

SOP 4.02 – LSVComms Contact Information

Section 4 – Communication and Information Technology

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Effective Date – 1 September 2020

Review Date – 10 December 2022

Electronically Controlled Document

Purpose

To describe the procedure to be followed by applicable agency personnel involved in LSVComms.

Scope

This standard operating procedure (SOP) applies to all LSV personnel (i.e., paid staff, officers and volunteer members) where engaged in communication with LSVComms.

Policy Statement

LSV requires all members and staff to adhere to the established policies, procedures and guidelines to ensure safe and effective practices relating to communication and LSVComms.

Responsibilities

Lifesaving volunteers, lifeguards, local operations officers, duty officers (among others).

Definitions

Name	Definition
LSV	Life Saving Victoria
LSVComms	Life Saving Victoria Communications
ESOs	Emergency Service Organisations

Procedure

Introduction

The role of LSVComms is to support and assist lifesaving rescue personnel on the beach. The Communications Centre receives and delivers a wide variety of data and information throughout the busy summer period as well as maintains close links with emergency service organisations (ESOs) throughout the state.



For sign-on and sign-off, the primary contact method is electronic. Throughout the day, the primary contact method is radio, with telephone as a secondary contact.

Electronic

Lifesaving clubs can sign on, sign off, update their patrol status, record rescues and sign on or off training online by accessing <http://limsoc.com.au>

Radio

Lifesaving clubs should utilise the appropriate radio zone and talkgroup to contact LSVComms. Where unsure, refer to SOP 4.6 – Radio Setup and Operations or contact your area lifesaving operations officer.

Telephone

This number should be included in the emergency contact lists within each club. The telephone number listed below operates 24 hours per day, 365 days per year. If the Communications Centre is not manned, it will be diverted directly to an LSV state duty officer.

13 SURF (**13 7873**)

Or alternate number (03) 9676 6756

Reference	
Related Documents	LSV SOP 4.6 – Radio Setup and Operations

Review	
Date of Issue	10 December 2020
Date Effective	26 December 2020
Date to be Reviewed	1 July 2022
Date to Cease	10 December 2022

Authority
The Life Saving Operations Council Executive has approved this SOP under section 8.3.6(e) of the Life Saving Victoria By-laws, 2019.

