisations
- c) be professional in, and accept responsibility for your actions
- d) be aware of and follow—at all times—SLS' standards, rules, policies and procedures and promote those standards, rules, policies and procedures to others
- e) operate within the rules and spirit of the sport, including the national and international guidelines that govern SLS
- f) understand the possible consequences of breaching the Codes and/or this Policy
- g) report any breaches of the Codes or this Policy to the appropriate PPA
- h) refrain from any form of Abuse, Harassment, Discrimination and Victimisation towards others
- i) raise concerns regarding decisions of PPA through the appropriate channels and in a timely manner
- j) provide a safe environment for the conduct of activities in accordance with any relevant SLSA policy
- k) show concern, empathy and caution towards others that may be sick or injured
- l) be a positive role model to all
- m) respect and protect confidential information obtained through SLS activities or services; whether individuals and/or organisational information
- n) maintain the required standard of accreditation and/or licensing of professional competencies, as applicable to the role(s)
- o) ensure that any physical contact with others is appropriate to the situation and necessary for the person's skill development
- p) refrain from intimate relations with persons over whom you have a position of authority
- q) agree to abide by the Codes
- r) maintain a duty of care towards others
- s) be impartial and accept the responsibility for all actions taken.

Regulations - Protests, Appeals and/or Disciplinary Matters

In the conduct of competition, situations may occur that may give rise to protests, appeals and/or disciplinary matters.

This section diagram and overview to the interactions and references the guiding processes and information regarding Member Conduct and Discipline.

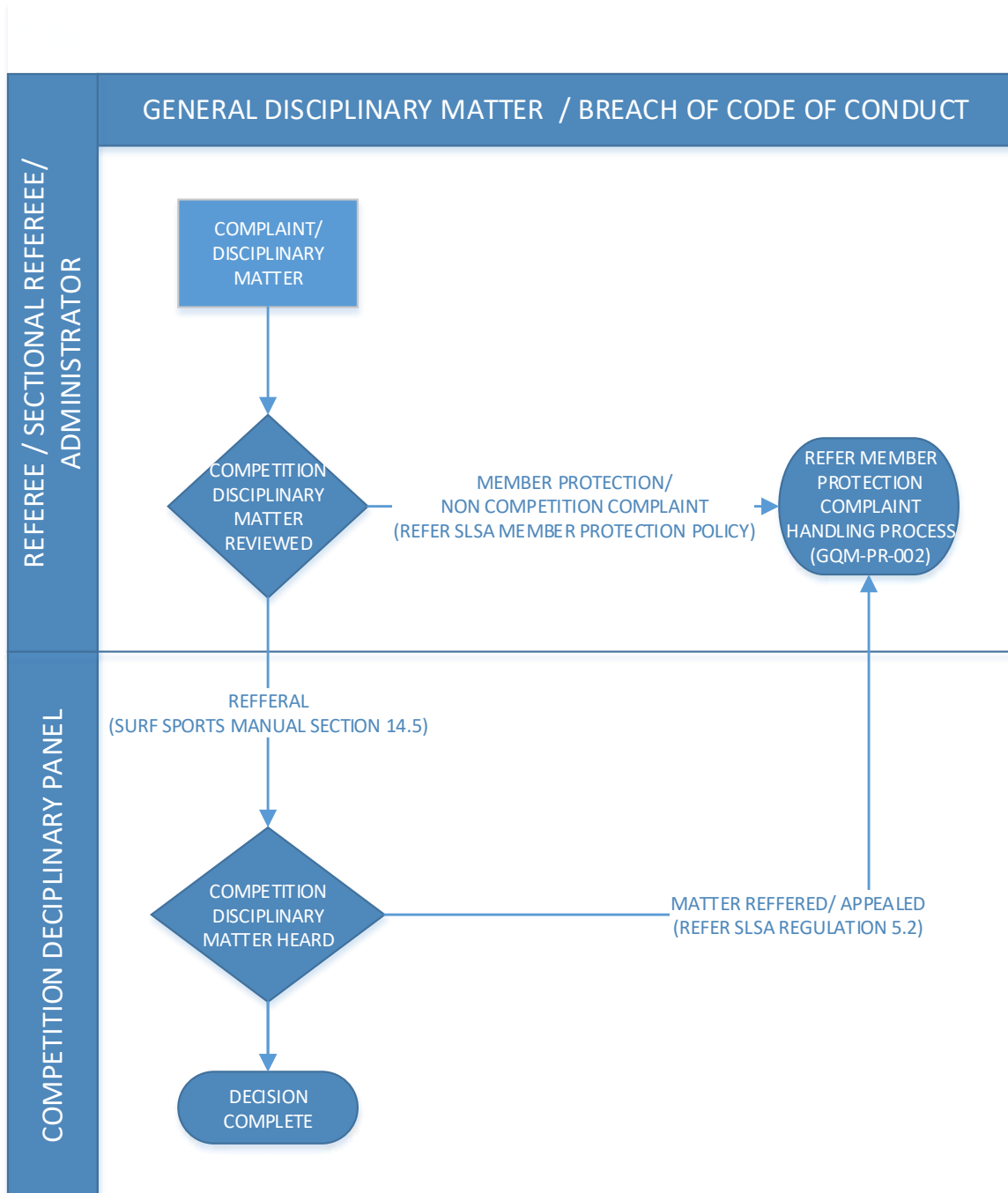


Document/Information	Reference
Australian & Victorian Legislations	Occupational Health & Safety Act 2004 Child Safe Standards Equal Opportunity Act 2010 Corporations Act 2001 Grooming Offence Bullying Offence Information Privacy Act 2000 Privacy Act 1988 (Cth) Children Youth & Families Act 2005 Crimes Amendment (Grooming) 2014 Crimes Amendment (Protection of Children) Act 2014 – failure to disclose
SLSA Constitution	SLSA Governance: https://sls.com.au/governance/
LSV Constitution	LSV Governance: Constitution
LSV Bylaws	LSV Governance: Bylaws
SLSA Member Protection Policy	SLSA Policy 6.05
Code of Conduct	Extract – SLSA Member Protection Policy 6.05
Surf Sports Manual	SLSA Surf Sports Manual (36th Edition)
LSV Aquatic Sport Handbook	Handbook – Junior & Youth/Senior
LSV Complaint Handling	LSV Complaints Handling Policy LSV Complaints Handling Process

Surf Sports Competition – Protest, Appeals & Discipline

The following diagram outlines the protocols for lodging protests, appeals and disciplinary matters during surf sports competition, as outlined in the Surf Sports Manual.

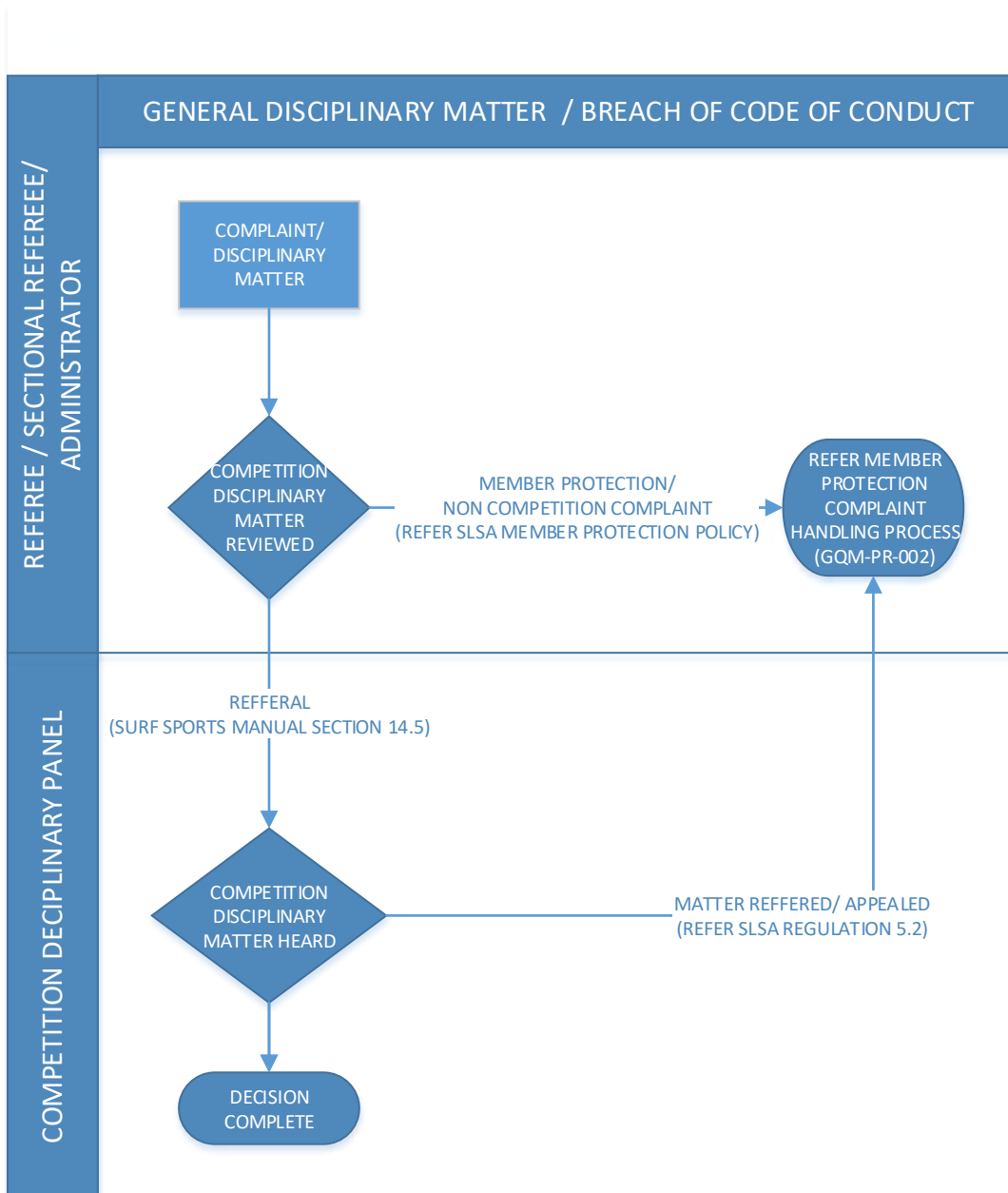
Competition Protest Process



Competition – Member Conduct, Disciplinary Matter and Breach of Code of Conduct

In the first instance, Members/Competitors are encouraged to raise any allegations of inappropriate conduct by fellow members/competitors with the relevant officials on the day so the matter can be addressed immediately.

Should the matter not be able to be dealt with on the day or is of a serious nature Case 1 or 2, then Members/Complaints may lodge a formal complaint, in accordance with the complaint handling process.



Member Protection – Complaints Handling Process

Protocols for lodging and/or referring general complaints outside competition, or serious Case 1 or 2 disciplinary matters, reports (safeguarding/child safe) and competition appeals is outlined in the SLSA Member Protection Policy, LSV Constitution and Bylaws.

The appropriate process for raising complaints is (in escalation order):

1. If appropriate, between the members themselves;
2. If appropriate, internally at the Club, through the Club Member Protection Officer;
3. Through the LSV Member Protection Office;

Member Protection

Member.protection@lsv.com.au

<https://forms.sls.com.au/reportComplaintForm/reportComplaintOptions>

Case Definition

Table A - Incident Categorisation

Case	Incident/Allegation Type	Initial Contact/Referral
Case 1	<ul style="list-style-type: none"> • All Child Abuse matters and allegations Sexual Misconduct or Serious Criminal Conduct • Escalation point for Case 2 Incidents • Case 1 Appeals 	SLSA and/or State Centre
Case 2	<ul style="list-style-type: none"> • State-related complaints or inter-club matters not involving Child Abuse • Escalation point for Case 3 Incidents 	State Centre
Case 3	General complaints including bullying, harassment, dissatisfaction with decisions or interactions not involving Child Abuse	Club or Branch

Note – for Case 1 Incidents, SLSA or relevant State Centre may take Provisional Action

7. Additional Policies

7.1 SLSA Youth Policy (6.15)

SLSA youth programs provide a safe, educational and enjoyable environment that promotes the Australian way of life and a healthy active lifestyle. This policy includes guidelines for instruction in lifesaving, surf sports and development for members aged between 5 and 17 years

- SLSA Policy 6.5 Member Safety & Wellbeing
Annexure 1 – CHILD PROTECTION
- SLSA POLICY 6.5 MEMBER SAFETY & WELLBEING
Annexure 2 – CODES OF CONDUCT

This Member Safety & Wellbeing Policy aims to ensure our core values, good reputation and positive behaviours and attitudes are maintained. It assists us in ensuring that every person involved in surf lifesaving is treated with respect and dignity, in a safe and supportive environment. This policy also ensures that everyone involved in surf lifesaving is aware of his or her legal and ethical rights and responsibilities.

7.2 Child Safe Standards

Life Saving Victoria is committed to the Safeguarding of Children and Young People (SCYP) and acknowledges a safeguarding organisation doesn't just happen; it requires conscious action to protect children from harm.

It is imperative that we provide a safe and supportive environment for children and young people, that focus' on fun, education and building the confidence of our people through positive learning and development.

LSV's core values include being open, welcome and inclusive and building stronger and safer communities for everyone. LSV empowers and expects all employees, members, board members, affiliated Clubs, consultants, contractors and licensees, to create and maintain a safe culture for children and young people.

LSV is committed to reducing the risks of abuse and harm to children and young people, and will ensure all staff; members, affiliated Clubs, consultants, contractors and licensees understand and adhere to the SCYP Policy and Procedure, relevant legislation, and statutory requirements.

Our commitment to children and young people

1. We are committed to the safety and wellbeing of all children and young people who access any of our activities, programs, events or services.
2. We are committed to providing children and young people with positive and nurturing experiences.
3. We commit to supporting families and communities to promote children and young people's healthy development and wellbeing.
4. We will strive to ensure that children and young people are protected and are not exploited, abused or harmed during their involvement with any of our activities, programs, events or services.
5. We will listen to children and young people and empower them by taking their view seriously and address any concerns that they raise with us.

Our commitment to parents and carers

6. We are committed to supporting parents and carers to protect their children. We will offer assistance that builds on a family's strengths and empowers them to meet the changing needs of their children.
7. We are committed to communicating honestly and openly with parents and carers about the wellbeing and safety of their children

8. We will promote and distribute information about this Child Protection Commitment Statement to children and young people and parents/carers as part of an introduction to our services and programs.
9. We commit to transparency in our decision-making with parents and carers as long as doing so does not compromise the safety of children and young people or breach any confidentiality obligations.
10. We will work to create an environment in which children and young people are safe and feel safe in any of our program, activities, and/or events.

Our commitment to LSV people

11. We commit to a management structure that supports and develops staff in their roles.
12. We commit to providing all LSV people with the necessary support to enable them to fulfil their roles. This will include regular and appropriate development opportunities and supervision.
13. We commit to providing regular opportunities to clarify and confirm policy and procedures in relation to children and young people protection and welfare.
14. We commit to regular training with regards to understanding the principles and intent of the Safeguarding Children and Young People Policy.
15. We commit to listen to all concerns voiced by LSV people in regards to keeping children and young people safe from harm.
16. We are committed to providing a robust reporting mechanism for all LSV people for any concerns around the safety or wellbeing of children and young people.
17. We commit to provide opportunities for LSV people to receive the most appropriate support, which may include formal debriefing and counselling arising from incidents of child and young person abuse.

Our commitment to ensuring a child safe organisation

18. We are committed to using good practice standards in the recruitment, screening and employment of LSV people, so as we protect from harm, abuse or exploit children and young people who are involved in our events, programs, services or activities.
19. We commit to creating an environment for children and young people to be safe and to feel safe in any of our programs, activities or events.
 - LSV behaviour guidelines can be found here - [Life Saving Victoria Safeguarding Children and Young People Behavioural Guidelines](#).
 - Further safeguarding children and young people resources can be found on the LSV website - <http://lsv.com.au/clubs-members/support/member-welfare/>.

7.3 Working with Children Checks

This information should be read in conjunction with:

- The full policy can be found by clicking on the attached – [Working with Children Check Policy 3.0](#)
- The member guidance notes can be found by clicking on the attached - [Working with Children Check – Member Guidance Note](#)
- SLSA Policy Statement – [Member Protection Policy – Policy Number 6.05 dated Oct 2016](#)
- Working with Children Act 2005 (the Act)

Life Saving Victoria is committed to the health, safety and wellbeing of all its members and is dedicated to providing a best practice approach to ensure a safe environment for those participating in lifesaving activities.

Life Saving Victoria is a unique organisation that has multiple purposes including community service, sporting, education and leadership opportunities and programs. Each of these individual aspects inter-relate with each other. It is due to the multifaceted nature of Life Saving Victoria, that members 18 years of age and above interact with children across a broad spectrum of activities, that this policy must be broadly applied.

Additionally, Life Saving Victoria as an employer and volunteer organisation has a responsibility to:

- Ensure no employee or volunteer with a Negative Notice (ie. have been found unsuitable to work with children from the WWC Check) and/or Interim Negative Notices (as defined under the Act), undertakes child related work
- Employees and volunteers have the appropriate WWC Check according to the work undertaken

LSV has a moral obligation to protect its young members (U18). It also has a State legal requirement to ensure all young members are protected from physical and sexual harm. This legal requirement involves all members eighteen (18) years and older who undertake volunteer work that:

Any person 18 years and over, in a voluntary or salaried position, who works with person's under 18 years of age in any capacity is required to have a valid Working with Children Check registered to Life Saving Victoria and their Life Saving Club. The Department of Justice WWC Check website defines Child related work as contact with a child that is "direct" **and** part of the person's duties. Direct contact includes oral, written or electronic communications as well as face to face". (viewed 11 July 2017, www.workingwithchildren.vic.gov.au)

This includes all patrolling members, all members involved in any aspect of nipper programs (qualified or unqualified) and all training and leadership camps (lifesaving and competition).

7.4 Sun Smart Guidelines

SunSmart, SmartPlay, Cancer Council Victoria and the Victorian Government have developed resources to help clubs spread the message of sun and heat safety whilst participating in sport/outdoor activities. The following resources can be found in the Nippers Resources section of the Life Saving Victoria website – <http://lsv.com.au/clubs-members/support/member-welfare/>.

- Member Sun Safety Guidelines
- Beat the Heat Brochure
- Hot Weather Guidelines
- Drink Up Brochure
- UV Alert Sun Protection Times
- SunSmart Heat and UV Guide
- Nippers Sun Safety Certificate

7.5 Cyber Bullying

This information is collated from the Australian Sports Commission and various national anti-bullying organisations. All states recommend similar information and advice regarding cyber bullying.

What is Cyber Bullying?

Cyber bullying is a form of bullying which is carried out through an internet service such as email, chat room, discussion group, online social networking, instant messaging or web pages. It can also include mobile phone technologies such as SMS.

Examples of cyber bullying behaviour are:

- teasing and being made fun of
- spreading of rumours online
- sending unwanted messages
- defamation

Cyber bullying can happen to anyone and the harasser can act anonymously making this type of harassment even more insidious.

What can be done to stop this harassment?

Life Saving Victoria is dedicated to the protection and wellbeing of all its members. This type of harassment does not differ from any other form and will not be tolerated.

If you feel you are being harassed or you know of someone experiencing these issues you should contact the appointed Member Protection Officer at your club as soon as possible. Further advice can be sought from a LSV Member Protection Officer (Volunteer). For contact details please speak with the Manager – Member & Leadership Development on (03) 9676 6945. While LSV can assist victims of cyber bullying from other members, victims can also seek assistance from the Police as cyber bullying is illegal and constitutes criminal activity.

7.6 Social Media

The internet presents great ways to communicate. Social media sites and smartphones provide fantastic opportunities to stay in touch and let people know what you're up to, but there are also risks. Whatever you post online stays online – potentially forever.

Family, friends and future employers could all have access to whatever we put online - even if it is stuff you wouldn't want them to see or know about. This doesn't mean you should stop using technology to communicate, though. It just means you need to be careful and understand the risks.

The Victorian Government, with the help of LSV, wants to get the message out there that when you post or send something, it's there for life!

Life Saving Victoria Social Media Policy can be found in the policies section of the website – <http://lsv.com.au/clubs-members/support/club-policies/>.

7.7 Abuse/Inappropriate Behaviour

(a) In addition to the SLSA Code of Behaviour, any SLSA member who abuses an official, a competitor, SLSA member or member of the public at an SLSA competition, carnival or event may be excluded or disqualified from that competition, carnival or an event at the discretion of the Referee.

(b) The Competition Disciplinary Committee may also impose additional penalties. For the purposes of this rule “abuse” includes making direct or implied threats or behaving in an inappropriate manner as determined by the Referee and/or the relevant official(s) in their absolute discretion.

Note: SLSA is committed to ensuring that every person involved in the movement is treated with respect and dignity and protected from discrimination, harassment and abuse. Members are encouraged to familiarise themselves with the SLSA Code of Conduct for people in Positions of Authority when dealing with children and young people. Any concerns a member or the general public may have around the safety and protection of a child should be reported immediately via the Online Complaint and Report form (forms.sls.asn.au) Reports can remain anonymous. For further information please refer to the SLSA Member Protection Policy or contact the SLSA Office.

7.8 Competing Unfairly

(a) A competitor or team may be disqualified if a competitor, team or handler is deemed to have competed unfairly.

(b) For the purpose of this rule “competing unfairly” or whether a competitor or team has “competed unfairly” will be determined by SLSA, the Referee and/or the relevant official(s) in their absolute discretion. Examples of “competing unfairly” include:

- Competing without entry or for another club without clearance or transfer.
- Competing without membership, award, or proficiency or patrol hour obligation eligibility.
- Impersonating another competitor.
- Attempting to defeat the ballot or draw for events or positions.
- Competing twice in the same individual event.
- Competing twice in the same event in different teams.
- Using equipment in competition not meeting SLSA specifications.
- Purposely interfering with a course to gain an advantage
- Deliberately impeding that includes jostling or obstructing another competitor or handler so as to impede their progress.

Note: Deliberate impedance during the run to the finish line is defined as “the deliberate use of hands, arms, feet or legs or a deliberate and significant change of direction to impede another competitor’s progress towards the finish line”. Any competitor, who commits a deliberate impedance of another competitor or handler may be penalised, eliminated or disqualified, dependent on the circumstances and the event. If two or more competitors are guilty of deliberate impedance, the competitor who first deliberately impeded will be penalised, eliminated or disqualified. For Beach Flags refer to Section 9.

- Receiving physical or other outside assistance (other than verbal or other direction except where specifically excluded by the rules of the event).
- Competing and/or participating contrary to the specific direction of the Referee or designated official.

(c) SLSA may, in their absolute discretion, investigate and take action on any matter of “competing unfairly” prior to, during or following completion of competition. This includes, but is not limited to, referral to the Competition Disciplinary Committee or other judicial processes.