

Minutes

Membership and Leadership Development Council Meeting

VENUE: Ian Potter Room
Life Saving Victoria
200 The Boulevard, Port Melbourne

DATE: Saturday, 12 August 2017, at 9:45am

1. Preliminaries

- a. Welcome; meeting opened at 10:08am
- b. In attendance

MLD Executive and Officers

Director MLD	Angela Malan	Development Camps Coordinator	Teagan Thom
Chair	Yvette Costello	Council Representative	Robyn Kaye
Lifesaving Development Coordinator	Sandra Madeley		

LSV Staff

M&LD Coordinator	Shelley Snow	Volunteer Support Officer	Nicholas Foon
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Club Delegate

Altona LSC	Aaron Hunt	Portsea SLSC	Emily Mellor
Black Rock LSC	Justine Birchall	Torquay SLSC	Bill Johnson
Bonbeach LSC	Dawn Walterfang	Venus Bay SLSC	Robyn Kaye
Edithvale LSC	Sandra Madeley	Waratah Beach SLSC	Natalie Ashdown
Elwood LSC	Michael Corrigan	Warrnambool SLSC	Rebel Noter
Gunnamatta SLSC	Bruce Robertson	Williamstown S&LSC	Leonie Newey
Portland SLSC	James Greig		

Club Delegates Proxies

Barwon Heads/13 th Beach SLSC	Vicky Adams	Mount Martha LSC	David Mowat
Hampton LSC	Philip Mawks	Williamstown S&LSC	Mark Scott
Mornington LSC	Sophie Veale		

Observers

Barwon Heads/13 th Beach SLSC	Andrew McKinnon	Director - CLC	Peter Williams
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Barwon Heads/13 th Beach SLSC Bonbeach LSC	Katrina Antony	Director Training and Assessment	David Rylance
	Llyod Thomas	LSV Life Member	Judy Silom
Edithvale LSC	Dianne Montalto	LSV Life Member	Prue Weber
Edithvale LSC Fairhaven SLSC Fairhaven SLSC South Melbourne LSC South Melbourne LSC	Kerry Bell Liam O'Callaghan Nancy Joseph Whitney Michael Alison Porter		

Apologies

South Melbourne LSC	Terri Ward
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c. Apologies

2. Minutes of the Previous Meeting

To confirm the minutes of the meeting held on 18 May, 2017.

Moved: Leonie Newey

Second: Robyn Kaye

3. Business arising of the previous minutes/action items

None listed

4. Topics and Updates

a. M&LD Executive Late Nominations

- i. Late nominations have been reviewed and accepted by the M&LD Executive
 1. Council Representative – Robyn Kaye
 2. Female Leadership Network Coordinator – Sophie Riddell
 3. Senior Development Programs Coordinator – Liam O'Callaghan
 4. Inclusion and Diversity Coordinator– VACANT
 5. Member Welfare Coordinator – VACANT

b. Working with Children Check Update

- i. From August 1 2017 there was a change of definition of “direct contact”,
- ii. LSV has updated their policy accordingly.
- iii. Removal of 'supervision' model
- iv. More information in circular [019:07:17 Revised LSV Working with Children Check Policy](#)
- v. Surfguard update – changes to the Member Protection fields in Surfguard were implemented in the last Surfguard update. One data field was not transferred correctly so clubs may be encountering issues whilst entering member details. LSV is working with SLSA IT to rectify this issue.
- vi. LSV has engaged a third party, Blue Q, to monitor WWC Check compliance and take the burden off clubs. This organisation will also pick up if the member hasn't listed Life Saving Victoria as an organisation.

c. Nipper Capitation Fee Update

- i. Rise to \$12, from \$11 in previous years.
- ii. These fees go toward junior resource development.

d. Lifesaving Conference and Regional Workshops

- i. Bookings close tomorrow, info on circular [009:07:16 2017 Lifesaving Conference – Program Updates](#)
- ii. MLD panel session, members speaking about their experiences with M&LD programs

- iii. MLD trade show booth, come chat to us if during the breaks if you want to find out more about M&LD program you can offer your members
- iv. Session on creating a Safer Club and Safeguarding Children and Young people, good for members new in these roles
- v. RW dates on circular [027:08:17 2017 Life Saving Victoria Regional Workshops](#)
- vi. Junior Coordinator and Safeguarding Children and Young People Awareness Session will be conducted.
- e. Champion Junior Lifesaver Update
 - i. Thank you to those who submitted feedback on the CJL program.
 - ii. Suggestions will be taken on board 2017.
 - iii. CJL scheduled for February.

5. General Business

- a. 18 – 25 Mentor program
 - i. New initiative, program to support emerging leaders in our life saving clubs.
 - ii. Mentor program will entail a six month formal partnership between and experienced mentor and a mentee. This will be run in conjunction with four face to face leadership development workshops.
 - iii. Application close 28/08/17 via Circular [028:08:17 LSV 18-25 year old Mentor Program](#)
- b. U18 camp
 - i. Overview: Return of a U18 camp in mid-November aimed to lead on from the U15 Leadership Development Camp.
 - ii. Feedback from the floor: concern around time of year with exams and schoolies; two nights in November is a big ask for the target age group; may need to offer a program that is completely different to a normal school program such as abseiling so participants engage; timing of programs is quite hard and the council couldn't agree on a suggested time.
- c. Business Boot Camp Extension Program
 - i. The Business Boot Camp Extension Program is aimed at previous participants of the Business Boot Camp Board Ready Program (2016 or 2017) and/or emerging female leaders within Lifesaving, who currently sit on an Executive Group or Board.
 - ii. Early September, [Circular 014:07:17 LSV FLN Business Bootcamp Extension Program - Revised Dates](#)

6. Meeting Close

- a. Meeting close 10:34am
- b. Next M&LD Council Meeting will be Thursday 19 October, 7:15pm

