

Minutes – Council of Lifesaving Clubs

VENUE: Ian Potter Room
Life Saving Victoria State Centre

DATE: 200 The Boulevard, Port Melbourne
Saturday, 11 February 2020

1) Welcome, Attendance and Apologies

Delegates

Lisa Curran (Altona LSC), Margaret Hewett (Beaumaris LSC), Lloyd Thomas (Bonbeach LSC), David Rylance (Elwood LSC), Yvette Costello (Hampton LSC), Warren Cook (Inverloch SLSC), Paul McMaster (Lorne SLSC), Brian Kirk (Mentone LSC), Simon Merrigan (Point Leo SLSC), Darren McLeod (Seaford LSC), Amanda Castle (Seaspray SLSC), Paul Hoffman (Venus Bay SLSC), Mark Scott ESM (Wonthaggi LSC)

Remotely Accessing

Ian Powell (Port Fairy SLSC), Kerry Bell (Edithvale LSC), Simon Wilson (LSOC – Chair), Jason Menz (Kennett River SLSC), Ben Rooks (Carrum SLSC), Michael Artz (Warrnambool SLSC), Adam Clark (Waratah Beach SLSC), Dean Manns (Cape Paterson SLSC), Helen Brown (Sandringham LSC), Nicola Harrop (Black Rock SLSC), Chris Paterson (Ocean Grove SLSC), Mevan Jayawardena (LSV), Martin McIntosh (Wye River SLSC)

Council Officers

Georgie Wettenhall (Director), Adam Alsbury (Director), Ian Fullagar (Chair/Council Representative), Brian Kirk (Council Representative)

Staff

Nigel Taylor (CEO), Simon White (GM, Lifesaving Services), Paul Shannon (GM – Government and Industry Relations), Emma Atkins (GM – People), Andy Dennis (GM – Training and Pool Safety), David Potter (Manager, Volunteer Support), Nicholas Foon (Volunteer Support Officer), Sharyn Brigham (Volunteer Support Officer), Jennifer Pearson (Volunteer Support Officer), Greg Seeto (Governance Specialist), Kate McLauchlan (Manager – Projects, People)

Proxies and Others

Mike Martin (Anglesea SLSC), Prue Weber (Anglesea SLSC), Angela Malan (Inverloch SLSC), Wayn Wong (Sandridge LSC), Alan Evans-Buckland (Wonthaggi LSC), James Coutie (Point Lonsdale SLSC), Robert Mellor (Portsea SLSC)

Apologies

Greg Goulet (Gunnamatta SLSC), Charlie Pitney (Point Lonsdale SLSC), Kym Maybery (Portland SLSC), Dianne Montalto (Edithvale LSC), Aaron Green (Jan Juc SLSC), Kane Treloar (Director, LS)

2) Welcome – I. Fullagar (Chair/Council Representative)



- i. I. Fullagar welcomed to the Council of Lifesaving Clubs Meeting for February and the first for 2020. The chair also noted that we have some members attending online and requested any further apologies to be recorded.
- ii. Confirmation of the minutes from the last Council meeting held on Saturday, 9 November 2019

Moved: Y. Costello

Seconded: Angela Malan

Carried and confirmed.

3) Board Report (Georgie Wettenhall)

- a. Port Campbell SLSC – The board and LSV team continue to work with the Club and members. A Critical incident review has been undertaken with 32 recommendations being produced. These are currently being worked through by Port Campbell and LSV, through the LSOC. It is expected that the vast majority of the recommendations will be implemented.
- b. 2019/20 Victorian Bushfires – Unfortunately we have seen significant bushfire activity this season, with many members being affected. Mallacoota SLSC has also been greatly affected by the disaster. Paul James, Liam Krige and Simon White have attended Mallacoota for welfare checks and impact assessments. There are discussions occurring as to what role LSV can play in future emergencies such as bushfires.
- c. Governance Training – With the introduction of governance training in 2019, we have now seen 13 sessions held, with many clubs asking for individual sessions as well.
- d. Victorian Water Safety Round Table – Currently working through the development of the Victorian Water safety Strategy 2020-2024, with it being a whole community approach.
- e. Facilities update – Works are currently underway at Cape Paterson, Jan Juc, Anglesea, Edithvale (Almost completed), Point Lonsdale and commencement soon on Brighton, Mentone, Aspendale, Bonbeach with South Melbourne having been completed recently.
- f. LSV Strategic Plan – LSV will be developing a new strategic plan by June 30, 2020.

4) Government Update (Paul Shannon)

- a. Resilience and building of the relationships between local governments and Clubs will be a big factor moving forward to ensure the sustainability of club and increased emergency management capabilities. The Municipal Emergency Management Planning meetings will be key for this relationship.
- b. There will be a workshop in March focusing on this. More information to be reported back when its available.
- c. Nigel Taylor ESM – CEO also provided a short update. Swimming Pools in regional areas will be a big focus moving forward as they become local focal points during both times of disaster relief and heat wave, however there are quite a few considerations that need to be made first e.g. air conditioners that can handle particulates from fires. Further work to be conducted in this space.

5) CLC Meeting Re-Structure (Simon White)

- a. A quick overview was provided as to the engagement which has occurred prior to this point, encompassed through the slide “Why is change an option?”. In order to facilitate a better way of meeting, providing smaller, more imitate opportunities for Presidents/CLC Delegates to discuss issues, it has been proposed that the CLC meetings scheduled shift to a model including two regional and two state-based meetings. A ranging discussion was then held which is summaries in the following dot points:
 - i. Action listing to continue as a way of tracking items from CLC
 - ii. Terms of reference should be developed for these meetings to ensure presidents are across the reason for each meeting type
 - iii. An information flow process should be developed to ensure that when regional issues are raised that it flows back to the big group/state body for authority
 - iv. Consideration should be made for the reason why people are not attending these meetings and ensure the that content is reflective of and use for the clubs in the area.
 - v. Minimisation of travel should be considered. We want to encourage attendance, however need to balance this were people live.



- vi. This should be considered a trial, if it doesn't work then we will return or consider something else.
 - vii. Cluster meetings should include other councils, not just CLC. This will enable a larger picture of local club operations.
 - viii. Councils are not well understood from the new club committee members knowledge. This should improve.
 - ix. Professional Development opportunity should be conducted as part of these meetings
 - x. ACM Day is not conducive meeting day, due to the limited timeframes available. Potentially this day should be re-thought as a full state meeting.
- b. The Council resolved the proposal and agreed to implement this as a trial for 2020.

Action: CLC Directors, GM – LS and M – VS to work through implementation and circulate information as soon as available.

- c. Question was also raised around whether these issues was being felt by other councils, with the response being yes. This particular model is being tested at CLC and if it works we may look to expand, however that is a decision for the other councils.

6) LSV J (Emma Atkins and Kate McLauchlan)

- a. An overview of the current status of youth within our Life Saving Club membership is approximately 16,000, around 40% of our total membership. Due to this, in 2019, the first LSV Youth Symposium was conducted with representatives from across the state attending. It provided attendees Youth a voice to provide their input around, attraction and retention, members welfare and safety, barrier and opportunities and ideas for the future.
- b. During the last session of the day, an innovation challenge which included many great ideas, including LSV J and the 'Save A Life' Program – which has separately been presented to the LSOC.
- c. LSV J is an advisory panel aimed at engaging/empowering youth to develop leadership, helping to share the organisation moving forward. It aims to ensure the youth of the organisation have a voice in decision making process for LSV, providing a conduit between youth and the Council and Board of LSV. The objective are outlined in the slide deck for LSV J. It is currently proposed that the following will occur:
 - i. Each club will nominate 1 delegate (target age 13-17), with clubs in each area then electing 1 representative as their area representative who will help inform the Youth Advisory Committee.
 - ii. The area meetings would likely be chair/advised by a local Club President who is willing to devote some time to assist the youth.
 - iii. There will be a number of meetings a year, with the Youth Symposium being the 1 large meeting per year and then 3 areas meetings per year. It is also proposed that the LSV J Advisory Committee will meet 2 times per year.
 - iv. Information from this group will feed into the M&LD Council and then onto the board from there.
- d. Benefits for Clubs were also outlined through the presentation. We are now asking for clubs help in nominating members of their club to be the representatives. More information to come out via circular.
- e. It was also proposed that potentially another role should be considered on the M&LD executive to capture this information flow.

7) Member Protection Update (Greg Seeto)

- a. Greg provided an overview in the current 6 monthly status of Member Protection, which was presented prior to the report being circulated to all Club Presidents, Club Secretaries and Club Captains. This included 31 issues received/managed with 30 now closed. This including the following referrals or actions:
 - i. 2 to the LSV Grievance and Judiciary Committee
 - ii. 3 to a 3rd party investigator
 - iii. 6 back to the clubs in question
 - iv. 3 referred to external party



- v. 15 Members flagged by LSV (terminated/suspended/not-renewed/resigned/made conditional)
- b. Examples reasons behind each of these have been included in the slide deck and in the report.
- c. If a club requires further support for any member protection matter then they should contact member.protection@lsv.com.au, however as a reminder they should:
 - i. Deal with the issue between the two members firstly and immediately (if appropriate)
 - ii. Refer to the club member protection officer. Then if not resolved,
 - iii. Refer to LSV Member Protection

8) Safeguarding Children (Emma Atkins)

- a. Emma Atkins provided a quick overview as the current status of Safeguard Children and Young people with Victoria, both from a legislative and statistical perspective, included the trends in Lifesaving and Sport in general.
- b. Currently being 4 years into the standards (3 years for LSV), the Victorian government have recently conducted a review in the Child Safe Standards, including the scope of organisations required to comply with them.
- c. It has been considered that their needs to be national alignment of these strategies. In line with this, we are also working with the Commission for Children and Young People to ensure compliance. Soon this organisation will switch from between an informative and education organisation to one of increasing enforcing the law. The Commission has some wide ranging powers to ensure the laws are being held.
- d. To assist in ensuring that Clubs and Members are aware of the standards and protocols, we will be rolling out some training included: MPO Training, Safeguard Training, Boundaries Training as well as increase our work with WWCC and VIT check [noting some changes in this area recently].

9) General Business Items

- a. Native Title Claim (Ian Fullagar)
 - i. As all clubs along the SurfCoast would be aware, there is currently a claim underway. We have been able to extinguish many of these due to previous clauses in leases from a long time along, but some other we haven't been able to yet. This is not a worry for club at this stage, however if you do have historical leases, please send them through to Dave Potter (David.potter@lsv.com.au) to ensure we have them on file.
- b. Meritorious Awards (Georgie Wettenhall)
 - i. Encouraging all clubs to nominate their members for AOE awards. There are members out there which deserve these awards and it would be great to see their nominations come in.
 - ii. For further information on awards, please refer to: [Circular 244:02:20](#).
- c. Surf Life Saving Foundation (Mike Martin AM)
 - i. Raised the idea for SLSF coming down to have a discussion with Club Presidents on the usefulness of the organisation. They are ultimately there to support the organisation and the movement as a whole. Their focus on bequests and donations is quite extraordinary.

Action: SLSF to be considered for the 2020 Lifesaving Conference.
- d. Grants (Mark Scott ESM)
 - i. We used to receive a range of different reports on our current status with grants. This was very useful with the change over in committee members. The re-circulation of these should be considered again, either once or twice a year.

Action: VSO team to organisation distribution of Grant Databases for Clubs.
- e. By Laws (Mark Scott ESM)
 - i. Asked for a report back on the progress of the By Laws update and where the suggestions from this council were up to.
 - ii. Greg Seeto – The review process received limited responses initially. We are currently revisiting this to ensure we capture as much as possible.
- f. IT Systems (Mark Scott ESM)



- i. Within the last 6 months we have seen some significant changes in IT across the organisation. Unfortunately, there have also been some bugs within the systems. A suggestion was raised that an IT Panel be convened to ensure these changes are made and tested prior to roll out. E.g. no reporting now available to clubs on their statistics for the year (LIMSOC and Nipper App example)
- ii. Suggestion raised this could be raised at the regional meetings to understand what level of reporting is required for clubs.
[Note: following meetings, the VSOs also circulated an operational statistical report for Clubs broken down by month across the 2019/20 season]

Meeting Close at 9:00 pm

Next Meeting

The next Council of Lifesaving Clubs meeting will be in the regional format, held during March and April 2020. Further information to be circulated when available.

Attachments:

- February 2020 – Slide Deck

