

Circular 302:04:20

To: Club Presidents Club Secretaries

Cc: All Members

From: Emma Atkins – General Manager, People

Date: 8 April 2020

Subject: **Coronavirus (COVID-19) – monitoring self isolation cases**

Action: Review, act and disseminate information as relevant to members

For additional details on this Circular please contact:
People on 03 9676 6912 or email hr@lsv.com.au
Circulars are available at www.lsv.com.au/circulars

Background

In December 2019, cases of a viral pneumonia caused by a previously unknown pathogen were reported in Wuhan, Central China. The pathogen was identified as a novel coronavirus (recently named SAR-CoV-2). SARS-Cov-2 causes the illness now known as coronavirus disease (COVID-19) Currently there are no known treatments (vaccine or anti-viral) against the virus.

Cases of coronavirus disease (COVID-19) have been reported in a significant number of locations in Victoria, with an increase of community transmissions.

Our priority is to ensure the health and safety of our people and community.

Monitoring volunteer member and staff coronavirus (COVID-19) and self isolation cases

In this current pandemic environment, LSV seeks your support to enable us to understand the impact of COVID-19 and the club's ability to meet it's service delivery / emergency service obligations by monitoring the number of your committee or operational members that may have had to self isolate (or been forced to isolate). This will help us understand if we need to offer any additional support to your Club, but also understand the state-wide picture.

Also LSV, an Emergency Service named in the Emergency Management Manual of Victoria (EMMV), is required to report to Emergency Management Victoria (EMV) around our ability to meet our emergency services obligations, and workforce capacity is a key measure at the moment.

LSV aims to log and monitor members and staff required to self-isolate during this period.

This will allow LSV to;

- provide regular reporting to government on workforce capacity, and
- provide support to staff, members and clubs

Self-isolation: reasons may be due to; being unwell, high risk category [pre-existing illness / 60+ age group], close contact with a known case and/or recent return from travel.

Notification Process

- Clubs and members are requested to notify LSV via online [Notification Form](#) as soon as practicle.
- LSV will make contact where support and/or follow-up required.

The information collected is confidential and will be used to monitor, support and provide Government with deidentified information for workforce capacity planning purposes

Stay up to date with latest information and additional resources on COVID-19 www.lsv.com.au/healthalerts

