

# SOP 1.01 – Patrol Roles and Responsibilities

Section 1 – Patrol Operations

Page 1 of 3

Effective Date – 10 December 2020

Review Date – 10 December 2022

Electronically Controlled Document

## Purpose

To describe the procedure to be followed by applicable agency personnel relating to members responsibilities whilst carrying out duties during patrol operations.

## Scope

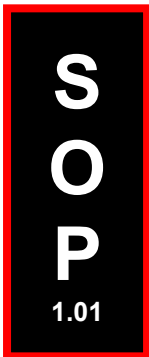
This Standard Operating Procedure (SOP) applies to all Life Saving Victoria (LSV) personnel; paid staff, officers and volunteer members of Life Saving Victoria where engaged in Patrol operations.

## Policy Statement

Life Saving Victoria requires all Patrolling members to adhere to the established policies, procedures and guidelines to ensure safe and effective practices relating to Volunteer Patrols.

## Definitions

Name	Definition
IRB	Inflatable rescue boat, an inflatable soft or rig hull rescue boat fitted with outboard motor, rescue equipment and approved for use in Life Saving Services.
LSV	Life Saving Victoria
LSV Comms	Lifesaving Victoria Communications



## Procedure

Full patrols shall consist of at least four (4) "Core" members comprising:

- Three (3) Members holding the SLSA Bronze Medallion; and
- One (1) other patrolling award holder (awards allowed are Radio Operator, Senior First Aid (or current equivalent), Advanced Resuscitation Techniques, Surf Rescue Certificate or Silver Medallion Beach Management

Awards that must be present for a full patrol in addition to the 3 bronze medallion holders, in which one patrolling member of the (4) needs to be proficient in are,

- IRB Driver
- IRB crew separate from the holder of the IRB Driver Award
- Advanced Resuscitation Techniques Certificate
- Silver Medallion Beach Management

For Observational Patrols these will consist of:

- Two (2) proficient Members holding the SLSA Bronze Medallion
- One (1) of these being a proficient Member holding the Advanced Resuscitation Techniques Certificate

If the club cannot meet the minimum patrol requirements, they must inform LSV Comms of the situation. This includes any missing awards or non-operational equipment LSV Comms should be notified if the patrol status changes throughout the day.

Lifeguard Patrols due to their skills and experience may operate outside of this guidance and are not required to fulfill the listed patrol requirement. These patrols are deployed in consultation with the Lifesaving Services Team, and as a result of a risk assessment being conducted.

## Safety

Clubs are encouraged to ensure that an adult member (over 18 years old) is part of every patrol.

Radio Communications (including to LSV Comms) must be maintained at all times while the patrol is on duty. If not possible, LSV Comms should be notified as soon as possible and provided with a primary contact number (Refer SOP 4.2 LSV Comms Contact Information).

- Patrol member/s should be in close proximity to a radio at all times during patrol. Where possible, the Patrol Captain should have access to a portable radio at all times.
- Members should be assigned patrol duties and positioned accordingly, e.g. First Aid, Board Rescue, Roving Patrol, IRB Driver, etc. Only patrol members should be in the patrol shelter.
- Remote, roving, and outpost patrols can be set up at the Patrol Captain's discretion.
- At the commencement of patrol duties the patrol must contact LSVComms and 'sign on'. At the completion of patrol duties the patrol must also 'sign off' with LSVComms (refer SOP 4.3 – LSVComms Sign on/off Voluntary Patrols).

<b>Reference</b>	
Related Documents	LSV SOP 4.02 – LSVComms Contact Information
	LSV SOP 4.03 LSVComms Sign on/off Voluntary Patrols

<b>Review</b>	
Date of Issue	10 December 2020
Date Effective	26 December 2020
Date to be Reviewed	1 July 2022
Date to Cease	10 December 2022

<b>Authority</b>
The Life Saving Operations Council Executive has approved this SOP under section 8.3.6(e) of the Life Saving Victoria By-laws, 2019.

