

Minutes

Council of Lifesaving Clubs

VENUE: LSV
Ian Potter Room

DATE: Saturday, 14 November 2015
9:00am – 11:00am

1. Preliminaries

Present

Delegates

Warren Clarke; Anglesea SLSC
Simon Tucker; Black Rock LSC
Lloyd Thomas; Bonbeach LSC
Dianne Montalto; Edithvale LSC
David Rylance; Elwood LSC
Paul James; Hampton LSC
Angela Malan; Inverloch SLSC
Ross Dakin; Kennett River SLSC
Russell Rees; Mentone LSC

Grant Rattenbury; Mordialloc LSC
Aaron Beckham; Mornington LSC
Stuart Rayner; Portsea SLSC
Matthew Ponsford; Point Lonsdale SLSC
(remote – part)
Malcolm Freake; Sandridge LSC
Mary Veal; South Melbourne LSC
Robert O'Brien; Waratah Beach SLSC
Georgie Wettenhall; Woolamai Beach SLSC

Club Presidents/Life Members/Others

Dylan Griffiths; Black Rock LSC
Prue Weber; LSV Historian
Steve Peatling; Ocean Grove SLSC

Richard Ellis; Point Leo SLSC
Rob Mellor; Portsea SLSC
Barbara Morgan; South Melbourne LSC

Council Directors/Chairperson

Peter Williams; Director – CLC
David Schultz; Director – CLC

Ian Fullagar; Council
Representative/Chairperson

Life Saving Victoria

Tom Mollenkopf; President
David Rylance; Director – Training &
Assessment

Angela Malan; Membership & Leadership
Development

Staff

Nigel Taylor; Chief Executive Officer
Andrew Foran; General Manager; Lifesaving
Club Development

Tom Mitten; Volunteer Support Officer

Apologies

Steven Schofield; Altona LSC
Judith Silom; Chelsea Longbeach SLSC
John Kerr; Chelsea Longbeach SLSC
Sandra vander Pal; Dromana Bay LSC
Kerry Bell; Edithvale LSC
Greg Goulet; Gunnamatta SLSC
Wes McDonald; Jan Juc SLSC

Kevin Van Deuren; Lorne SLSC
Louise Tarrant; Mildura LSC
Nicholas Archbold; Mornington LSC
Scott McKenzie; Port Campbell SLSC
Scott Halliburton; Rosebud & McCrae LSC
Bree Ambry; Sandringham LSC
Darren McLeod; Seaford LSC



2. Minutes of the Previous Meeting

- a. To confirm the minutes of the meeting held on Saturday, 15 August 2015
 - i. Moved: Mary Veal
 - ii. Seconded: Paul James
 - iii. Carried

- b. Business arising from previous minutes
 - i. Create a package for clubs about how to approach local members (of parliament) to ensure everyone stays on message.
 1. See document tabled at meeting.
 2. Positive relationship with government. LSV meets at least quarterly with Minister for Emergency Services.
 3. When talking to council these are the priorities we're trying to address.

3. Agenda Items

- a. M&LD Programs and Building Leaders Scholarship Presentation (Lauren Chan and Dylan Griffiths)
 - i. Angela Malan introduced Lauren and Dylan
 - ii. Dylan – club captain at Black Rock LSC and 2015 BLS Scholar
 1. Joined club at 16 but was not passionate about lifesaving at first. Became Club Captain in second year at club. The atmosphere at the club was not great at this time.
 2. Attended Professional and Leadership Development Weekend. Following this, the next 2 season were best in club's season in terms of patrols, awarded most improved club in Port Phillip region. Patrol efficiency keeps improving.
 3. BLS – has improved his lifesaving at club and international level
 - a. Has learnt to engage community members – kids, adults, CALD
 - b. Club has booked in community education sessions for this season
 - iii. Lauren – Anglesea member, 2014 BLS scholar and 2015 BLS mentor
 1. Most people in leadership positions have come from being approached by another club member to take on a position. The best way to do this is face to face contact, rather than an email.
 2. As a speech pathologist, she is the youngest in her team, but can connect with all her colleagues because of her lifesaving experiences and programs. LSV's and SLSA's programs that are the envy of other organisations she deals with.
 - a. Joined Anglesea at 16 as the first lifesaver in her family. She has participated in sport, patrol coordinator, director of rescue services and National Leadership College. Got involved in all of these programs through a tap on the shoulder and conversations with other club members.
3. National Leadership College
 - a. Based at University of Sydney and is classroom based.
 - b. Learn about self leadership, communication with others and between organisations, interstate and international leadership, Accountability Buddies (share goal with someone else, they will



help keep you on track and accountable), to write down personal values and it provides the ability to share broad issues

4. Building Leaders Scholarship
 - a. Introduced to BLS through M&LD manager, Kate McLauchlan
 - b. Is a very rewarding program as the Sri Lankans were enthusiastic to learn and applied everything they were taught.
 - c. Found that being a mentor was a greater challenge as it required her to step back, watching and help scholars learn from their experiences.
 5. Female Leadership Network
 - a. Lauren is a member of the FLN project team
 - b. Has allowed her to better engage females and approach males to support females in her club
 - c. There is increased numbers involved each year
 - d. When attending the Emergency Management Forum, noted:
 - i. Lifesaving is unique within emergency services for its gender balance
 - ii. LSV is admired by other emergency services
 6. Being involved in M&LD programs has helped Lauren be a more rounded, settled person. It has improved her career prospects as it shows different experiences. Programs have her helped stay in the club – no one else from her Bronze year is still at club
 - a. If you have members who can' go on programs, the club or region could set up regional leadership program, which allows members to broaden ideas by having contact with members from other clubs, regions, states.
 7. Not many people at club read circulars – it is leaders' jobs to approach face to face appropriate members to participate in M&LD programs.
- iv. Unsuccessful applicants for programs:
 1. BLS – invited to 18-30 Workshops
 2. Encouraged to reapply following year when they have more experience
 3. BLS – Scholars have been in contact with unsuccessful applicants, helping them with their applications
 - v. M&LD is aiming to have an alumni program to set up buddy support system.
 - vi. Clubs can find out more about the programs in the M&LD Handbook, Pathways Document and a one page document with all programs listed – LSV will distribute to delegates and presidents the links to these.
 - vii. Other leaders at club can approach members, not just presidents.
- b. General updates
 - i. Board (Peter Williams and David Schultz)
 1. Review of all Council By-Laws by Norm Farmer to ensure consistent wording
 - a. Please provide feedback to Norm
 - b. 10-12 months process



2. Zeally Bay – Stats suggest there isn't a need
3. IRB injuries report at next month's meeting – Board wants to understand root cause of injuries
4. Feb – Strategic discussion regarding broader marine rescue services within Victoria and particularly around the Port Phillip Bay.
5. Aquatic Education Council – Norm Farmer is looking at the reestablishment of this Council. Expecting more information in Jan-Feb.
6. Club redevelopments
 - a. St Kilda has been removed and construction is underway
 - b. Mordialloc is underway
 - c. Seaspray is 50% complete
 - d. South Melbourne plans are nearing completion
 - e. Portsea has council approval and in ongoing consultation with Park Victoria – change in attitude from Parks for lease, which has been positive.
 - f. Anglesea planning in ongoing. Public consultation at the end of the month.
 - g. Department of Environment, Land, Water and Planning are pushing for more community engagement
 - h. Mentone looking to redevelop within current footprint. Council supportive. Money is issue. Building not falling down, but not big enough
 - i. Rising sea water level audit cost prevented Kennett River from building public toilets.
 - j. Bonbeach just starting to talk to council and MPs. Keeping footprint and maintaining heritage. Money issues to just start with plans.
 - k. Black Rock starting process with support from Council
 - l. Waratah Beach working at getting a new lease. Using precedents from other clubs helps.
 - m. Inverloch's patrol tower has access track which club must maintain. Clubs should be careful about agreeing to maintain access tracks.
 - n. Licence of land around club gives club permitted use over their surroundings.
 - o. Anglesea have lease through Crown Land Act that gives them a good range of permitted uses.
 - p. Licence of land helps with public liability
 - q. Hampton – Council owns building but aren't interested in maintenance
 - r. Schedule 3 has a lot of wording of community use, which is helpful.

7. National Sports Review

- a. Will be covered at November board meeting

c. Governance Workshop review (PW and DS)

- i. Three workshops in Port Fairy, LSV and Sale
- ii. Feedback from workshop is sought
 1. Is the regional approach worthwhile?
 2. Is the scope appropriate?
 3. Is the timing appropriate?



4. Send feedback to Andrew, Peter or David.

d. Resolution of member to member conflicts (Angela Malan)

- i. See document tabled at the meeting
- ii. Based on creating framework and policy that is easy to implement
- iii. Currently no one in M&LD Member Protection Coordinator position
 1. Previously the role was very informal, however Cath McCraith did a great job with this.
 2. Volunteer role of the M&LD Executive
- iv. Recent introductions:
 1. Club Member Protection Officer as part of Club Admin Grant
 - a. Male and female is goal
 - b. Recommend clubs put up photos of MPO to help members approach the right person.
 - c. Member Protection Officer role is about people management, being approachable, following the member protection policy and distinguishing between personality issues vs a breach of policy. LSV will provide documentation and training for the role.
 - d. Wording about the role is important so all members understand what member protection is.
 2. Member Protection email address
 - a. If LSV needs to be involved, it is the first point of contact for issues
 - b. memberprotection@lsv.com.au
- v. Child safeguarding and member protection are related but different. If a club has concerns about the safety of any child they contact the police immediately then call Angela or Andrew. Member protection is any instance where a member feels wronged. Could be anything from privacy through to violence.
- vi. Most of the issues LSV receives relate to outcome of awards, selection for programs, personality issues. Be aware that personality issues can't always be resolved and sometimes mediation outside of the club can be the best option.
- vii. SLSA is considering running workshops on integrity issues.
- viii. Club should have a clear member protection process in by-laws or policies. Clubs should first deal with issues internally and bringing in LSV should be last resort. Third party mediation can be provided at club's cost. Make sure constitution and bylaws are up to standard so issues can be addressed. Send David an email if you would like a good example of by-laws
- ix. M&LD will present the new member protection model to the Board in early 2016
- x. Other useful services and ideas
 1. Surf Lifesaving Chaplaincy – Portsea has found this very beneficial
 2. Private services
 3. MPO at Edithvale doesn't have family in club to allow for objectivity.

4. **General Business**

a. Delegate questions

- i. SurfGuard/Members Portal Development (Rob O'Brien)
 1. Good to see Family Memberships in SurfGuard and Members Portal, this improves membership numbers. However, IT is a significant barrier



to membership and more than half of Waratah Beach's members have had issues.

2. What's being done to improve the situation?
 - a. LSV will provide this feedback to SLSA. LSV has been collating issues and liaising regularly with SLSA with development and issues.
 - b. IT hasn't always been closely connected to states but some changes are being made:
 - i. ICT Governance Group made up of SLSA Board, SLSA senior managers and some state managers to hold SLSA IT to account on projects.
 - ii. ICT Innovation Leadership Group made up of state representatives, volunteers and ICT leaders is being put together to provide consultation and feedback to SLSA IT.
 - c. Vic, Qld, NSW are having dialogue to collaborate on issues and ideas.
 3. Is it possible to list maiden surnames in SurfGuard? Andrew will follow this up.
 4. Provide feedback to Andrew to pass onto ICT representatives.
 5. Connecting payment to member's account is causing an administrative burden for some clubs.
 6. Suggested that LSV from Anywhere should be incorporated into current systems.
 7. National Board is considering IT issues.
- ii. Timing of Patrol Inspections over season (Lloyd Thomas)
 1. Bonbeach had audits last year were one week after another. Bonbeach would prefer audits throughout the season to help them improve.
 2. Kennett River had audit on last day of season, not allowing them to improve.
 3. Clubs should be ready for audit at any time, regardless of other activities.
 4. Hampton only had one audit, leaving them unable to win the patrol competition
 5. Edithvale feel if club defaults they should be out of the competition.
 6. Directors will take this issue to the Director of Lifesaving Services.
 - iii. Keep bringing broader LSV issues to CLC. Presentations from clubs are encouraged.
 - iv. Malcolm's late agenda item – breakdown of LSV profit centres – will be held over to next meeting. In the meantime, talk with the appropriate Council Executive.

5. Next Meeting

The next meeting of the Council of Lifesaving Clubs will be held on:
Thursday, 4 February 2016, 7pm.

6. Meeting Closed

- a. 10:55am

