

# COVIDSafe Officer – Aquatic Sport

## POSITION DESCRIPTION



## Purpose

The position of COVIDSafe Officer – Aquatic Sport has been established to support return to sport activity under LSV and club COVIDSafe Plans in accordance with Victorian Government coronavirus (COVID-19) protocols.

This position plays a pivotal role in the health and safety of participants in all levels of sport, particularly at a community level. At your lifesaving club, a COVIDSafe Officer – Aquatic Sport may be the highest trained individual available to attend to onsite athlete health and wellbeing, i.e. coach, sweep, or at a club-led carnival.

Anyone who is a COVIDSafe Officer – Aquatic Sport is advised to follow a simple 3-step process ('Before', 'During', 'After') while working in a COVID-19 environment.

## Follow club COVIDSafe Plan

All activities must be completed in accordance with the Club's COVIDSafe Plan that is managed by the Club's COVIDSafe Coordinator. The COVIDSafe Officer – Aquatic Sport must consult and seek guidance from the Club's COVIDSafe Coordinator prior to conducting any type of activity for the first time.

## Key responsibilities

- Familiarise yourself with the Club's COVIDSafe Plan
- Adhere and action the Club's COVIDSafe Plan
- Familiarise yourself with the current [LSV Activity Guide](#)
- Educate all participants on the relevant elements of the Club's COVIDSafe Plan.

## Before

- Educate all participants on the relevant elements of the Club's COVIDSafe Plan, including relevant guides and checklists.
- Send all participant the [COVIDSafe Personal Health Checklist](#) as self-check before attending.
- Print and have available relevant guides, checklists, signage and the [COVIDSafe Sport Contact Tracing QR Code](#)
- Review [LSV Activity Guide](#) for information on current restrictions
- Complete (or if at a carnival, ensure SEMC has completed) standard sport risk assessment and ensure adequate water safety
- If you are a coach or carnival organiser, plan session/program content for a gradual return to training/competition, to minimise risk of injury.

## During

- Ensure attendees '**get in, train, get out**'
- Ensure COVIDSafe principles including wearing a face mask, physical distancing (1.5 metres), good hand hygiene, not participating if unwell and coughing and sneezing into tissue or elbow are communicated and reinforced to all attendees.
- Ensure hand sanitiser is available at venue.
- Ensure all register using the [COVIDSafe Sport Contact Tracing QR Code](#). For carnivals, ensure all athletes have entered and volunteers rostered prior to the event.
- Only share equipment if absolutely necessary and ensure participants bring their own equipment, e.g. drink bottles and towels.
- Ensure access to appropriate first aid and emergency response equipment.
- Liaise with key personnel when necessary, e.g. at carnival, the Carnival Referee and SEMC.

## After

- Ensure appropriate management of unwell participants – refer [COVIDSafe Case Action Plan](#)
- Ensure cleaning advice and protocols are adhered to, in line with the [COVIDSafe Cleaning Guide](#)
- Ensure reporting of any incidents or feedback to club's COVIDSafe Coordinator
- Ensure all attendee records are managed appropriately, e.g. storage of paper-based records and officials' rosters.