

# Minutes – West Council of Lifesaving Clubs Meeting

**VENUE:** Microsoft Teams

**DATE:** Wednesday, 23 September 2020

## 1. Delegates in Attendance

Darren Hill (Apollo Bay SLSC) Aaron Green (Jan Juc SLSC) Tom Cullen (Anglesea SLSC) Paul McMaster (Lorne SLSC) Tiffany Quinlan (Torquay SLSC) Jason Menz (Kennett River SLSC) Martin McIntosh (Wye River SLSC) Lyndie Freestone (Ocean Grove SLSC) Ian Powell (Port Fairy SLSC) Charlie Pitney (Point Lonsdale SLSC) Mike Martin (Anglesea SLSC) Andrew McKinnon (13<sup>th</sup>Beach /Barwon Heads) Kerry O'Shea (Guest) Chris Sharam (West LOO)

### Council Officers

Ian Fullagar (Chair/Council Representative), Georgie Wettenhall (Director)

### Staff

Simon White (GM, Club Development), David Potter (Manager, Volunteer Support), Sharyn Brigham (Volunteer Support Officer),

### Apologies

Adam Alsbury (Director), Paul Shannon (GM, Government, and Industry Relations)

## Welcome – Ian Fullagar (Chair/Council Representative)

- a. I. Fullagar provided a welcome to the Western Regional Council of Lifesaving Clubs Meeting.
- b. No Business arising

## 2. Board update – Georgie Wettenhall

- a. The Board has been working through the COVIDSafe Plan which has now been presented at the latest Pandemic meeting
- b. The COVIDSafe Plan Templates have been created and approved to now have each Club Template to be distribute to Clubs. These plans has been designed to follow the State Governments Roadmap.
- c. At the previous LSOC Executive Meeting LSV staff were discussed and recognized for working above and beyond. A thank you video has been distributed to staff recognizing their work.
- d. Recognition was given to our Members who provided operational support during the Pandemic at different locations and to other EMV agencies.
- e. The Board had endorsed the budget for the year ahead. Trading better than expected. LSV waits for the State Government to announce their budget to envisage what affect that this may have. Should required LSV can access Reserves if needed.
- f. Announcements of new Council representatives were provided. Mention of Facility Development Committee now being expanded to include maintenance, as well as any or new facility development.



### **3. Leasing Template Update – Ian Fullagar**

- a. Ian Fullagar provided information on behalf of Paul Shannon.
- b. Good News – Government and DEWLP has approved the Template aligning with the LSV Lease Policy. This will ensure Clubs occupying Crown Land was adhering to a singular Lease. This will help to have a consistency across the State.
- c. Ian reminded that the 'Occupation and Use of Crown Land by Lifesaving Clubs in Victoria' policy statement was first released at the end of 2019. DELWP and LSV have been working together to meet the needs of Clubs and Land managers.
- d. It has been recommended that a rental amount for emergency services throughout Victoria should be developed. Peppercorn Leases were discussed around the value of \$104.00 requirement and that this has been written to the Environment Minister for comment. The Minister has also been asked for a COVID comment re: lapsed leases. LSV are still currently awaiting a reply from the Environment Minister.
- e. Ian Fullagar explained that Parks Victoria is currently in the process of reviewing all leases.

### **4. Membership Functionality Review – David Potter**

- a. David Potter provided attendees with a brief overview of this project. This functionality review was developed as part of the CLC Work Plan, while the outcome is to review the current membership systems. How can we make these systems more user friendly? And how to understand functions and key requirements from a Club level.
- b. 180 Degrees Consulting, a firm comprised of Law Students who are working with LSV ' Pro Bono' as a not-for-profit organization have been engaged for the this project.
- c. Clubs will who choose to take part in this survey will receive either a phone call or a survey from 180 Degrees Consulting to better understand Club views

### **5. Communications Workshop – Simon White:**

- a. Simon White lead the workshop session with the intention to review the methods of communications between LSV and Clubs. To also discuss the ways in which Clubs choose to communicate with their members.
- b. Simon addressed each attendee to talk through what communications are currently used. What do they find works best for them and what doesn't? This allowed d for Clubs to interact and discuss what have been their successes in communication.
- c. David Potter recorded this information in a Communications Table.

### **6. Ideas exchange/open forum – Ian Fullagar**

- a. Ian Fullagar thanked everyone for attending and reminded those who attended to share any examples and feedback of any of their success from their electronic meetings and AGM's..
- b. Simon White provided a reminder that the CLC Pre-Season Briefing will be held on Saturday, 17 October 2020. This will be an opportunity to hear more about topics such as strategic planning and Club governance ahead of the 2020/21 season.



**Meeting closed at 7:50pm**

**Next Meeting**

The next State Council of Lifesaving Clubs meeting will be held on Saturday, 7 November 2020.

**Attachments**

- [CLC PowerPoint Presentation](#)
- Occupation and Use of Crown Land by Lifesaving Clubs in Victoria - [Policy Statement 2019](#)
- Meeting recording - <https://youtu.be/3mBjh69iUuc>

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