

Minutes

Council of Lifesaving Clubs

Venue: LSV
Ian Potter Room
Date: Saturday, 18 November 2017
9:00am – 10:45am

AGENDA

1. Preliminaries – Present

Present

Delegates:

Barwon Heads/13th Beach SLSC	Andrew McKinnon	Ocean Grove SLSC	David Pavia
Elwood LSC	David Rylance	Point Leo SLSC	Simon Merrigan
Frankston	Tim Cutrona	Point Lonsdale SLSC	Matthew Ponsford
Hampton LSC	Yvette Costello	Port Fairy SLSC	Ian Powell
Inverloch SLSC	Angela Malan	Torquay SLSC	William (Bill) Johnson
Kennett River SLSC	Ross Dakin	Venus Bay SLSC	Craig Watson
Mentone LSC	Russell Rees	Waratah Beach SLSC	Robert O'Brien
Mordialloc LSC	Grant Rattenbury	Williamstown S&LSC	Joshua Charlesworth
Mount Martha LSC	David Mowat	Wonthaggi LSC	Mark Scott
		Wye River SLSC	Martin McIntosh

Proxy Delegates

Altona LSC	Ashley Wolff	Portsea SLSC	Robert Mellor
Apollo Bay SLSC	Darren Hill		
Portsea SLSC	Matthew Perrott		

Officers and Observers

Director	D.Schultz
Council Chair	I.Fullagar
Council Representative	J Meagher
President	T. Mollenkopf
Chief Executive Officer	N.Taylor ESM
General Manager – Lifesaving Club Development	A. Foran
Volunteer Support Officer	D. Potter
Volunteer Support Officer	J. Raab

LSV Life Members

Anglesea SLSC	P. Weber
Chelsea Longbeach/ Frankston/ Half Moon Bay	J. Silom



Apologies

Altona LSC	Lisa Curran	Portsea SLSC	Stuart Rayner
Chelsea Longbeach	John Kerr	Rosebud & McCrae	Sally Porta
Gunnamatta SLSC	Greg Goulet	Sandringham LSC	Bree Ambry
Lorne SLSC	Carol Fox	Seaford LSC	Darren McLeod

2. Confirmation of Minutes

- a. To confirm the minutes of the Council meeting held on Saturday 12 August 2017
- b. Business arising from these previous minutes
 - Water Safety hour requirements: Darren McLeod to circulate.

Mover-Yvette Costello
Secunder- Bill Johnson
Confirmed

3. Agenda Items

Condition Audit: David Schultz/ Andrew Foran

DS: Condition Audits are due to be completed by the end of November. Such information is used for the basis of urgent maintenance.

YC: What can the clubs expect as a part of the Audit?

DS: Once the audit has been completed it will go to Facility Audit Committee to review to see if the data that is being presented is consistent across all clubs. Then the President will be sent a confidential report before Christmas.

AM: If a club is funding their own repairs they are disadvantaged. If they let their facility get ruined, they are getting looked after. Need to be proactive.

DJ: Would like to see the audit before we make judgment of who is doing well and who isn't.

DS: Need to encourage all members to look after their club.

MS: Is sustainability of the building taken into consideration for the costs??

DS: Each report will have costing for existing maintenance.

MS: Is regional costs considered, travel for materials etc is more expensive.

DS: Once you have reports come back to facility development committee and we can review.

DELWP Lease presentation – Andrew Foran

- Conversations moving forward. 6 years of conversation but are making progress.
- 37 clubs don't have current tenure/lease.
- Want to come to a standard lease for all clubs.
- Unable to come to a reasonable solution as there is no policy. Primary policy does not reflect lifesaving.
- Limits the ability for fundraising.

Community Leases:

- DELWP has agreed that they are working on a policy that specifically relates to occupancy of crown land by lifesaving clubs.
- Still in draft stage of this development.

Currently working through:

- Use of bunk rooms in clubs
- Kiosks
- Fundraising
- Active training
- Administration



Commercial Operations

- Trying to establish a fair process for what a rent is re: commercial operations.
- This is not fair as we have community use rent.

Next Steps

- Deadline that is being worked towards is the end of 2017.
- Next step to finalise policy document
- DELWP will want to consult broadly with clubs.

MS: Definitions need to be made clear, so clubs are aware of what needs to be covered off.

IF: If operation is run by the club it is fundraising not commercial. If 3rd party operator is running the kiosk or becomes a commercial operation.

MP: Is paying club members classified as a commercial operation.

MS: What if 3rd party is giving 100% of funds to the club?

AF: As all club situations are different it is important that we send through to LSV for review.

IF: We want maximum tenure of 21 years, clarity of maintenance and minimum rent.

IP: What is the situation if the building is Crown Land, but also on Lease Land.

AF: Very individual situation, so would like to send leases through to AF for review.

Board update: Tom Mollenkopf

- LSV has now been in merged form for 15 years. Have positive development of government relationships. The Board has been pleased with the progression over this time and are looking forward to the changes to come.
- Looking to improve gender equality on our boards. Board has appointed external consultant on governance review.
- Desktop reviews of documentation, workshop scheduled for 28th November, then will be consultation through survey and then opportunity for discussion with Presidents.
- Want to get the right balance of good interaction with key operators

MS: Governance of how records are maintained. At what point to we cut off history storage records?

IF: Put the notion of history in the minutes:

IF: This process is on going.

MS: How do clubs have input?

TM: Survey, conversations with councils and opportunity for all members for raise those issues through discussion papers. We don't come with a specific agenda.

IF: Will consultant be coming to councils?

TM: Expectation will be that there will be conversation with CLC and then a discussion with the clubs. One of the required criteria is that they have NPO volunteer experience.

IF: When we do find out timing of process

TM: How decisions get made and how do you connect state lifesaving officers. There is input at state level, but it may not always be listened too.

MS: How do we structure out governance to be the best for the state?

TM: Need to speak up. Make sure we turn up and are well briefed.

MS: Has it come to a point where we need to consider our own policies? Should we align with other emergency services?

TM: Cannot be seen as unhappy with the result.

IF: Could be state variations made as necessary.



Major Projects update

South Melbourne:	March 2018
Portsea:	Underway
Cape Paterson:	April 2018
Anglesea:	
Edithvale:	Oct 2019
Jan Juc:	Dec 2017
Point Lonsdale:	Jan 2019
Brighton:	November 2017

Working through a club pack to assist with business update.

Yvette: is there any consultation with surrounding clubs?

DS: Each project is different from case by case. Would be worth contacting neighbouring clubs to discuss club operations during times of the rebuild. This has been done in previous instances and has worked well as most clubs are usually accommodating.

IT Update: Andrew Foran

Current projects:

- iPads for Operational/ Training
- Ongoing development of Gear Inspection App (Operations)
- Ongoing development of LIMSOC (Operations)
- API Link (Training)
- Single Sign On (Training)

\$120k spent to reduce admin burden for lifesaving clubs as well as to reduce non-emergency information over radio network.

After 3 years of using the device, the club can keep the iPad to continue to maintain operational activity. The apps and necessary software can be managed through the MDM at State level.

Trainer App:

- Easy to use and allows to adhere to requirements, self regulates.
- Works both online and offline so no issues with data
- Reduces paper burden on both volunteers and LSV staff.

LSV want to be able to keep the software for both the Operational and Training iPad separate in case issues do arise. If all goes well, we may look to combine the systems on to both iPads.

Gear Inspection App: Reduce need for paper based filing and submissions. Also allows for real time information to be uploaded to the system. Such updates have the overarching goal of creating easier management for both volunteers and LSV.

Linking systems:

API link between aXcelerate and Surfguard

Single sign on: Connected through LSV From Anywhere connected to Members Portal. All training can be accessed.

MP: Will clubs have access to API?

MS: Very difficult to do so. SLSA own the data base and have been very difficult to deal with in the past.

MS: Can we look at how we can integrate other systems, so we have input into overall strategy.

MP: It would be good to know what everyone else is using by the way of systems and how they find using them.

Action: Broader overview of IT updates to be held at February meeting.



General business:

RR: Are LSV obligated to insure under SLSA's scheme for clubs? If not, are we getting value for money? Should we be a recognised entity under VMIA?

We could be doing much better with LSV sponsored system through VMIA.

IF: Not obligated. Andrew can take to Nigel to see if there are any potential savings it can be explored.

Rees: community houses are all insured by VMIA. All MSAR services are on same standard plan.

IF: Will take on notice and look at it.

Action: IF and AF to investigate and provide feedback to the Council in due course

IF: Sports Administration item has been taken up due to time restraints.

Close 10:45am

4. Next Meeting –

Thursday 1st March 2018

