

COVIDSafe Lifesaving Training Equipment Pickup Checklist

BEFORE MEMBERS PICK-UP
EQUIPMENT



Purpose

To outline the items a Club needs to complete prior to allowing lifesaving operations members to pick-up equipment to facilitate skills readiness (i.e. activity undertaken on their own or with others away from the Club) in preparation for provision of lifesaving services.

Checklist

ITEM	YES / NO / NA	NOTES
Does the Club have a COVIDSafe Plan in place with the COVIDSafe Coordinator Plan and COVIDSafe Facility Access Plan completed?		If No, don't proceed.
Is the activity essential for delivering lifesaving services in 2020-21?		If No, don't proceed and either delay or cancel the activity.
Has the Club COVIDSafe Coordinator been advised of the activity?		If No, do not proceed until the Club COVIDSafe Coordinator has been informed.
Have Worker Permits (Metro only) been organised for all participants requiring them?		If No, make sure these participants complete the COVIDSafe Worker Permit Checklist to request a permit or do not attend.
Has the COVIDSafe Personal Health Checklist been given to all participants prior to attending attendance?		If No, don't proceed with activity until all participants have seen this.
Have all participants pre-arranged pick-up time?		If No, ensure all members pre-arrange.
Are members attending one at a time (in allocated and separated time slots)?		If No, make best efforts to limit contact between members.
Are areas setup to enable physical distancing (1.5m)?		If No, do not proceed.
Have all participants completed the contact tracing record upon arriving at the Club location?		If No, make sure all participants complete this or they not pick-up their equipment.
Is sufficient cleaning equipment available for use post the activity as per the COVIDSafe Cleaning Guide ?		If No, delay activity or obtain necessary equipment
Are equipment cleaning protocols as per the COVIDSafe Cleaning Guide understood and able to be applied?		If No, don't proceed.