

Circular 082:09:19

To: Active Members
Club Captains
Area Lifesaving Operations Officer
LSOC Delegates

Cc: Area Training & Assessment Officer
Chief Instructors
LSOC Officers
Club Secretaries

From: Lifesaving Operations Department

Date: 11 September 2019

Subject: **LSV Communications Volunteer and Paid Operator EOI**

Action: Submit expression of interest by 5:00pm on Friday, 18 October 2019

For additional details on this Circular please contact:
Lifesaving operations lifesavingoperations@lsv.com.au
Circulars are available at www.lsv.com.au/circulars

Expressions of interest are currently being sought from people wishing to become a volunteer and/or a paid LSVComms Operator and/or LSV Comms Team Leader for the 2019/2020 season.

LSVComms Operators are responsible for receiving and processing all emergency and non-emergency state-wide radio and telephone communications. The LSVComms Operator role includes:


- Working as a part of a small team in a dynamic, technology-based environment
- Processing sign on, sign off and rescue information
- Operating Lifesaving Incident Management System and Operations Console (LIMSOC)
- Incident management, dispatching and monitoring resources
- Liaising with the Victorian Police Rescue Coordination, State Command Centre and other Emergency Service Organisations
- Monitoring other marine radio traffic

Please contact Lifesaving Operations for a copy of the position description.

Volunteer Operator Expectations

- Volunteer Operators will be expected to complete rostered volunteer shifts on a regular basis over weekends and public holidays from the middle of November to the end of the Easter long weekend.
- Operators should be able to commit to approximately two shifts per month. To ensure continued training and development.

Paid Operator Expectations

- Paid Operators are expected to be available to work shifts Monday to Friday from the 16th of November – the 14th of February. Other shifts may be required on weekends and public holidays.
 - Paid operators are expected to submit their availability upon appointment and be able to commit to this availability for the season.
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Expectations for all Operators

- Operators will work from the State Communications Centre located at LSV State Centre, Port Melbourne.
- Rosters will be published on a monthly basis.
- Operators may also be required to attend periodical training sessions, operator meetings and participate in other activities as required.
- Operators must attend a compulsory pre-season training day on **Saturday, 2 November**. Time will be advised.

Minimum Criteria

- Be a minimum of 17 years of age as at 1 November 2019
- Be a current financial member of a Life Saving Victoria affiliated Life Saving Club or Service
- Current Working with Children Check (if over 18)
- Have the written endorsement of your Club
- Radio Operator Award (may be achieved through Certificate II Public Safety (Aquatic Rescue) / Bronze Medallion)
- Available for preseason training on **Saturday, 2 November 2019**

Desirable Qualifications *(Previous radio communications experience will be particularly well regarded)*

- Certificate II Public Safety (Aquatic Rescue) / Bronze Medallion
- VHF Marine Licence

Submit [Expression of Interest Form](#) by **5:00pm on Friday, 18 October 2019** at the link.

For further information please contact the Lifesaving Operations department.

