



Team Manager Position Description

Position:	Club Team Manager
Reports to/consults with:	Club Coach Club Office Sport Director
Responsible to:	Club President
Purpose:	To efficiently and effectively manage the club team for the duration of the 2014/2015 season

Team manager key responsibilities are to:

- maintain a high standard of integrity and behaviour from the team/team management
- adhere to and implement organisational and team codes of conduct
- report any breaches of organisational and team codes of conduct during camps/training/competition to the Club President within the established timelines for such breaches
- travel with teams to events and camps where required
- attend team manager briefings
- maintain a consistent and high level of communication with event organisers and key officials including management of official team protests in competition
- access and manage risk in all team associated activities
- manage finances of the team/squad within a set budget
- provide accurate and timely post camp and post event reports
- mentor up and coming team managers
- lead the wider management team in ensuring that the team has the ideal environment for athletic performance
- to build and implement a logistical plan.

Desirable attributes/qualifications/experience (selection criteria):

- experience managing teams during competition
- excellent interpersonal communication skills
- experience working with athletes
- demonstrated rapport with the athletes
- demonstrated leadership skills
- demonstrated ability to think strategically
- ability to manage time / project manage
- highly motivated and result driven
- must be team orientated
- highly passionate about the success of the club in domestic and international competitions.