

# SOP 8.01 – Patrol Audits

Section 8 – Obligations and Standards

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Effective Date – 10 December 2020

Review Date – 10 December 2022

Electronically Controlled Document

## Purpose

To describe the procedure to be followed by applicable agency personnel involved in monitoring, reviewing, and promoting patrol efficiency whilst providing a means to rank clubs in terms of performance in order to identify areas for support and improvement.

## Scope

This Standard Operating Procedure (SOP) applies to all LSV personnel; paid staff, officers and volunteer members of Life Saving Victoria where engaged in Patrol operations.

## Policy Statement

Life Saving Victoria requires all Members to adhere to the established policies, procedures and guidelines to ensure safe and effective practices relating to Patrol operations.

## Definitions

Name	Definition
LSOC	Lifesaving Operations Council
LSV	Life Saving Victoria



## Procedure

Patrol audit formats (areas reviewed, scoring system, number of inspections) may change on a seasonal basis as well as within a season. The questions asked and rescue simulation will be determined by the state service efficiency and standards officer in conjunction with the Life Saving Operations Council (LSOC) executive or director of lifesaving services.

The critical aspect is that the patrol audit is fair and reasonable within each round of club audits and that the auditors are trained to provide a relatively impartial review.

The patrol audit, as defined each season, should be communicated to all clubs at the start of the season and should cover the following.

### Format

- Identification of auditors, date range, club, environment conditions and a patrol

scoring system.

- Feedback method regarding the results to the patrol and club and feedback method to LSV if the club fails to meet the minimum patrol requirements in any area.

### Patrol Review

- Patrol meets minimum patrol strength.
- Club is conducting best practice operations as outlined in the patrol operating procedures.
- Members attire in relation to uniform requirements.
- General lifesaving knowledge of patrol members.
- Response of patrol in relation to a simulated rescue situation.
- Location of members on patrol.

### Equipment

- Patrol meets minimum equipment requirements.
- Relevant log books are appropriately filled out.

<b>Review</b>	
Date of Issue	10 December 2020
Date Effective	26 December 2020
Date to be Reviewed	1 July 2022
Date to Cease	10 December 2022

<b>Authority</b>
The Life Saving Operations Council Executive has approved this SOP under section 8.3.6(e) of the Life Saving Victoria By-laws, 2019.

