

# Minutes – Council of Lifesaving Clubs

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**VENUE:** Ian Potter Room  
Life Saving Victoria State Centre  
200 The Boulevard, Port Melbourne

**DATE:** **Saturday, 10 November 2018**

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## 1. Preliminaries

- a. Welcome – Meeting Open 9:05am
- b. In attendance  
Confirmation of attendees presented by Ian Fullagar

### *Delegates*

Altona LSC – Lisa Curran  
Barwon Heads/ 13<sup>th</sup> Beach SLSC  
Black Rock LSC – Graeme Eddiehausen  
Cape Paterson SLSC – Dean Manns  
Chelsea Longbeach SLSC- John Kerr  
Dromana Bay LSC – Stephen Whelan  
Edithvale LSC – Dianne Montalto ESM  
Fairhaven SLSC – Darren West  
Hampton LSC – Yvette Costello  
Kennett River SLSC – Ross Dakin

Lorne SLSC – Paul McMaster  
Mentone LSC – Russell Rees  
Mordialloc LSC – Rob Tennant  
Ocean Grove – David Pavia  
Point Leo SLSC – Simon Merrigan  
Point Lonsdale SLSC – Matthew Ponsford  
Portland SLSC – James Greig  
Sandridge LSC – Jarad Kohlar  
St. Kilda LSC – Corey Lovell

### *Proxy Delegates*

Beaumaris – Alan Evers Buckland  
Brighton LSC – Alex Walton  
Elwood LSC – Rachael Rylance  
Frankston LSC – Simon Wilson  
Jan Juc SLSC – Rhys Treloar  
Mordialloc LSC – Russell Rees  
Port Campbell SLSC – Andrew McKinnon  
Port Fairy SLSC – Rhys Treloar  
Rosebud LSC – Cameron Bawden

Sandringham LSC – Bridget Pardy  
Seaford LSC – Bridget Pardy  
Seaspray SLSC – Alex Walton  
South Melbourne LSC – Whitney Michael  
Venus Bay SLSC – Robyn Kaye  
Warrnambool SLSC – Simon Wilson  
Williamstown LSC – Lisa Curran  
Woodside Beach SLSC – Kane Treloar  
Wye River SLSC – Martin McIntosh

### *Observers*

LSV – Prue Weber  
Portsea SLSC – Robert Mellor

Portsea SLSC – Emily Mellor

### *CLC Directors and Chair*

Director – Peter Williams  
Director – David Schultz

Director (Elect) – Georgie Wettenhall  
Council Representative / Chair – Ian Fullagar

## LSV Staff

Chief Executive Officer – Nigel Taylor  
Executive PA – Frances Evans  
General Manager: LCD – Andrew Foran

General Manager: People – Emma Atkins  
Volunteer Support Officer – Jayden Raab  
Volunteer Support Officer – David Potter

## Apologies

Beaumaris LSC – Margaret Hewett  
Carrum LSC – Ben Rooks  
Elwood LSC – David Rylance  
Fairhaven LSC – Darren West  
Gunnamatta SLSC – Greg Goulet

Jan Juc SLSC – Aaron Green  
Port Fairy SLSC – Ian Powell  
Seaford LSC – Darren McLeod  
Venus Bay SLSC – Craig Watson  
Woolamai Beach - Robert Murphy

### 2. Council Representative – Nomination

Woodside Beach – Rachael Rylance

Russell Rees nominated as Council Representative for Council of Lifesaving Clubs

### 3. Presidential Election (Closed to Club Delegates)

Elected LSV President – Paul James

### 4. Minutes of the Previous Meeting held on Saturday, 11 August 2018

- a. Confirmation of previous minutes
- b. Business arising from these minutes

### 5. Projects & Budget Update – Andrew Foran

- 2 Year funding for Pool Safety allocated
- St. Kilda Beach Lifeguard Site coming online as of Mid-November Frankston, Williamstown on Boxing Day, Port Campbell, Wilsons Promontory for upcoming Summer
- RWC Services in Southern Peninsula and South Surf Coast Bellarine region.
- Active Training Review completed. Now in the implementation stage.
- Discussion of changing approach to technology. Nipper App, Training from Anywhere, Gear inspection App. Still work in progress but all moving well.
- Single Sign on through SLSA Portals and Apps.
- Trialled Membership Renewal at Mordialloc LSC to decrease step by step process from 32 to 12 steps.
- Nipper App currently being trialled and is due to come online shortly. Has a range of different functions that allow you to manage your program on the beach through your device.
- Aquatic Sport Admin Review – work conducted surrounding technology, safety, developing people, increase promotion of aquatic sports and improving evaluation.
- 2 Year Work Plan – increased Resourcing has been allocated with the implementation of new staff.
- Lifesaving Capacity & Resourcing Review – New project Board came up with strategies to look at focusing on how we can improve engagement within our volunteer membership as well as Community Expectations of Lifesaving Services. Looking how we can improve engagement and what communities can expect. Need to look at the roles that need to be filled and who are the best suited individuals to fill those roles.
- Club Leases – DELWP – Has been a source of great frustration and has forced Lifesaving Clubs to go the media. They have given us undertaking and have been advised that on Nov 21 that policy will be signed off. The lease templates are current sitting in the Victorian Governments Solicitors Office where they will go through a review for Lifesaving Clubs. Good news is that it



is moving. We are significantly frustrated but when working with large Government this is a common occurrence.

- **IF:** When we do get signed off and do get templates back, we do encourage clubs to work with their council through LSV or with other clubs in the area. There has been great success within Sydney and we believe that the strength of numbers will be beneficial to have leases through within your councils.
- **JK:** Is there a list of Clubs with list of Leases?
- **AF:** Yes, we do. As discussed, we encourage clubs to contact LSV let us know what your current lease situation is
- **IF:** We encourage clubs to give their information to LSV
- **AF:** When clubs are in talks with your landlord please notify LSV. Landlords have intersecting ideas, so we need to make sure that conversations are clear with land managers and the club.

## 6. Closed Loop: Simply Cups Presentation

- Presentation held by John / Stacey to the Club Presidents and Delegates.
- Program based to remove waste from being put into landfill.
- Education of contamination and how clubs can get involved in recycling disposable coffee clubs at their club.
- Should clubs want to get involved in the Simply Cups Program please contact [info@closedloop.com.au](mailto:info@closedloop.com.au)

## 7. CLC Meeting & Agenda Structure – Andrew Foran

- Discussion held with GM – LCD, Independent Chair and Directors to discuss the best approach to conducting the CLC in the future.
- Benefits of the meeting is that it is a great opportunity to have Presidents network.
  - o Only have had one club that has attended every meeting over the last 3 years.
  - o 18 clubs have never been to a meeting over the past 3 years. Looking to have the CLC meetings held outside of the Patrol Season.
- Proposal to the floor on restructure to change to three meetings per year. This will change the by-laws, but we want to make sure that the CLC is recognised as a valuable council that holds a key interface between clubs and Life Saving Victoria.
- Quarantine for CLC meetings to be held outside of Lifesaving patrol times. Acknowledging that between November – March and clubs need to focus their attention to patrols during this time.
- Meeting Format – Still have good list of ongoing items such as Board Update, Government Update and Questions on Notice. We will be looking to but will be looking to add other ongoing items that relevant for lifesaving clubs.
- Reporting on Common Issues – Compile a reporting register and can table at the CLC. If clubs are in contact with LSV, we can add this information and can discuss with other clubs.
- **JK:** Can Online register link be held on line?
- **AF:** There is potential for it to be, but we will still need to make sure that this information is relevant.
- **DP:** Questions on Notice: Will there be a call as to whether the question needs to be discussed?
- **AF:** Looking for an open meeting. CLC feel necessary to present End of Season summary.

### March – Key Achievements, Identifying Key Issues & Future Planning

- o Directors need understanding of what is happening with the clubs to either make improvements or implement new resources.
- o It is important that we have feedback from clubs and they are the ones that are driving the discussions.
- o Directors ideally need evidence of what is happening so would encourage to have collation of reports to then distribute to the Executive Councils.



### **June – Focus on areas of development**

- Themes noticed through the
- Board meetings, independent chairs, needs of delegates

### **November – New Presidents Induction**

- How we can provide them with information that is relevant to the Presidents in their role as well as an understanding of other areas of the business.
- Updates in business
- Staff Changes / Structure
- Budget Overview
- Run Concurrent sessions
- Options
- Reviewing Frequency of Meetings
- Constant feedback on how we can minimise the burden of volunteers to attend a large scale of meetings

**Action – A document to be circulated before Christmas for Presidents and Delegates to provide feedback on.**

## **8. Questions on Notice – Fairhaven SLSC**

- a. *Fairhaven SLSC - Treasurer of Fairhaven SLSC has raised the question of Nipper Capitation fee increase and what specifically does that money go towards? With 400 Nippers approx - Fairhaven is now at \$5k plus.*
- AF: Capitation fee is used to assist in covering the costs for new resources to better assist Clubs in the delivery of their Nipper and Development programs.
- LSV are continually seeking funds as this does not cover the cost for all programs and resources.

## **9. Portsea SLSC Club of the Year Presentation**

- EM: Presentation of Portsea SLSC Club Structure and information on Governance.
- Key Focus Areas included
  - Reduction of Member Burnout
  - Governance – understanding that each person with a role
  - Focus on Upskilling – Membership and Leadership Development. Have made the most of LSV programs
  - Community Engagement
  - Lifesaving Services
  - Culture of Continuous Improvement

Refer to Attached Presentation for further information

### **Motion from the Chair**

- Thank you to Tom Mollenkopf for his support to the CLC and the whole of LSV.
- Thank you to David Schultz standing down and Director on the LSV Board. Thank you for your service and contribution to Life Saving Victoria.

**Meeting Close – 11:10AM**

### **Next Meeting**

The date of the next Council of Lifesaving Clubs meeting: TBA

