

LSV Commercial Trainer Induction Checklist

Congratulations on your appointment as a Casual Trainer with Life Saving Victoria.

As part of your induction we will work through getting you set up and ready to deliver training.

Please assist us by bringing the following with you to your induction session.

What to Bring - Compliance Documents

The following documents are required by LSV to compile your LSV Commercial Trainer File

Compulsory	Tick
Current CV/Resume (Signed and Dated)	
Working with Children Check Card (suitable for Employment not Volunteer)	
Driver's License / Photo ID	
Current Passport Photo	
Trainer / Assessor Mapping Matrix (see notes below)	
Evidence of any professional development relevant to Training and Assessment (in the last 12 months)	

We also require certified copies of any of the following qualification which you currently hold. If the document was issued by LSV, let us know on the day and we can print them off during the session.

Compulsory	Tick
TAE40110 Certificate IV in Training and Assessment (Testamur and Record of Results)	
Preferred (Dependent on what you courses you wish to deliver)	
Statement of Attainment - Pool Lifeguard Skill Set	
Statement of Attainment - HLTAID001 / HLTAID002 / HLTAID003 / HLTAID006	
Statement of Attainment – Aquatic Technical Operations	
Statement of Attainment - Asthma Management	
Statement of Attainment - Anaphylaxis	
Statement of Attainment - Defibrillation	
Certificate- RLSSA Bronze Medallion	
Testamur - Certificate II in Public Safety Aquatic Rescue (Testamur and Record of Results)	
Statement of Attainment – Community Surf Life Saving Certificate	

Trainer Assessor Mapping Matrix

This document provides us with evidence of your currency with regards to the skills and experience (and qualifications) to enable you to deliver courses. Please print and review this document prior to your session. We will work through the content it in more detail during / after your induction.