

Circular 164:02:17



To: Club Presidents
Club Captains
Council Executives
Club Secretaries
Club Committees
Individual Members

From: LSV Honours and Awards Committee

Date 8 February 2017

Subject: **Nominations for 2017 Awards of Excellence**

Action: Nominations must be submitted by Friday, 5 May 2017

For additional details on this Circular please contact:
Frances Evans on 03 9676 6947 or email frances.evans@lsv.com.au
Circulars are available at www.lsv.com.au/circulars

Please be advised that the Life Saving Victoria (LSV) Honours and Awards Committee are now seeking nominations for the 2017 Awards of Excellence.

Listed below in this Circular are the award Criteria and nomination processes:

- John Wishart Memorial Medal (Lifesaver of the Year)
- Graeme Long Memorial Medal (Volunteer of the Year)
- Club of the Year
- Outstanding Achievement of the Year
- Nipper Program Volunteer of the Year
- Beach Lifeguard of the Year
- Athlete of the Year (Open Category)
- Athlete of the Year (Youth Category 15-18yr old)
- Coach of the Year
- Competition Official of the Year
- Team of the Year
- Volunteer Club Assessor of the Year
- Volunteer Club Trainer of the Year

CLOSING DATE FOR ALL NOMINATIONS – FRIDAY, 5 MAY 2017

LATE NOMINATIONS WILL NOT BE ACCEPTED

Please Note:

Nominators are requested to be sure to read all the award criteria – to ensure that you apply for the most appropriate award for the achievement to be recognised.

For further information on the content of this Circular, please contact Frances Evans, LSV Coordinator on the number listed below:

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2017 John Wishart Memorial Medal (Lifesaver of the Year) Award

The John Wishart Memorial Medal (Lifesaver of the Year) Award recognises the LSV member who has made an outstanding contribution to the delivery and development of lifesaving in Victoria.

The award is judged on the nominee's patrol performance during the period: 1 July 2016 – 30 April 2017 and other listed criteria.

The winner of the **2017** John Wishart Memorial Medal will be the Victorian representative to the **2017** SLSA National Recognition Awards – 'SLSA Lifesaver of the Year'.

Nomination

- Nominations can be submitted by a Club Committee, LSOC Executive members or by an individual member of LSV.
- All nominations **MUST** contain the member's Club President's contact information for endorsement of the nomination.
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria to be addressed

1. Why should this person be nominated for the John Wishart Medal
2. Describe how the nominee has demonstrated commitment to public safety
3. Describe the nominee's involvement and achievements relating to patrol duties during the period of 1 July 2016 – 30 April 2017.
4. Describe and expand on any rescue related activities or involvement
5. List positions held at club, regional, State or national level and detail achievements in these roles
6. Detail and expand on community involvement in lifesaving related activities (e.g. school/CALD/education etc)
7. Expand on future lifesaving ambitions in the areas of club, regional, State, national and/or community
8. Identify and expand on one or more current or possible future challenge/s in active lifesaving duties and identify how they could be overcome
9. Additional relevant information

Interviews:

All nominations received will be considered by the members of the Honours and Awards Committee (HAC) and a short list of nominees will be compiled for interview.

Short listed nominees will be contacted, informing of selection for interview and asked to prepare for an interview session which will consist of:

- a three (3) minute oral presentation (*introducing yourself and giving a brief overview of your lifesaving journey*)
- a short question and answer session based on the **Criteria** listed above and the answers and statements contained in the nomination

Process:

- Electronic Wufoo nominations must be completed and submitted by **Friday, 5 May 2017**
- John Wishart candidates will be notified by mail and email of the date and time of the interview,
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2017

2017 Graeme Long Memorial Medal (Volunteer of the Year) Award

The Graeme Long Memorial Medal (Volunteer of the Year) Award recognises the LSV member who has significantly contributed as a volunteer to their club and the operations of LSV in a range of different areas.

The award is judged on the nominee's volunteer activities during the period: 1 July 2016 – 30 April 2017.

Note: Nominations which focus mainly on achievements in any of the following award categories EG: Lifesaver of the Year, Official, Coach, Athlete (Open/Youth), Trainer or Assessor should be submitted separately under those award categories.

The winner of the 2017 Graeme Long Memorial Medal will be the Victorian representative to the 2017 SLSA National Recognition Awards – 'SLSA Volunteer of the Year'.

Nomination

- Nominations can be submitted by a Club Committee, LSV Council Executives or by an individual member of LSV.
- All nominations **MUST** be endorsed by the member's Club President, which will be verified by LSV.
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria to be addressed

1. Why should this person be nominated for the Graeme Long Memorial Medal
2. Describe both the nominee's contribution and commitment to lifesaving as a volunteer at club, State and/or national levels.
3. Detail and expand on the nominee's major achievements and positions held at club, State and/or national levels during the period 1 July 2016 – 30 April 2017
4. Detail and expand on the nominee's future volunteer ambitions in the areas of club, State, national level and in the community
5. Identify and expand on one or more current or future challenge/s in lifesaving volunteering and identify how they may be addressed
6. Additional relevant information

Interviews:

All nominations received will be considered by the members of the Honours and Awards Committee (HAC) and a short list of nominees will be compiled for interview.

Short listed nominees will be contacted, informing of selection for interview and asked to prepare for an interview session which will consist of:

- a three (3) minute oral presentation (*introducing yourself and giving a brief overview of your lifesaving journey*)
- a short question and answer session based on the **Criteria** listed above and the answers and statements contained in the nomination

Process:

- Electronic Wufoo nominations must be completed and submitted by **Friday, 5 May 2017**
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Graeme Long nominees will be notified by mail and email of the date and time of the interview
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2017

2017 Club of the Year Award

The Club of the Year Award recognises a lifesaving club's patrolling and management practices, strategic planning and inclusive participant involvement.

The award is judged on the club's performance and activities during the period: 1 July 2016 – 30 April 2017.

The winner of the 2017 Club of the Year will be the Victorian representative to the 2017 SLSA National Recognition Awards – 'SLSA Club of the Year'.

Nomination

- Nominations can be submitted by a Club Committee, LSV Council Executive or by an individual member of LSV.
- Nomination submissions **MUST BE TYPED (ARIAL 11) AND LIMITED TO TEN (10) PAGES**
- All nominations must be endorsed by the Club President, which will be verified by LSV.

Criteria to be addressed

1. Club's performance over the past two (2) years – growth and development, assessment and implementation of a continuous improvement program. Maintenance and/or expansion of the delivery of lifesaving services
2. Membership development – recruitment, retention and growth
Achievements of the past two (2) years that have impacted on the Club and members
3. Club programs – expansion of existing or new innovations
Demonstrating the use of a systematic improvement program that focuses on administration, leadership, planning, member focus and lifesaving services
4. Future thinking - overview of the club's strategic plan/s
Membership development – recruitment, retention, growth and improved morale
5. Achievements of the past two years that have impacted on the club and members
Club programs that demonstrate:
 - (a) internal expansion and new innovations;
 - (b) external partnerships with stakeholders and engaging local communities and sponsors
6. Overview of the Club's strategic plans for future development, growth, continuous improvement and lifesaving service
7. Achievements that support SLS 2020
 - (a) extending lifesaving coverage to meet community needs
 - (b) developing our people
 - (c) ensuring a relevant and growing movement
 - (d) engaging the community to participate and donate
8. Other
 - Club Administration
 - Sponsorship
 - Community involvement

Interviews:

To assist the Honours and Awards Committee in their selection, nominees are required to prepare a presentation based on the above listed criteria. Each club presenting can have two representatives attend the interview. Each club nominated will be given 20 minutes to present, which will be followed by a 10 minutes of question and answer time.

NOTE: No Audio Visual presentations are permitted

Process:

- Typed nominations (**ARIAL 11**) **AND LIMITED TO TEN (10) PAGES** must be submitted by **Friday, 5 May 2017**
- Club of the Year nominees will be notified by mail and email of the date and time of the interview
- A digital photograph of the club is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2017

2017 Beach Lifeguard of the Year Award

The Beach Lifeguard of the Year Award recognises a member of the Life Saving Victoria (LSV) Lifeguard Service who has demonstrated an outstanding contribution to the delivery of lifeguarding services

The nominee must be a current employee of the LSV Lifeguard Service. The award is judged on the nominee's performance during the period: 1 July 2016 – 30 April 2017

The winner of the 2017 Beach Lifeguard of the Year Award will be the Victorian representative in the 2017 SLSA National Recognition Awards – 'SLSA Beach Lifeguard of the Year'.

Nomination

- Nominations can be submitted by a Lifeguard Service Chief Lifeguard, Supervisor or by an individual member of the LSV Lifeguard Service.
- All nominations **WILL** be referred to relevant Chief Lifeguard or Supervisor for endorsement.
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria

- 1 Why should this person be nominated for Beach Lifeguard of the Year
- 2 Describe and expand on the nominee's employment standing with the LSV Lifeguard Service
- 3 Describe and expand on the nominee's personal contribution to the Service - mentoring, gaining extra awards, assisting with public relations etc.
- 4 Describe how the nominee adheres to the employment requirements, public safety and club patrol duties. Describe and expand on the nominee's personal goals achieved/exceeded within the employment period
- 5 Describe and expand on the nominee's personal goals - achieved/exceeded within the employment period.
- 6 Future lifeguard goals/ambitions in relation to involvement with the Service and LSV
- 7 Additional relevant information

Interviews:

All nominations received will be considered by the members of the Honours and Awards Committee (HAC) and a short list of nominees will be compiled for interview.

Short listed nominees will be contacted, informing them of their selection for interview and asked to prepare for an interview session with members of the HAC which will consist of:

- a three (3) minute oral presentation (*introducing yourself and giving a brief overview of your professional lifeguarding journey*)
- a short question and answer session based on the **Criteria** listed above and the answers and statements contained in the nomination

Process:

- Electronic Wufoo nominations must be completed and submitted by **Friday, 5 May 2017**
- Information outlining the interview date, time and location will be sent to candidates by mail and email
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2017

2017 Outstanding Achievement Award of the Year

The Outstanding Achievement of the Year Award recognises any program/s, activity/s or accomplishment/s by individual/s, team/s or club across areas of lifesaving across the State.

The nominated achievement may have been realized during the period 1 July 2016 – 30 April 2017.

Nomination

- Nominations can be submitted by a Club Committee, LSV Council Executive or by an individual member of LSV.
- Nominations require **NO** club endorsement
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria:

- 1 Why should this achievement be named 2017 Achievement of the Year
- 2 Describe and give an overview of the achievement
- 3 Detail the planning/resources required
- 4 Detail and expand on the impact of the achievement
- 5 Describe and expand on the impact of the achievement
- 6 Describe and expand on the outcome/s and benefit/s of the achievement
- 7 Additional relevant information

Interviews:

All nominations received will be considered by the members of the Honours and Awards Committee (HAC) and a short list of nominees will be compiled for interview.

Short listed nominees will be contacted, informing of selection for interview and asked to prepare for an interview session which will consist of:

- a three (3) minute oral presentation based on the information contained in the nomination
- a short question and answer session based on the **Criteria** listed above and the answers and statements contained in the nomination

Process:

- Electronic Wufoo nominations must be completed and submitted by **Friday, 5 May 2017**
- Information outlining the interview date, time and location will be sent to candidates by mail and email
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2017

2017 Nipper Program Volunteer of the Year Award

The Nipper Program Volunteer of the Year Award recognises the LSV member who has made an outstanding contribution to the delivery of Nipper programs.

All nominees must be a financial member of a club. The award is judged on the nominee's performance during the period: 1 July 2016 – 30 April 2017.

Nomination

- Nominations can be submitted by a Club Committee, Membership & Leadership Development Council Executive or by an individual member of LSV.
- All nominations **MUST** contain the member's Club President's contact information for endorsement of the nomination.
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria:

1. Why should this person be nominated for Nipper Program Volunteer of the Year
2. Describe and expand on the roles held; Eg: Age group leader/manager/other
3. Describe and expand on the nominee's contributions towards club Nipper programs and activities
4. Describe and expand on involvement with Nipper water safety duties – at club and competition venues
5. Describe and expand on initiatives created to improve Nipper lifesaving experiences
6. Additional relevant information

Process:

- Electronic Wufoo nominations must be completed and submitted by **Friday, 5 May 2017**
- All nominations will be considered by the Honours and Awards Committee (HAC)
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2017

2017 Athlete of the Year (Open Category)
2017 Youth Athlete of the Year (15 -18yr old)

Please note the above award categories will recognise the athlete who as an individual (Open or Youth) has demonstrated excellence in the sport of lifesaving at State, national and/or international levels.

The nominee must be a financial member of a club. The award is judged on the nominee's performance during the period: 1 July 2016 – 30 April 2017.

Nomination

- Nominations can be submitted by a Club Committee, Aquatic Sports Council Executive or by an individual member of LSV.
- Nominations require **NO** club endorsement
- Nominations for Athlete of the Year (Open Category) can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).
- Nominations for Athlete of the Year (Youth Category) can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria to be addressed

1. Why should this athlete be nominated for Athlete of the Year (Open Category or Youth)
2. Detail and expand on the nominee's individual achievements and results during the competition period: 1 July 2016 – 30 April 2017
3. Detail and expand on:
 - Team membership and results at local and State competition, during the competition period : 1 July 2016 – 30 April 2017
 - Team membership and results at national and/or international competition, during the competition period: 1 July 2016 – 30 April 2017
4. Detail and expand on any areas within club or state level competition where the nominee has made an contribution to the sport of lifesaving
5. Additional relevant information

Process:

- Electronic Wufoo nominations must be completed and submitted by **Friday, 5 May 2017**
- All nominations will be considered by the Aquatic Sports Executive
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2017

2017 Coach of the Year Award

The Coach of the Year Award recognises the coach who has made a significant contribution to coaching, aiding athlete/s and teams performance plus coaching educational development across the sport of lifesaving.

All nominees must be a financial member of a club. The award is judged on the nominee's performance during the period: 1 July 2016 – 30 April 2017.

Nomination

- Nominations can be submitted by a Club Committee, LSV Council Executive or by an individual member of LSV.
- Nominations require **NO** club endorsement
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria to be addressed:

- 1 Why should this person be nominated for Coach of the Year
- 2 Detail and expand on the nominee's coaching achievements/results for competition period 1 July 2016 – 30 April 2017
- 3 Describe and expand on the nominee's coaching skills and competition ethics
- 4 Describe and expand on the nominee's future goals and coaching aspirations within the sport of lifesaving
- 5 Additional relevant information

Process:

- Electronic Wufoo nominations must be completed and submitted by **Friday, 5 May 2017**
- All nominations will be considered by the Aquatic Sports Executive
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2017

2017 Competition Official of the Year Award

The Competition Official of the Year Award recognises the official who has contributed to the sport of lifesaving.

All nominees must be a financial member of a club. The award is judged on the nominee's performance during the period: 1 July 2016 – 30 April 2017.

Nomination

- Nominations can be submitted by a Club Committee, Aquatic Sports Council Executive or by an individual member of LSV.
- Nominations require **NO** club endorsement.
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria to be addressed:

- 1 Why should this person be nominated for the 2017 Competition Official of the Year
- 2 Detail and expand on the positions/ roles held as an official during the competition period 1 July 2016 – 30 April 2017
- 3 Describe and expand on the nominee's official's skills and competition ethics
- 4 Describe and expand on future goals and aspirations in relation to officiating within the sport of lifesaving
- 5 Additional relevant information

Process:

- Electronic Wufoo nominations must be completed and submitted by **Friday, 5 May 2017**
- All nominations will be considered by the Aquatic Sports Executive
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2017

2017 Team of the Year Award

The Team of the Year Award recognises the outstanding achievements by a team in respect to any area of the sport of lifesaving at State, national and/or international level.

All nominees must be a financial member of a club. The award is judged on the team's performance during the period: 1 July 2016 – 30 April 2017.

Nomination

- Nominations can be submitted by a Club Committee, Aquatic Sports Council Executive or by individual members of LSV.
- All nominations **MUST** contain the member's Club President's contact information for endorsement of the nomination.
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria:

- 1 Why should this team be nominated for Team of the Year
- 2 Detail and expand on the team's achievements and results for competition period 1 July 2016 – 30 April 2017
- 3 Describe and expand on what makes this team unique/special/exceptional
- 4 Describe and expand on how the team's achievement will benefit – the team members, other club members and the club
- 5 Additional relevant information

Process:

- Electronic Wufoo nominations must be completed and submitted by **Friday, 5 May 2017**
- All nominations will be considered by the Aquatic Sports Executive
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2017

Volunteer Club Assessor of the Year Award

The Volunteer Club Assessor of the Year Award recognises the assessor who has contributed towards the areas of education and assessment within clubs..

All nominees must be a financial member of a club. The award is judged on the nominee's performance during the period: 1 July 2016 – 30 April 2017.

Nomination

- Nominations can be submitted by a Club Committee, LSOC Executive, State Officer, Area T/A Officer or by an individual member of LSV.
- Nominations require **NO** club endorsement
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria:

1. Why should this person be nominated for Volunteer Club Assessor of the Year
2. Describe and expand on positions held by the nominee at club/district/ State level that are relevant to assessment
3. Describe and expand on the nominee's assessing development activities for 2016/17 season
4. Describe and expand on the nominee's assessing achievements for the 2016/17 season
5. Describe and expand on the nominee's future ambitions in relation to assessment within LSV
6. Additional relevant information

Process:

- Electronic Wufoo nominations must be completed and submitted by **Friday, 5 May 2017**
- All nominations will be considered by the LSOC Executive
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2017

Volunteer Club Trainer of the Year Award

The Volunteer Club Trainer of the Year Award recognises the trainer who has contributed toward the areas of education and training within clubs.

All nominees must be a financial member of a club. The award is judged on the nominee's performance during the period: 1 July 2016 – 30 April 2017.

Nomination

- Nominations can be submitted by a Club Committee, LSOC Executive or by an individual member of LSV.
- Nominations require **NO** club endorsement
- Nominations can **ONLY** be submitted electronically using the linked **Wufoo Form** ([Click Here](#)).

Criteria:

1. Why should this person be nominated for Volunteer Club Trainer of the Year
2. Describe and expand on positions held by the nominee at club/district/State level that are relevant to training
3. Describe and expand on the nominee's training development activities for 2016/17 season
4. Describe and expand on the nominee's training achievements for the 2016/17 season
5. Describe and expand on the nominee's future ambitions in relation to club training programs within LSV
6. Additional relevant information

Process:

- Electronic Wufoo nominations must be completed and submitted by **Friday, 5 May 2017**
- All nominations will be considered by the LSOC Executive
- A digital photograph of the nominee and a print out of all SLSA awards/certificates is to accompany the nomination
- Award winner will be announced at the LSV Awards of Excellence Evening in July 2017