

# SOP 7.05 – Disposal of Lifesaving Equipment

Section 7 – Gear and Equipment Requirements

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Effective Date – 10 December 2020

Review Date – 10 December 2022

Electronically Controlled Document

## Purpose

To describe the procedure to be followed by applicable agency personnel involved in the disposal of lifesaving equipment.

## Scope

This standard operating procedure (SOP) applies to all Life Saving Victoria (LSV) personnel (i.e., paid staff, officers and volunteer members) where engaged in the disposal of lifesaving equipment.

## Policy Statement

LSV requires all members to adhere to the established policies, procedures and guidelines to ensure safe and effective practices relating to the disposal of lifesaving equipment.

## Definitions

Name	Definition
IRB	Inflatable Rescue Boat
LSV	Life Saving Victoria
LSVComms	Lifesaving Communications
RWC	Rescue Water Craft

## Procedure

Equipment used in lifesaving is often branded so that it is recognisable by lifesavers, the public and other agencies. It is vital that equipment that is no longer used for lifesaving purposes by an affiliated lifesaving organisation has its branding and references to lifesaving removed.

This includes:

- lifesaving registration number,
- rescue branding and livery, and



- rescue sponsorship logos or branding.

#### Powercraft Equipment:

- Prior to selling, gifting or disposing of an Inflatable Rescue Boat (IRB) or Rescue Water Craft (RWC) or another vessel used for surf lifesaving activities, the registration number is to be removed.
- If selling or gifting to a party other than a club or LSV-affiliated lifesaving service, all surf lifesaving branding and wording must be removed from the vessel prior to the transaction being completed. Failure to remove branding may result in consequences for the club or service the craft was registered to.

#### Vehicles:

Surf lifesaving branding, equipment and any LSVComms equipment must be removed.

#### Rescue Equipment:

Equipment such as rescue boards need to have branding removed.

#### Communications Equipment:

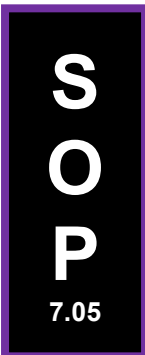
Communication equipment is not to be sold. If it is removed from service, it must be returned to LSV.

#### Equipment Records

It is a requirement that all lifesaving equipment is recorded and kept up-to-date in the LSV Gear and Equipment Management System (GEMS). If a new piece of equipment is purchased or received by a lifesaving club, it must be recorded in GEMS. If a piece of equipment is disposed of, it also needs to be removed from GEMS. This database is used as part of the annual gear inspections and audits and the information is used for reporting and grant allocations.

<b>Reference</b>	
Related Documents	SLSA Policy 1.06 - Gear & Equipment

<b>Review</b>	
Date of Issue	10 December 2020
Date Effective	26 December 2020
Date to be Reviewed	1 July 2022



Date to Cease	10 December 2022
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### **Authority**

The Life Saving Operations Council Executive has approved this SOP under section 8.3.6(e) of the Life Saving Victoria By-laws, 2019.

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