

SOP 10.01 – Trainer and Assessor Conduct

Section 10 – Training and Assessment

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Effective Date – 1 September 2018

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Electronically Controlled Document

Purpose

Life Saving Victoria, including subsidiary companies and affiliated clubs, is committed to the health, safety and wellbeing of all its members, trainers and assessors and is dedicated to providing a safe environment for those participating in surf lifesaving activities.

Scope

Relates to all Trainers and Assessors actively conducting Training, Assessing or Facilitating a course with Life Saving Victoria and affiliated organisations.

Procedures

As part of the lifesaving community, each Trainer, Assessor individual makes a commitment to actively encourage behaviours that promote a supportive and nurturing environment and contribute to our core purpose: "To save lives, create great Australians and build better communities".

The following items require adhering to when conducting Training, Assessing or Facilitation of a course:

- The need of others will be understood and respected;
- The rights of others will be respected regardless of gender, ethnicity, religion, culture, sexuality, ability and age;
- Avoid actions that someone might consider bullying or harassment;
- Behave honestly and with integrity;
- Always act with care and diligence;
- Treat everyone with respect and courtesy and without harassment;
- Comply with applicable Australia laws;
- Comply with any lawful and reasonable direction given to someone in the Life Saving Victoria organisation whom has authority to give that direction;

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- Not provide false or misleading information in response to a request for information in relation to engagement as a volunteer for Life Saving Victoria;
- At all times behave in a way that upholds the Life Saving Victoria values, integrity and reputation of Life Saving Victoria;
- Not make improper use of:
 - Inside information;
 - Duties, status, authority, in order to gain or seek to gain a benefit or advantage for the volunteer or for any other person;
- Follow reasonable instruction from Life Saving Victoria with regards to OH&S requirements

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