

SOP 3.01 – Accidents Involving Lifesaving Vehicles

Section 3 – Lifesaving Vehicles

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Effective Date – 1 September 2018

Review Date – 1 September 2020

Electronically Controlled Document

Purpose

To detail procedures following an incident or accident and to identify areas of concern in regard to the integrity and safe operating practices of lifesaving vehicles.

Scope

Applies to accidents involving lifesaving vehicles only.

Procedures

Definitions

Major Accident: One involving injury requiring medical treatment to personnel, including pedestrians, beach goers, or the occupants of any other vehicle, or significant damage to the lifesaving vehicle.

Serious Accident: Significant damage to a vehicle or other property

Who to Notify

- The President / Director of the Lifesaving Club.
- Club Captain or Club Director – Lifesaving Operations.
- In the event of an accident, LSVCComms must be notified who will if necessary contact relevant Life Saving Victoria personnel including operations management.

Compliance with Road Traffic Regulations

- The lifesaving club member(s) concerned will ensure that the requirements of the Road Rules are complied with, e.g. exchange names and addresses, and advise those listed above.
- The driver of the vehicle is required to notify the police of the accident if any person is injured, or there are any other circumstances requiring such notification.
- The President will ensure that the police are notified as required.

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Major Accidents

In the event of a major accident, where possible, the President or their delegate should attend the accident scene.

- Obtain photographs and a plan of the accident scene if the vehicle has not already been removed.
- Record all relevant information pertaining to the accident such as driver names and addresses, vehicle type and registration, etc.
- Forward all information to Life Saving Victoria personnel if necessary.

Removal of Vehicle

The President or their delegate will take the required steps to arrange for a reputable towing firm to have the vehicle removed from the scene to a secure location.

Insurance

The normal procedures to obtain insurance approvals apply. The insurance claim must be completed by the relevant Club Officer and all relevant details included.

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